



Clackamas Fire District #1

REVISED

Board Meeting Briefing Packet

June 17, 2013



CLACKAMAS FIRE DISTRICT #1

The numbers in red indicate where to find the agenda item in the packet located on the D1net or website.

To safely protect and preserve life and property

REVISED AGENDA

Board of Directors' Meeting

Monday, June 17, 2013

Meeting Location: Mt. Scott Fire Station

7:00 PM

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.710**
ORS 192.650 – The meeting is being recorded.
ORS 192.710 – Smoking is banned during the meeting.
- II. CHANGES TO AGENDA – (pg. 2)**
- III. APPROVAL OF MINUTES FROM THE BUDGET COMMITTEE MEETING ON MAY 9, 2013 (pg. 4), THE WORK SESSION ON MAY 13, 2013 (pg. 15) AND THE REGULAR BOARD MEETING ON MAY 20, 2013 – (pg. 21)**
- IV. PUBLIC COMMENT** (*The Chairperson will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- V. PRESENTATION – CITIZEN LIFE SAVING AWARDS – Chief Charlton**
- VI. SWEARING-IN OF ELECTED/RE-ELECTED BOARD OF DIRECTORS – Chief Charlton**
- VII. PRESENTATION – ANNUAL WORKERS' COMPENSATION RENEWAL – Agent of Record Jeff Griffin from Wilson-Heirgood Associates**
- VIII. BUDGET HEARING – (pg. 29)**
- IX. BUSINESS – Action required**
 - B-1 Request Board Approval of Workers' Compensation Renewal – Finance Director Susan Geiger – (pg. 44)**
 - B-2 Request Board Approval of Resolution 13-03 – Adopting the Budget, Making Appropriations and Levying Taxes for Fiscal 2013-2014 – Finance Director Susan Geiger – (pg. 70)**
 - B-3 Request Board Approval of IAFF Local 1159 Labor Contract – DC Ryan Hari – (pg. 72)**



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CLACKAMAS FIRE DISTRICT #1

B-4 Request Board Approval of Purchasing Cardiac Monitors – DC Ryan Hari – (pg. 74)

X. OTHER BUSINESS – No action required. *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

OB-1 Board Committee/Liaison Reports

Clackamas County Coordinating Committee (C-4) Liaison – Director Blanton
EMS/EMS Consortium Committee – Director McTeague/Director Wall
Foundation Liaison – Director Trotter
Interagency Committee– Chairperson Joseph/Director Trotter

XI. INFORMATIONAL ONLY

A. Divisional Reports

- R-1a. Chief’s Report – Verbal - Chief Fred Charlton
- R-1b. Emergency Services Division – Deputy Chief Ryan Hari – **(pg. 77)**
- R-1c. Volunteer Services – Volunteer Coordinator Steve Deters – **(pg. 107)**
- R-1d. Community Services Division – Executive Officer Kyle Gorman – **(pg. 109)**
- R-1e. Fire Prevention – Fire Marshal Doug Whiteley – **(pg. 142)**
- R-1f. Administrative Services Division – Deputy Chief Jim Syring – **(pg. 146)**
- R-1g. Financial Update – Finance Director Susan Geiger – **(pg. 156)**

B. Correspondence – (pg. 173)

C. Informational Items – (pg. 175)

XII. EXECUTIVE SESSION REGARDING EXEMPT PUBLIC RECORDS PURSUANT TO ORS 192.660(2)(f)

XIII. ADJOURNMENT

Clackamas Fire District #1



(These minutes are unofficial until acted upon by the Board of Directors.)

BUDGET COMMITTEE MEETING May 9, 2013

(This meeting was recorded.)

MEETING TO ORDER

Call to Order per ORS 192.610 to 192.710
ORS 192.650 – The meeting is being recorded.
ORS 197.710 – Smoking is banned during the meeting.

Board of Directors' Chairperson Joseph called the Budget Committee meeting to order at 6:05 pm.

PRESENT: Budget Committee members Director John Blanton, Director Thomas Joseph, Director Dave McTeague, Director Don Trotter, Director Marilyn Wall, Mary Olson, Nancy Thornton, Rob Wheeler; Chief Fred Charlton; Deputy Chief Ryan Hari; Fire Marshal Doug Whiteley; Finance Director Susan Geiger; Information Technology Services Director Oscar Hicks; Citizens Robb Milano and Jeffrey Davis; and Executive Assistant Karen Strejc. Tim Powell was absent due to injury. Charles Kidwell had resigned from the Committee.

Chief Charlton explained the reason for two Budget Committee members being absent. Charles Kidwell notified the District that not only did he have a conflict and would not have been able to attend the meeting, but he also declined to continue on the Budget Committee. A process was conducted to fill the vacancy. From this process, the Board will interview one applicant on May 13, 2013 to fill the vacancy. The other Budget Committee member, Tim Powell, notified the District that he was recovering from an injury and would not be able to attend. However, there is a quorum with eight out of 10 members present.

ROLL CALL/INTRODUCTIONS

Board of Directors' Chairperson Thomas Joseph welcomed everyone and thanked them for attending the meeting.

Roll call was taken. Introductions were made by the Budget Committee members and staff.

ELECTION OF BUDGET COMMITTEE OFFICERS

Board of Directors' Chairperson Thomas Joseph opened the nominations for the position of Budget Committee Chairperson.

Before nominations were taken, Chairperson Joseph requested Finance Director Geiger to explain the roles of the Budget Committee Officers. Finance Director Geiger explained that the position of Chair keeps the meeting moving forward through the agenda. The position of Recording Secretary reviews the minutes of the meeting for accuracy and signs them attesting that they are true.

Marilyn Wall moved and Don Trotter seconded the motion to nominate Mary Olson for the position of Budget Committee Chairperson. Nominations were closed. The motion passed unanimously.

Budget Committee Chairperson Mary Olson took over chairing the meeting.

Budget Committee Chairperson Olson asked for nominations for the position of Budget Committee Recording Secretary.

Marilyn Wall moved and Thomas Joseph seconded the motion to nominate Nancy Thornton for the position of Budget Committee Recording Secretary. Nominations were closed. The motion passed unanimously.

BUDGET INTRODUCTION

Chief Charlton thanked all of the committee for participating. From the staff prospective, they have spent many months working on the budget. He applauded staff for all they have done to prepare the budget for the meeting.

Challenges

Chief Charlton reported that labor negotiations with Firefighters Local 1159 began in January and are currently continuing. The current two-year contract expires June 30, 2013. For the Budget Committee meeting, some assumptions have been built in for the budget since a contract has not yet been finalized. This would be for a two-year contract.

The District has budgeted for a \$927,000 PERS increase for Fiscal 2013. The legislature is looking at PERS reform with HB 822. If it is signed by Governor Kitzhaber, the District would see the impact in July.

Chief Charlton reported that the District made the decision at the first of Fiscal 2012 to not fill two positions. These were for Deputy Fire Marshal Captain and Safety Officer Captain. On August 16, 2012, one of the deputy chiefs left the organization and the position was not filled. The responsibilities for these positions were transitioned into other positions. The savings from not filling these positions were beneficial for budget cost savings.

Federal and state grant funding has decreased. For Fiscal 2013, the federal budget moved the Portland Metro counties of Clackamas, Washington, Multnomah, Clark and Columbia from the top 25 threat assessment areas to 29 for federal funding. This means that less federal funding will be provided. This funding had been used for Urban Area Security Initiative (UASI) apparatus, training and equipment. It is hoped that money will be budgeted in the federal budget for Fiscal 2014. At the state level, the District has received funds from the Fire Marshal's

Office, but this ended in December 2012. This was funding used for the state's Urban Search and Rescue (USAR) Program, which provided for equipment and training to respond locally to disasters.

Successes

Chief Charlton shared that the District was recently notified by the County Assessor's Office that the assessed value (AV) will be between 3 and 3.5 percent this year. The current budget planned for a 1.5 percent AV increase and the final number was 1.82 percent.

The District is working through the Interagency Committee with the cities in the District's community to discuss the larger needs of each community and to understand what their future needs are. This will help ensure that the District and cities do not go out at the same time for funding in the form of a bond.

The District has been developing the framework for a Long-Range Facilities Plan. This plan will include analyzing the current facilities, the condition and the future needs of the facility. Currently, the work is being assessed in-house. Once the conditions of the current facilities are known, the decision will be made regarding whether it would be more economical to remodel, rebuild or relocate. If it becomes necessary to seek outside expertise regarding the decision, there will be a plan to follow.

PRESENTATION AND DISCUSSION OF PROPOSED FISCAL 2013-2014 BUDGET

Finance Director Geiger shared that there was an open position on the Budget Committee. The only applying candidate will be interviewed on May 13, 2013. She explained that there was a quorum, even without Tim Powell, as eight out of 10 were attending.

Finance Director Geiger explained that the purpose of the meeting was to receive the budget and budget message, provide an opportunity for the public to ask questions and provide input, act on staff's request to approve the budget and tax rate of \$2.4012, and levy for bonded debt of \$960,640.

Overview of Current Year's Activities

Finance Director Geiger shared the video of the year's activities in 2012. It had previously been shown at the February Awards Banquet.

The District went through a re-organization by moving from four divisions to three. Responsibilities were moved from the Support Services Division to other divisions.

There were 20 promotions in 2012. This is beneficial as the people having been promoted will have a new look at the District and how it operates.

The District currently has an intergovernmental agreement with Boring Fire District regarding joint services. The two agencies are working together on a feasibility study to determine if there should be more areas in which the two agencies could be working together to gain efficiencies.

Budgeting Process

This year input was collected from throughout the organization to ensure transparency in the budgeting process, which began in January 2013. Each division was asked to create its budget for Fiscal 2013. Discussions occurred on all levels of each division to help with this process, thus extending the decision-making process beyond just the Executive Staff.

Community Engagement

Chief Charlton shared that the District continues its participation in the community Rotaries, Chambers of Commerce, business alliances, etc. A new event that the District began in Fiscal 2012 was the Clackamas Fire Community Academy, which was held in August. This was a time when the District could show who it is and what it does. Participants were able to work with firefighters at the Training Center learning CPR, the use of an AED and working with equipment on the training grounds. An academy had been scheduled for May 3, but was cancelled due to lack of sign-ups. The District will try holding another academy on a Saturday in October to kick-off fire prevention month.

The District will be participating in two other first time opportunities this summer. In July, the District will host the Portland Metro Fire Camp. Portland Fire & Rescue has been operating this for the past five years. This year they have a conflict with using their training grounds so inquired about using CFD1's. This two-day camp is targeted at women from 16 to 19 years old, exposing them to careers in the fire service through participation in the event.

The second opportunity is Camp Clackamas, which is targeted at middle school students. This two-day day camp, which will be held in August, is an opportunity to get students excited about the fire service. They will learn the importance of a working smoke alarm, use of an AED, etc. On the second day, guardians would be invited to attend to learn what the students had learned the previous day.

REVIEW OF FISCAL YEAR 2011-2012

Finance Director Geiger reported that the Apparatus and Vehicle Replacement Plans have been reviewed. The goal of the District has been to level out the amount that is being transferred into the reserve fund to fund these purchases. The District is trying to work within the transfers and has been successful. The transfer for the equipment reserve fund will be a little over \$1,000,000 each year. What will affect this amount is the sale of any equipment, which will reduce the amount needing to be transferred.

The District just completed its third year of the medical insurance portion of its Cafeteria Plan. An analysis of this plan will be conducted during Fiscal 2013 to see how the plan performed against the promised dollars in benefits. The second plan year was not a good year as there were many claims filed. It will take time to recover from these losses. The District is going into the fourth year of this plan with a committee in place to review the plan on a quarterly basis, as well as to look at new products to help reduce the cost of the plan and to help educate the employees with ways to best use their fund dollars.

The SAFER Grant is the only grant that the District has in place at this time. This grant increased the number of firefighters on apparatus and ends July 17, 2013. This grant began four years ago and stair-stepped down each year in providing funds until this year when no funds were provided.

During the 2012 calendar year, the District responded to 16,919 requests for emergency service. This is 744 or 4.6 percent more than in 2011. Most of the District's calls are EMS related, which accounts for 67 percent of the calls. There were 5,567 calls related to fire/hazard/other responses.

Finance Director Geiger reviewed the financial statement for the month of March 2013. At the beginning of Fiscal 2012, the District budgeted for a 1.5 percent AV. It actually came in at 1.82 percent. The District budgeted at a 93.75 collected rate. The District is well above the five year average in collections. Currently, it is trending at 94.6 percent, which is very encouraging and there are still three more months left to receive collections. If all of the money is collected, it would be approximately \$300,000 more in revenue than originally budgeted.

For the expenses and personnel services, there are major variables to consider in reviewing these areas. The PERS bond payment is paid twice each year. The March financial report should show this fund to be 75 percent expended. Changes that will affect it are sick leave and vacations taken. There is a 60 day delay in medical claims reporting so the expense for this line is underreported.

Finance Director Geiger reported that materials and services categories and the capital outlay categories are trending within budget guidelines. The District has done well in not spending money if it does not need to and researching alternative options for spending funds.

In the Equipment Reserve Fund, the District purchased one new water tender, one facility maintenance pick-up and four staff vehicles. Many apparatus and vehicles were sold. Approximately \$80,000 to \$90,000 was collected from sales and placed in the reserve fund to be used during Fiscal 2013.

Finance Director Geiger reported that in the Capital Projects Fund, the fifth payment has been made to the City of Oregon City for the South End Fire Station. Monthly payments have been made for the fleet/logistics property.

In the Training Enterprise Fund, the two training mannequins that were proposed in last year's budget have been purchased. There were not many training classes sold during the year, so there are not enough funds available for making any purchases.

Finance Director Geiger reported that the first payment for this year has been made regarding the 2001 Capital Bond. The second payment is due in May.

Finance Director Geiger reported that the District has transferred \$202,942 from the PERS Reserve Fund to making the PERS payment. This fund is now exhausted. With the reductions

that could happen if the PERS legislative changes are passed, the District needs to consider what the reductions mean. Part of the legislative changes include a reduction in the cost of living increases, which will reduce the long-term cost for the District and some of it was deferring debt payments. In any event, the District's PERS costs will increase. Finance Director Geiger recommended that consideration be made to have the amount of the difference of the impact between the cost of living increases verses deferring costs transferred into the PERS reserve fund for the future.

Finance Director Geiger explained that compression regarding property values is still of concern to the Fire District. She explained that property taxes are calculated in two ways on each property. It is calculated on the assessed value times the total tax rate for the tax code area. It is also calculated on the real market value, but limited to \$5 for schools and \$10 for the government. If the maximum tax allowed is less than the AV, compression takes place and every organization's funds are reduced.

Finance Director Geiger discussed the assessed value compared to the real market value ratio. The ratio came down and the growth of the AV can be seen. The ratio for 2013 is 93.3 percent. Home prices are up by 4.4 percent in the Portland/Metro Area, 4 percent in the Sunnyside and Clackamas area and 2.3 percent in Oregon City. The Fire District budgeted 3 percent of AV for Fiscal 2013.

PRESENTATION AND DISCUSSION OF PROPOSED FISCAL 2013 BUDGET

Budget Challenges

The District loses a large amount of money each year due to funds being diverted to other taxing areas. In the past, the District has lost \$1.32 million due to the Clackamas Town Center Tax Increment Financing District (TIF). This area will be rolling back onto the tax rolls for 2013. However, the PERS increase used up this money so it could not be used for other expenditures. The North Clackamas Revitalization Area took away \$249,000 for 2012, which was an increase of 14.7 percent. The urban renewal area in Oregon City took away \$287,000, which was an increase of 10.6 percent over last year. The total cost of funds lost to the Fire District in Fiscal 2012 was \$1.76 million. This year the loss will be reduced to \$600,000.

PERS increases came in a little over 4 percent higher than last fiscal year. This amount has been included in the budget.

Capital investments are also included in the budget challenges. The District is continuing to evaluate facilities. The vehicle replacement plan is a living document and continues to be evaluated. These plans have an inflationary value built into them, which is compounding at 4 percent each year. The Fire District is living within the means of the \$900,000 transfer.

Small equipment is some of the most expensive equipment used in the fire service. This includes SCBAs. The last time the District replaced them was with a grant of \$800,000. Funds are being transferred into the equipment reserve fund for future replacements. The District will also need to replace the AEDs next year.

PERS Tier 1/2 group continue to drive the costs as it is the highest PERS rate category for the District. This rate will continue to be monitored. In Tier 1, the District has 71 employees, Tier 2 has 55 and the Oregon Public Service Retirement Plan (OPSRP) has 71.

Finance Director Geiger reported that property taxes are the largest funding mechanism for the District in the general fund resources. In this fund, the beginning fund balance is almost 21 percent of the resources.

Overview for Fiscal 2013

For the General Fund resources, property taxes are the largest funding mechanism for the District. The beginning fund balance is almost 21 percent of resources. Other revenue comes from response income, inspections income and false alarm incomes.

The General Fund expenditures show that personnel services is the largest portion of this fund as the fire service is a predominately people-based organization. The ending fund balance is much less than the beginning fund balance because this is the contingency that is built into the budget.

Finance Director Geiger discussed the consumer price index (CPI) and how it is used in negotiating contracts and cost of living raises. It is one of the points of discussion when reviewing the labor contract.

The personnel services category will increase by 4.76 percent. Last year, the District presented a budget with a 5.07 percent reduction in full time employees (FTE). This year, there will be an increase of 6.99 FTE. This is due to changes having been made in two areas. The first change was the organizational administrative process that included employees changing departments and taking new job rolls. The second change will be to hold a career recruit academy mid-year to essentially hire six new FTE. The District chose not to fill the deputy chief position, but to add a 40-hour captain to help in emergency services. New positions have been created by reallocating temporary labor funds to be used for FTE. A medical assistant will be hired to help with Wellness, one technician will be hired for the training grounds and one technician will be hired to help with facility maintenance.

As of this meeting, a contract has not been finalized with Local 1159. The budget does include a 2 percent wage increase in anticipation of it being accepted. Operational replacement changes have also been included in the budget to anticipate cost needs that will be identified in the contract.

The materials and services category will increase by 1.86 percent due to dispatch and vehicle maintenance. DC Hari explained that dispatch services will increase by over \$100,000 due to the increase of county employee wages and benefits, which is out of the District's control. Also, the allocation between police and fire has changed from 70/30 to 65/35. This will make it more equitable between police and fire, but will be a significant impact to CFD1. The vehicle maintenance increase is due to the 5 percent increase included for each year of the three-year contract with TVF&R for vehicle maintenance. The District is beginning the third year of the contract.

Finance Director Geiger noted that another increase is the inclusion of uniforms for the six new firefighters that will be hired mid-year. It costs the District \$4,500 to outfit each firefighter. Budget Committee Member Thornton asked if the uniforms were made in the United States. Chief Charlton shared that these are purchased through a purchasing agreement with the City of Portland. He would find out who they use for a vendor.

The professional services line item has two large areas that staff is working with. The first is a Feasibility Study with the Boring Fire District, which will cost approximately \$40,000. The second is regarding the District's 457 plans. Employees have \$20 million invested in seven different plans. The District has a fiduciary responsibility for oversight of these plans and there is no one on site who is knowledgeable about them. A committee has been formed consisting of on-line personnel and management staff to request a consultant to help in this area. The annual cost to administer the plan will be \$10,000 to \$15,000.

The District will continue to invest in technology. Finance Director Geiger explained that the increased costs are for updating and maintaining current software. Chairperson Olson asked for an assessment of the District's IT capabilities and what are seen as the major costs of the District in the future and when they might take place. IT Director Hicks first addressed the District's assessed capabilities. The District is now able to reduce training costs through off-site training and website training. Employees are now able to virtualize, which reduces software costs, and share resources. The District is reusing hardware for as long as possible until the line is crossed between repair and replacement of the hardware. A print management study was conducted, which provided the information to go with standardized printers. The equipment is now unified and everything is interchangeable.

IT Director Hicks provided an update on the county-wide fiber ring, which now includes all stations except Stations 12 and 13. Recently, Oregon City and the county have come to an agreement so that the fiber connections will be extended to include Oregon City. These connections will be finished by August. Training can be done in-house and it will be faster.

Finance Director Geiger reported that the capital outlay category represents about 1 percent of the annual budget and will increase by 19.0 percent. Notable increases are for training mannequins, communication equipment and hard surface replacement. This, in particular, includes the Training Center areas that are currently crumbling. The tap out system, which is used to alert the stations, is VHF, needs to be replaced. It is technology from the 1970's and 1980's. Modern technology will alert the stations more quickly. The plotter printer, which makes the District's decals, needs upgrading and is expensive. Mobile reporting tables will also be purchased for use with recording reports and inspections.

Contingency and transfers make up 2.5 percent of the General Fund budget. Based upon the Vehicle and Apparatus Replacement Plans and \$100,000 needing to be transferred for new SCBAs and \$100,000 for new AEDs, it was originally planned to transfer \$1,164,000 to the Equipment Reserve Fund. Because of the sale of equipment, the final amount to transfer will be \$1,084,400. To cover the two payments for the two properties mentioned earlier, \$250,000 will be transferred to the Capital Projects Fund.

The special purpose funds include: special funds for capital purchases (equipment reserve fund and capital projects fund), training enterprise fund, and debt service fund for bond payments and PERS reserve fund.

Finance Director Geiger discussed the purchases made from the Equipment Reserve Fund. These include a tractor drawn aerial apparatus (TDA), a fire engine, a battalion chief vehicle and cardiac monitors. The TDA will cost the District \$964,000, which is less than the originally planned amount of \$1.2 million due to taking advantage of making prepayments. The Apparatus Committee was charged with purchasing an apparatus that would meet the needs of the District, and not just purchase the unit because the same type had been purchased in the past. The TDA steers from the front and the back and is 60 feet long. It is easily driven and maneuvered and has a life cycle of 20 years. The ladder is the same length as the ones currently used on engines. The base of the ladder can be placed closer to the incident scene by using the TDA. It can also be used on skinny streets. The battalion chief response unit will be purchased for between \$55,000 and \$58,000. The cardiac monitors will be purchased for \$700,000. The District will be able to use trade-in funds for the purchase. All advance life support apparatus will be using these.

Finance Director Geiger explained that the Capital Projects Fund receives its resources from a transfer from the general fund and interest income. Out of this fund, the sixth payment will be made on the South End Fire Station #17 and the monthly payments for the Logistics/Fleet property.

The Training Enterprise Fund receives its resources from classes given and interest earnings. There are no budgeted requirements in Fiscal Year 2013.

The PERS Reserve Fund has been exhausted.

For the Debt Service Fund, the District will continue to make payments on the 2001 Bond, which ends June 2015. The bond levy balance is \$960,640 and costs the taxpayers \$.06 per thousand of assessed value.

Finance Director Geiger discussed the Long-Range Financial Plan. This is a living document that will continually be updated and provides for researching other ways to collect money for expenditures. For the collection rate, the District went with a five-year average of 93.75.

Chief Charlton explained what is being discussed regarding the use of the \$48 million from the roll off of the Clackamas Town Center Urban Renewal District. The County Commissioners have three options. One is to complete all projects, another is to return all of the money and the third is to direct an investment option of doing some of the projects and returning some of the money. The District is working with the Commissioners to research what to do. The Commissioners have approved \$10 million for two projects. These would be for improvements for the Monterey West Extension and the Stevens Road and Sunnyside intersection.

Finance Director Geiger shared that since 2001, \$13.5 has been diverted from the District to the Clackamas Town Center area. If the District had had some of this money, it would not have had to go out for a bond in 2001.

Finance Director Geiger shared that she will be developing a page to describe the changes that have been made to the Long-Range Financial Plan each time it is revised and distributed.

GENERAL DISCUSSION

Budget Committee Member Wheeler asked if the District will finish this budget year on budget. Finance Director Geiger shared that it will not be the amount of deficit that is currently shown due to the revenue being higher due to higher AV and collection rates. The District is also trending low on materials and services and capital outlay. She is still waiting to see how personnel services will end up. Chief Charlton shared that all divisions have been asked to review expenditures as to whether they are really necessary and if so, efficiency is expected to be seen in next year's budget.

Chairperson Olson suggested developing an historical look at firefighter injuries and that it be included in next year's budget presentation.

PUBLIC COMMENT

None

SCHEDULE FURTHER MEETINGS

No further meetings will be necessary.

RECOMMENDATIONS

Budget Committee Member Nancy Thornton moved and Budget Committee Member Thomas Joseph seconded the motion to approve the proposed budget. The motion passed unanimously.

Budget Committee Member Don Trotter moved and Budget Committee Member John Blanton seconded the motion to approve the permanent tax rate of \$2.4012. The motion passed unanimously.


Budget Committee Member Dave McTeague moved and Budget Committee Member Nancy Thornton approved the levy for bonded debt of \$960,640. The motion passed unanimously.

ADJOURN

The meeting was adjourned at 8:02 pm.

Karen Strejc
Executive Assistant

Approved by:



Recording Secretary, Nancy Thornton

Accepted by:

Chairperson, Thomas Joseph

Secretary, Don Trotter

Clackamas Fire District #1



WORK SESSION FOR BOARD OF DIRECTORS May 13, 2013

(This meeting was recorded.)

1. CALL TO ORDER PER ORS 192.610 TO 192.710

ORS 192.650 – The meeting is being recorded.

ORS 192.710 – Smoking is banned during the meeting.

Chairperson Joseph called the work session to order at 6:00 pm.

Present: Board of Directors John Blanton, Thomas Joseph, Dave McTeague, Don Trotter and Marilyn Wall; Chief Fred Charlton; Deputy Chief Jim Syring; Fire Marshal Doug Whiteley; Finance Director Susan Geiger; Executive Officer Kyle Gorman; Happy Valley City Manager Jason Tuck; Happy Valley Councilman Markley Drake; Citizen Robb Milano; and Executive Assistant Karen Strejc

2. Public Comment

None

3. Interview Candidate for Budget Committee Position

Finance Director Geiger explained the process for advertising for applicants for the vacant Budget Committee position. One application was received. The only applicant was Robb Milano who works for Canby Fire Department. The Board of Directors took turns asking Mr. Milano questions.

Director McTeague - Please tell us about yourself and why you are interested in serving on our Budget Committee.

Mr. Milano responded that he is a citizen of Oregon City. He works as the Division Chief of Safety and also with the Volunteer Program for Canby Fire Department. He has worked for this fire agency for 13 years and at Grants Pass Fire Department for three years prior to working at Canby Fire. He worked as a firefighter in Roseburg, Oregon when he was in paramedic school. He became a Fire Explorer at the age of 14. He is the father of four children, ages 3, 5, 8, and 10. His wife imports tile and marble for her profession.

Director Trotter – Have you ever served on a citizen committee before and if so, what did you learn from that experience?

Mr. Milano responded that his first citizen committee was the PTA Board for Oakland Elementary School. He shared that there was a lot of diversity and involvement with it. He served for one year.

Chairperson Joseph – What do you think are the major challenges and opportunities facing the Fire District?

Mr. Milano shared that the major challenge in any Oregon Fire District is long-term sustainability through financial funding within the limits of tax measures. Chairperson Joseph asked about his role on the committee. Mr. Milano responded that he sees his role as one of checks and balances as a citizen.

Director Wall – How would you describe the role of the Budget Committee in relation to the financial oversight for the District?

Mr. Milano sees his role as a checks and balance system. The Budget Committee is presented with a balanced budget. The Fire District has a quality group of employees working for it. He would be providing citizen insight into the budget process.

Director Blanton – Tell us about your expectations of your role as a Budget Committee member.

Mr. Milano responded that giving back to the community is the largest piece of his role as a committee member. He has a knowledgeable base of the Oregon Revised Statutes (ORS) and public budgeting. He feels he could bring a level of balance to the committee. Budgeting in the private sector is very different from public finance.

Director McTeague – Do you have any questions or anything you would like to say?

Mr. Milano shared that after sitting through Clackamas Fire's Budget Committee meeting on May 9, 2013, he felt the budget was prepared well. A wealth of knowledge was shared. He prepares and oversees Canby Fire Department's budget process. He learned many lessons from CFD1's budget meeting. He thanked the Board for all they do for the District. The budget was well prepared and presented.

Director Wall – How did you find out about the position?

He learned about the opening from a friend. He checked on line for the application.

Chairperson Joseph explained to Mr. Milano that a decision would be made at the board meeting on May 20, 2013 and he would be notified of the decision.

4. Urban Growth Management Agreement Update

Chief Charlton explained that the Board Interagency Committee met one month ago with Happy City Manager Jason Tuck, Councilman Markley and Mayor DeRemer. Discussion items included Urban Growth Management Agreement and the Eagle Landing Project. Updates regarding these topics were shared by City Manager Tuck.

City Manager Tuck introduced himself and Councilman Drake. City Manager Tuck shared what the City of Happy Valley is strategizing to do about the recent activity regarding the City of Gladstone's interest in expanding its urban growth boundary into the Clackamas Industrial Area. Happy Valley's City Council wanted Happy Valley to update its intergovernmental agreement (IGA) with the County regarding growth boundaries. Happy Valley knew there would be a potential problem with the City of Milwaukie regarding urban growth boundaries between the two cities. The I-205 Highway became the boundary between the cities. City Manager Tuck

went to Gladstone and explained about entering into a process to have the City of Happy Valley extend down to the Clackamas River. At the time, it seemed that Gladstone was not interested in expanding. Now, it appears they are. Gladstone's City Council would be meeting the next night to discuss the expansion. There is the potential they could say they were not interested in the area. If they choose to proceed, this raises concerns for Happy Valley. There are already properties along Hwy 212 that are in the Clackamas Industrial Area that have annexed into Happy Valley. Property owners and business areas would be affected significantly by Gladstone expanding into this area.

Happy Valley would like the District to be their partner and support them as they go to the County Commissioners to have them adopt the map that was distributed at the meeting. The map shows the Clackamas Industrial Area as being part of Happy Valley.

Chairperson Joseph asked if Gladstone had the capability to handle the Clackamas Industrial Area with appropriate services. This would be a concern,

The tax rate for Happy Valley is 67 cents per thousand and Gladstone's is \$4.47 per thousand.

Director Trotter shared that having Gladstone move into the Clackamas Industrial Area would have a negative impact on the Fire District. It would lose income.

Director Wall shared that the District would be providing the same services under a mutual aid agreement and not be getting paid for it. Gladstone is a Volunteer Fire Department and would not be able to provide the services that CFD1 provides.

Chief Charlton explained the fire and life safety that the Fire District does in the industrial core, such as with hydrogen ammonia. The Fire District can ensure that businesses are safe.

City Manager Tuck explained that the Clackamas County Commissioners would support the map presented as long as the cities agree to it. Originally, the City of Milwaukie was working with Happy Valley regarding the map. Now that Gladstone is involved, he does not know if that would be the same decision. It would be a more compelling story if Clackamas Fire would go with them to present the map.

City Manager Tuck will be talking with Sheriff Roberts to discuss the issue. City Manager Tuck is ready to prepare a letter to the County Commissioners to proceed immediately with accepting the map.

Director Trotter shared that since the District has not heard from Gladstone about this change, he support Happy Valley since this is the only proposal that is known at this time.

Director McTeague shared that Gladstone's city council needs to approve it and they need to have a petition from the property owner. It should be researched how Gladstone annexes areas.

Director Trotter shared that a letter could be drafted that would support Happy Valley that would include the comments shared tonight. This should be decided at the board meeting if the District should support Happy Valley or not.

City Manager Tuck discussed the Eagle Landing Project. So far, the master plan for this project is a conceptual plan. If the project moves forward, it will impact fire service needs. It may need to contract with the county for building inspectors.

5. Boring Fire District/Clackamas Fire District Feasibility Study

Chief Charlton distributed new information from Emergency Services Consulting International (ESCI) prior to the meeting. The scope of work began well over one year ago. Most of the progress has been made in the last two months. Boring Fire District (BFD) approved the scope of work at their last meeting and also approved their Fire Chief to sign the contract as long as the cost did not exceed \$40,000.

The Board Interagency Committee (Director Joseph, Director Trotter) and Chief Charlton met with Don Bivins from ESCI and discussed the following.

1. Proposed study and bench marks. ESCI's timeline for the study will not exceed 120 days.
2. Proposed costs would be \$35,973 for CFD1. The base price is the same for both agencies.
3. Project kick-off could begin June 1. BFD wants to begin as soon as possible.
4. There were no other changes from BFD.
5. Other comments for ESCI and they will be incorporated and a clean copy sent out.

The District will need to pay 10 percent down. The first payment is due July 1, 2013. This has been budgeted in this fiscal year as well as next year.

Director Trotter explained that this scope of work had been reviewed at the last Interagency Committee meeting. They decided to adopt it as written, but found duplication of efforts and were being charged for it. The District consolidated charges and ESCI agreed. The District proposed to change the wording of Executive Board for 1159 and Volunteers to leadership or officers.

Chief Charlton shared that the District has a good apparatus replacement plan. ESCI shared that being very transparent is very important.

Chief Charlton will be receiving two documents from ESCI on May 14 and will forward these to the Board. Chief Charlton announced that there would be another Interagency Committee meeting on May 15 and the documents would be discussed

6. Clackamas Town Center Urban Renewal District Update

Chief Charlton reported the Board Capital Projects Committee met with county staff to try to understand the desires of the County Commissioners regarding use of urban renewal funds. The Commissioners have decided to proceed with two projects. These are the Monterrey West

Extension, which will run from 82nd Avenue to Fuller Road and the major improvement of the intersection of Sunnyside and Stevens Roads.

The District talked to county staff regarding direct investments, which are funds that the county can return to the special districts. It has not been determined how to access the funds or in what form the funds will be in. County staff will contact the districts to learn what projects the districts would like to do.

Chief Charlton shared that two projects that the Fire District could do would be an administration office building or a new fleet center, either through retaining the current one, remodeling or rebuilding on the current property.

Chief Charlton has contacted Group Mackenzie regarding the Space Needs Assessment they did for the District in 2011. He sent the space needs request to staff to reconsider what will be needed and be realistic. He asked Group Mackenzie to take this work and see if a building could fit on the vacant Station 5 property and if it would work to remodel Station 1. Chief Charlton will let the county know that the District is still working on these ideas and for them to continue working on the direct investments. Discussion followed.

7. Ambulance RFP Update

Chief Charlton reported that the deadline for the Ambulance RFP was April 24. AMR was the only bidder to submit a proposal on time. The County Commissioners voted 3 to 2 to evaluate the bid and there may be a result of the evaluation by May 20.

EO Gorman explained that the County Commissioners will evaluate the bid and go through the entire purchasing process. Once the bid is evaluated, they have three options: 1) accept the bid, 2) reject the bid and continue the current contract for one or more remaining years on the provider's contract, or 3) conduct another provider process. The county would need to do something to attract more bidders. It is not a public document yet. When it is, the Fire District will comment on it.

Chief Charlton shared that a Board EMS Committee meeting is scheduled for May 14, 2013. The District is disappointed that more bids were not submitted.

8. Miscellaneous

Chairperson Joseph shared that he attended a meeting recently where the City Manager of Milwaukie shared with him that he appreciated the Board meeting with him and council members. All of the cities have been pleased with the interagency meetings between the District and their city managers and council representatives and the information that was shared. They would like to continue having the meetings and also schedule joint Board/city council meetings. Chairperson Joseph shared that these meetings have taken place because of the pro-active approach of Chief Charlton.

Chief Charlton reminded everyone of the board meeting on Monday, May 20 and that it would be followed by an Executive Session.

9. Adjournment

The Work Session ended at 7:17 pm.

Karen Strejc
Executive Assistant

Chairperson Thomas Joseph

Secretary Don Trotter

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS MEETING May 20, 2013

(This meeting was recorded.)

- I. CALL TO ORDER PER ORS 192.610 TO 192.710**
ORS 192.650 – The meeting is being recorded.
ORS 192.710 – Smoking is banned during the meeting.

Chairperson Joseph called the meeting to order at 7:00 pm.

Present: Board of Directors John Blanton, Thomas Joseph, Dave McTeague, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Jim Syring; Fire Marshal Doug Whiteley; Finance Director Susan Geiger; Executive Officer Kyle Gorman; Battalion Chief Dave Phillips, Battalion Chief Brian Rooney; Battalion Chief Scott Carmony; Captain Bill Conway; Public Information Officer Brandon Paxton; Lieutenant Mike Carlsen; Fire Inspector Valere McIntosh; Physician Supervisor Dr. Craig Warden; Volunteer Coordinator Steve Deters; Volunteers Alex Weninger, Jake Farmer, Mitch Webb, Aaron Rowland, Jerry Kearney; Lobbyist Genoa Ingram from Court Street Consulting; C-COM Director Bob Cozzie; C-COM Communications Manager/Operations Mark Spross; Citizen John Kihlstrum; and Executive Assistant Karen Strejc.

Chairperson Joseph called the meeting to order at 7:00 pm

II. CHANGES TO AGENDA

Chief Charlton reported that there were no changes to the agenda. A revised Item B-2 was distributed prior to the meeting. FM Whiteley will discuss the changes at that point of the agenda.

III. APPROVAL OF MINUTES FROM THE REGULAR BOARD MEETING ON APRIL 15, 2013

Since there were no corrections or additions to the minutes for the regular board meeting on May 20, 2013, the minutes were approved as written.

IV. PUBLIC COMMENT

None

V. PRESENTATION – C-COM UPDATE

Chief Charlton introduced C-COM Director Bob Cozzie and C-COM Communications Manager/Operations Mark Spross. C-COM Director Cozzie shared that once a year C-COM presents an update to the Board. He shared that in 2012, C-COM answered a total of 305,574

calls. Of these, 11,154 were 9-1-1 calls. They dispatched 268,266 incidents. There were 29,953 fire/EMS calls with 18,217 being calls for CFD1.

C-COM Director Cozzie explained the various legislative bills that were being discussed this year in Salem. HB3317A pertains to the extension of the 9-1-1 tax and the collection of funds on pre-paid communication devices.

C-COM Director Cozzie shared that the CAD system needs to be replaced, but it is expensive. Having one CAD system for Washington and Clackamas Counties is being reviewed. C-COM is working with Washington County Consolidated Communications Agency (WCCCA) to develop a request for proposal (RFP) for a new CAD system.

C-COM would like to accept text messages. If texted, the dispatcher is unable to hear what is going on in the background and questions cannot be asked right away or answered. The state is working to make sure that not just one agency is going out with this ability, but that all agencies do it across the board.

There is a Regional Radio Consortium, which includes the C-800 Group that recommended several years ago to replace the entire dispatch systems in the Portland Metro area. This would be very expensive and would cost Clackamas County \$74 million. As a result, the agencies in the Consortium decided to move forward with a system-of-systems approach. This approach, called Project 25, will upgrade the current system so that it goes into the next generation of radios. Radio vendors will be creating systems with the same technology so different brands can be interchanged.

C-COM Director Cozzie explained the Consolidation Study, which includes C-COM, LOCOM and WCCCA. The largest expense would be consolidating the agencies and employees. None of these current agencies is large enough to house all of the employees and it would be very expensive to build a new building.

Discussion followed regarding the staffing numbers at C-COM. Currently, there are 26 fully certified dispatchers and three trainees with the capacity for up to 32 dispatchers.

Director Wall shared that C-COM is the District's vendor. She is interested in performance and price, which are more important to her than participation in the process.

VI. BUSINESS – Action required

B-1 Request Board Approval of Proclamation 13-02 - To Designate the Week of June 16-22, 2013 as the International Fire/EMS Safety and Health Week

Training Officer/Safety Officer BC Phillips requested approval for Proclamation 13-02 – To designate the Week of June 16-22, 2013 as the international Fire/EMS safety and Health Week. He shared that CFD1 is ahead of the curve. The District's Wellness Program has already accomplished the tasks for the designated week. The Wellness Staff will send out questions and meal planning for that week. In addition, building on working on the inside, crews will be asked

to get inside target hazards and see them prior to an incident occurring there. Crews will be taking a break from everything else to focus on self and safety.

Director Trotter commented that the last sentence says that the community is to observe the week with appropriate programs, ceremonies and activities. Discussion followed. The sentence will be changed to read, , “we encourage our staff, career and volunteer firefighters....”.

Director Wall moved and Director Trotter seconded the amended motion for the adoption of Proclamation 13-02 - To Designate the Week of June 16-22, 2013 as the International Fire/EMS Safety and Health Week. The motion passed unanimously.

B-2 Request Board Approval of Resolution 13-02 –

FM Whiteley thanked Fire Inspector Valere McIntosh for her work in developing the program. She talked to other agencies and the customers the District does inspections with to gather information. He asked for approval of Resolution 13-02 - Ratifying a Program for Self Fire Inspection for Clackamas Fire District #1.

FM Whiteley explained that the Self Fire Inspection Program began at the 2011 Strategic Business Planning Retreat where there were discussions regarding the appropriate staff time spent on inspections. Low-risk occupancies were identified. A Self Fire Inspection Program was developed. This program builds a report with customers and it empowers the public to take control of its own safety with coworkers and customers. Customers can conduct their own survey and submit it to the Fire District. The District would lengthen the frequency before inspectors would need to visit them. The intent is to do stop-by visits and to continue the process of building information with them.

FM Whiteley explained that the revision for this agenda item comes after the second whereas in Resolution 13-02. Instead of using the wording “financial revenue,” the words “divisional workload” were used. The purpose of the program was not due to financial reasons, but to focus on higher risk occupancies and more efficient use of staff time.

FI McIntosh offered to send the Board members the link to the program survey so that they could take it.

Director Wall shared that she is in an office situation. There would be no changes in her office over the eight years between official inspections, except to update the fire extinguisher. From her perspective, it is a great program.

Director Blanton shared that formerly he was a small business owner and he feels this is a positive and great idea.

Director McTeague moved and Director Wall seconded the motion to approve Resolution 13-02 - Ratifying a Program for Self Fire Inspection for Clackamas Fire District #1. The motion passed unanimously.

B-3 Request Board Approval of New Budget Committee Member

Finance Director Geiger explained that at the Work Session on May 13, the Board had interviewed the one candidate for the vacant position on the Budget Committee. The candidate was Robb Milano. She asked that the Board appoint him to the Budget Committee for a three-year term, which would expire in April 2016.

Director Blanton moved and Director McTeague seconded the motion to approve Robb Milano for a three-year term to the Budget Committee. The motion passed unanimously.

B-4 Request Board Approval of Purchase of New Fire Engine

DC Hari explained that staff is requesting the Board to consider the purchase of a new engine, a 2013 Pierce Dash. The purchase will replace the oldest of engines. The old one would become a reserve engine and the current reserve engine would be surplus. He is asking for the purchase now so that the District could save money as the price will increase as of June 15. The District would also save money for prepaying for the engine. The funds are in next year's budget. The budgeted amount should be less than \$499,550.

Director Wall mentioned that the e-coating is standard after June 15. DC Hari responded that this feature will be researched as to what it is and to see if we need to add it to the specs.

Director Trotter moved and Chairperson Joseph seconded the motion to authorize the Fire Chief to enter into a cooperative procurement process for this purchase, not to exceed \$499,550. The motion passed unanimously.

B-5 Request Board Approval of Cooperative Services Feasibility Study with Boring Fire District #59

Chief Charlton reported that this process began one year ago. Through the Interagency Committee, it was decided to pursue a scope of work for a feasibility study. The updated draft was presented to the committee late last week. Emergency Services Consulting International, Inc. (ESCI) will conduct the study within 120 days and it will be completed by November 1, 2013. There were many questions about the cost, but after discussions, the cost was lowered. The latest amount the District will have to pay is \$35,973. For this budget year, \$10,000 has been budgeted. 10 percent of the cost has to be paid up front. The District has budgeted \$40,000 in Fiscal 2013. This study will help answer the questions that both organizations have as they move forward.

Director Trotter discussed the minor changes that have been made since the Work Session.

Director Trotter moved and Director Blanton seconded the motion to authorize the Fire Chief to enter in a Cooperative Services Feasibility Study to be performed by Emergency Services Consulting International, Inc. for an estimated cost of \$35,973. The motion passed unanimously.

VII. OTHER BUSINESS – No action required.

OB-1 Board Committee/Liaison Reports

Capital Projects Committee – Director Trotter/Director Wall

Director Wall reported that a county representative met with the Capital Projects Committee and Chief Charlton. The purpose was to determine if the District could have input into how the county will be spending the District's money from the Clackamas Town Center Urban Renewal roll off. The county has \$48 million in cash that it can spend. These funds should be returned to the overlapping agencies or used for projects. The Commissioners voted 5 to 2 to spend the money. The county representative met with the committee to share what the county will do with the District \$6.8 million. The District will influence the county to do projects that would benefit the Fire District. He told the committee that the Commission is in flux, but has approved two projects that will cost a total of \$10 million. The first project is the Stevens Road/Sunnyside Road intersection and the second will punch the road through Monterey. These will be good for the District for deployment and response times. The Chief is continuing to work with the county to ensure that the funds will be used to benefit the Fire District.

Clackamas County Coordinating Committee (C-4) Liaison – Director Blanton

Director Blanton reported that much of the C-4 meeting was spent on reviewing the road fund and marketing program. Tax revenues need to be found to help repair roads. There were two options for the ballot – increased gas tax or a vehicle registration fee. The County Commissioners are considering a new road tax. This met with dissatisfaction from the C-4 Committee.

EMS/EMS Consortium Committee – Director McTeague/Director Wall

Director McTeague reported that the Consortium discussed the state of the Ambulance RFP. There was only one bidder. A Consortium meeting is scheduled for May 21, 2013.

Foundation Liaison – Director Trotter

Director Trotter reported that the minutes from the last Foundation meeting on March 18, 2013 are in Item R-1b. A Trustees' meeting is scheduled for May 21. Topics will include the upcoming golf tournament, review of Foundation policies and bylaws.

Interagency Committee– Chairperson Joseph/Director Trotter

Chief Charlton will discuss the UGMA from Happy Valley during his staff report.

VIII. INFORMATIONAL ONLY

A. Divisional Reports

R-1a. Chief's Report

Chief Charlton reported that the District will be involved in the PACE Setter drill at Camp Withycombe. There will be a van leaving the Training Center to transport viewers to the event to observe. It will be a 30 to 45 minute trip return from door to door.

The Volunteer Academy graduation is scheduled for May 28, 2013. The Board is invited to attend.

On May 29, 2013, the Milwaukie American Legion Post will honor the Firefighter and Volunteer Firefighter of the Year for 2011 and 2012.

Chief Charlton will meet with the City of Happy Valley on May 21 to discuss the Urban Growth Management Agreement (UGMA). The City of Gladstone desires to annex into the Clackamas Industrial Area. This area is assessed at \$432 million, which means approximately \$1 million in revenue for CFD1.

R-1b. Administrative Services Division

DC Syring reported that at the last Joint Civil Service Commission meeting, the joint AO exam was approved. Testing will be in July. Boring Fire District requested extending the Temporary Divisional Chief position to the end of the year to maximize the benefit from the Feasibility Study. The Commission unanimously approved this request.

DC Syring reported that the new health insurance renewal is effective May 1, 2013. The District now has Meritain as its third party administrator for its partially self funded health insurance plan.

DC Syring reported that the SAIF renewal comes up in June. Agent of Record Jeff Griffin from Wilson-Heirgood Associates will attend the June meeting to present an update.

Director Trotter shared that work is continuing on the Facilities Master Plan. There will be an on-site review at each of the facilities as part of the Feasibility Study. DC Syring and Facility Maintenance Manager Scott Vallance are working on a facility inventory.

R-1c. Financial Update

As presented.

R-1d. Community Services Division

EO Gorman reported that this is EMS week.

There is no further information regarding the ambulance bid. The county has elected to open the one bid they received and to score it and follow due process.

Legislation 2632 pertains to the exemption of the local option levies from taxes in urban renewal areas. The District is working through SDAO. Its recommendation is for the District to remain neutral on this legislation. It is important to note that there is an agreement that extends to 2017 that says the District will oppose all urban renewal legislation unless they can get together and come to another conclusion.

EO Gorman will be attending a SDAO legislative committee meeting in Salem.

Lobbyist Genoa Ingram from Court Street Consulting shared legislation updates.

R-1e. Fire Prevention

FM Whiteley reported that the Clackamas Citizen Academy has been postponed. The side-by-side trailer burn that was to take place at the Academy will be scheduled for another time and announced to the Board.

R-1f. Emergency Services Division

DC Hari reported that the PACE Setter exercise took much work, which was done by BC Scott Carmony and Lt. Mike Carlsen. BC Rooney will be one of the incident commanders at the exercise.

Director Blanton shared that the crews had some incredible circumstances this past month. CFD is very well prepared and there for the citizens.

DC Hari commended Emergency Manager Gregg Ramirez who has put in lots of work in the PACE Setter exercise.

Director McTeague commented that there is a debate in Portland where the mayor has made 24 two-person crews for staffing. The mayor was told that this is fine, but to not take away existing staffing. Portland will be reducing firefighters by 42 positions.

R-1g. Volunteer Services

Volunteer Coordinator Steve Deters thanked everyone who has worked on the Feasibility Study and for the work that has gone into it. He shared that the Volunteers had participated in the Scouters Mountain carnival. The Explorers continue to be on the same training cycle as the adult volunteers. The Recruit Class is getting ready to graduate. Station coverage at Station 12 still has three people out. He thanked the Volunteers who worked engine coverage at Station 13. New recruits should help with participation at this station.

Volunteer Association Vice President Jerry Kearney thanked the Board for approval of the joint study. The Volunteer Association looks forward to the study and the outcome. He shared that the Oregon Volunteer Firefighters Association Conference takes place next month.

B. Correspondence

Noted

C. Informational Items

Noted

Chairperson Joseph recessed the regular board meeting at 8:34 pm.

10 minute break.

IX. EXECUTIVE SESSION REGARDING THE DISCIPLINE OF PUBLIC OFFICERS AND EMPLOYEES PURSUANT TO ORS 192.660(2)(b) AND LABOR NEGOTIATIONS PURSUANT TO ORS 192.660(2)(d)

Chairperson Joseph called the Executive Session to order at 8:47 pm.

Chairperson Joseph adjourned the Executive Session at 9:59 pm.

X. REGULAR BOARD MEETING -RECONVENED

Chairperson Joseph reconvened the regular meeting at 10:00 pm.

XI. ADJOURNMENT

The meeting adjourned at 10:00 pm.

Karen Strejc
Executive Assistant

Chairperson Thomas Joseph

Secretary Don Trotter



**AGENDA:
BUDGET HEARING**

**June 17, 2013, 7:00 p.m.
Mt. Scott Fire Station #5**

1. Recess Board Meeting
2. Call to Order, open meeting: Board Chair Thomas Joseph
3. Discussion of approved Fiscal 2013-14 Budget
4. General Discussion
5. Close Budget Hearing
6. Reconvene Board Meeting

Staff Report

To: Board of Directors
Chief Charlton
From: Finance Director Geiger
Date: June 17, 2013
Re: Budget Adoption for Fiscal 2013-14

On May 9th the Budget Committee approved the proposed budget for Fiscal 2013-14. The approved budget is presented to you for adoption with several changes. The following outlines the changes:

General Fund:

Personnel Service category:

- **Fire Chief** was increased by \$3,001 per direction given from the executive committee of the board.
- **Non-Exempt Employee Group** was increased by \$2,827 due to two step increases granted effective July 1st that were not planned during the budget process.
- There were also increases to the taxes and benefits related to the two increases above. The line items effected were:
 - **Social Security** \$425
 - **Tri-Met Taxes** 55
 - **PERS Retirement** 1,172
- **Deferred Compensation** increased by \$3,690 to include a change in the non-exempt employee group wage and benefit package that takes the deferred compensation match out of the total café plan contribution. This matches the benefits in all of the other contracts and agreements.
- **Workers' Compensation** was increased by \$11,453 to allow for the increase in renewal costs from the carrier.

Total increase to the Personnel Services category: \$21,368

Materials & Services category:

- **Meeting Expenses** was increased by \$200 to cover an increase in the cost for the annual planning retreat.
- **Professional Services** was decreased by \$10,000 as the cost of the 2013 feasibility study between Boring Fire District #59 and Clackamas Fire District #1 has been determined.
- **Schools & Conferences** has been increased to cover an in-depth accounting software training class for the Logistics and Finance personnel.

Total Decrease to the Materials & Services category: -\$8,150

Net Increase to the General Fund Requirements: \$13,218

No further changes were made to the budget approved by the budget committee.

Recommendation:

Staff requests the Board approve the proposed changes to the approved budget and adopt Resolution #13-03 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2013-14.

**FORM
LB-20**

RESOURCES

GENERAL FUND

Clackamas Fire District No. 1

	Historical Data			Resource Description	Budget For Next Year 2013-14			
	Actual		Adopted		By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12	Year 12-13					
				Beginning Fund Balance:				
1	10,557,656	10,871,839	10,580,857	Available cash on hand* (cash basis)	10,166,237	10,166,237	10,166,237	1
2	1,393,436	1,168,969	1,458,120	4455 Prior Years Taxes	1,361,965	1,361,965	1,361,965	2
3	8,927	8,986	4,000	4465 Other Taxes	4,000	4,000	4,000	3
4			-	4472 Bond Proceeds: PERS	-	-	-	4
5	-	-	-	4475 Tax Increment Funding	-	-	-	5
6	69,683	72,995	80,000	4480 Interest	85,000	85,000	85,000	6
7	14,977	6,940	50,696	4415 Contract Income	43,100	43,100	43,100	7
8	3,407	2,175	3,000	4502 Training Classes	-	-	-	8
9	-	-	-	4425 Rental Income	-	-	-	9
10	227,102	225,831	250,950	4545 OPEB Income	248,979	248,979	248,979	10
11	14,017	8,230	5,000	4555 Income, Sale of Goods & Services	5,000	5,000	5,000	11
12	257,592	158,784	-	4560 Grants	-	-	-	12
13	94,383	156,087	-	4585 Dividends	-	-	-	13
14	22,297	12,278	10,000	4570 Response Income	10,000	10,000	10,000	14
15	-	11,900	10,000	4590 Miscellaneous Income	10,000	10,000	10,000	15
16	266,770	292,229	302,000	4592 ASA Plan Revenue	302,000	302,000	302,000	16
17	-	-	-	4610 Transfer from Bond Fund	-	-	-	17
18		650,000	213,279	4610 Transfer from PERS Reserve Fund	-	-	-	18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31	12,930,248	13,647,244	12,967,902	Total resources, except taxes to be levied	12,236,281	12,236,281	12,236,281	31
32			33,841,734	Taxes necessary to balance	36,206,350	36,206,350	36,206,350	32
33	32,294,258	33,293,318		Taxes collected in year levied				33
34	45,224,506	46,940,562	46,809,636	TOTAL RESOURCES	48,442,631	48,442,631	48,442,631	34

	Historical Data			Expenditure Description	#	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13			Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12							
1				- Personnel -					1
2	141,400	141,400	150,018	5501 Fire Chief	1.00	150,018	150,018	153,019	2
3	126,256	128,150	133,945	5502 Executive Officer	1.00	136,624	136,624	136,624	3
4	-	-	-	5503 Assistant Chief	0.00	-	-	-	4
5	378,768	348,726	401,835	5504 Deputy Chief	2.00	273,248	273,248	273,248	5
6	925,874	969,165	960,849	5505 Battalion Chief	8.00	1,001,083	1,001,083	1,001,083	6
7	778,640	747,040	829,794	5506 Exempt Employee Group	11.00	901,264	901,264	901,264	7
8	367,637	373,446	395,945	5507 Inspector	5.00	405,972	405,972	405,972	8
9	248,787	281,338	188,547	5508 Deputy Fire Marshal	2.00	200,973	200,973	200,973	9
10	1,841,967	2,029,552	2,047,020	5510 Captain	21.00	2,197,489	2,197,489	2,197,489	10
11	2,935,871	2,736,692	3,003,126	5512 Lieutenant	33.16	3,182,628	3,182,628	3,182,628	11
12	3,156,671	3,283,873	3,288,181	5515 Apparatus Operator	44.00	3,608,409	3,608,409	3,608,409	12
13	3,815,934	3,961,461	4,135,457	5520 Fire Fighter	57.09	4,130,582	4,130,582	4,130,582	13
14	679,232	734,858	796,918	5530 Non-Exempt Employee Group	19.50	872,636	872,636	875,463	14
15	0	57,976	-	5535 Other Employee	-	-	-	-	15
16	147,976	106,430	122,930	5540 Temporary Labor		41,490	41,490	41,490	16
17	752,856	768,065	787,592	5545 EMT Premium Pay		803,345	803,345	803,345	17
18									18
19									19
20				- Relief -					20
21	46,138	22,371	41,400	5555 School Replacement		42,136	42,136	42,136	21
22	2,671,914	2,881,562	2,892,956	5560 Operational Replacement		2,909,268	2,909,268	2,909,268	22
23	298,577	282,895	178,696	5562 Vacation Buyback		94,382	94,382	94,382	23
24	25,078	22,497	30,000	5570 Administrative Leave		30,000	30,000	30,000	24
25	501,611	420,605	341,550	5600 Overtime		327,194	327,194	327,194	25
26				- Benefits -					26
27	1,461,390	1,467,484	1,515,514	5620 Social Security		1,558,141	1,558,141	1,558,566	27
28	65,476	61,538	93,422	5640 Tri-Met Taxes		69,768	69,768	69,768	28
29	9,178	2,109	-	5660 PERS Pickup		-	-	-	29
30	1,921,308	3,152,513	3,293,129	5665 PERS Retirement		4,292,746	4,292,746	4,293,918	30
31	1,201,832	1,262,574	1,332,449	5667 PERS Bond Principle/Interest		1,400,843	1,400,843	1,400,843	31
32	26,686	4,687	5,000	5675 Unemployment		5,000	5,000	5,000	32
33	-	-	27,000	5670 Deferred Compensation		266,720	266,720	270,410	33
34	252,445	246,438	259,744	5680 Life Insurance		27,000	27,000	27,000	34
35	2,440,924	2,823,030	2,769,138	5690 Cafeteria Plan		2,542,215	2,542,215	2,541,015	35
36	296,234	313,615	288,593	5692 OPEB Benefits		325,000	325,000	325,000	36
37	55,734	51,413	34,405	5700 Car Allowance		35,665	35,665	35,665	37
38	411,915	477,834	547,320	5705 Workers' Compensation		531,311	531,311	542,764	38
39	27,984,308	30,161,338	30,892,473	TOTAL PERS. SERVICES	204.75	32,363,150	32,363,150	32,384,518	39

DETAILED EXPENDITURES
GENERAL FUND

	Historical Data			Expenditure Description	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
1				- Administration -				1
2	24,142	-	25,000	7010 Elections	-	-	-	2
3	18,499	18,499	17,775	7015 Meeting Expenses	16,375	16,375	16,575	3
4	3,250	600	20,000	7020 Interest *	20,000	20,000	20,000	4
5	3,865	5,603	5,150	7030 Civil Service	5,750	5,750	5,750	5
6	9,940	8,363	10,250	7035 Bank Charges	10,250	10,250	10,250	6
7	34,840	24,736	29,440	7040 Dues & Publications	25,875	25,875	25,875	7
8	18,927	23,959	16,750	7045 Awards & Recognition	14,000	14,000	14,000	8
9	1,923	378	2,500	7050 Program Research & Development	-	-	-	9
10	130,842	98,200	140,750	7055 Operating Expenses	126,800	126,800	126,800	10
11				- Materials -				11
12	28,694	28,549	44,500	7065 Fire Fighting Supplies	27,000	27,000	27,000	12
13	11,467	11,980	14,280	7070 Rescue Supplies	13,500	13,500	13,500	13
14	115,294	92,415	129,500	7075 EMS Supplies	121,500	121,500	121,500	14
15	177,045	199,191	234,964	7080 Fuel	205,716	205,716	205,716	15
16	179,305	199,647	199,436	7085 Uniforms & Protective Equipment	237,324	237,324	237,324	16
17	49,344	28,784	41,300	7090 Office Supplies	30,500	30,500	30,500	17
18	102,953	105,759	92,095	7095 Computer & Video Software	107,500	107,500	107,500	18
19	1,819	35	1,500	7100 Photography Supplies	-	-	-	19
20	61,405	47,828	52,550	7105 Household Supplies	52,750	52,750	52,750	20
21				- Services -				21
22	169,256	142,054	197,500	7110 Professional Services	264,100	264,100	254,100	22
23	835,357	888,316	951,901	7115 Dispatch Services	1,067,939	1,067,939	1,067,939	23
24	342,754	353,397	387,765	7120 Utilities	385,690	385,690	385,690	24
25	303,341	325,412	250,750	7122 Telephone Service	212,700	212,700	212,700	25
26	-	-	1	7125 Facility Lease/Rent	1	1	1	26
27	158,812	144,079	181,810	7130 Property & Casualty Insurance	185,146	185,146	185,146	27
28	157,447	157,805	195,354	7135 Medical Services	170,305	170,305	170,305	28
29	221,072	171,713	167,550	7140 Schools & Conferences	167,120	167,120	168,770	29
30	24,786	1,465	26,440	7145 Taxes & Assessments	2,060	2,060	2,060	30
31	99,935	113,142	98,715	7150 Volunteer Fire Fighters	103,000	103,000	103,000	31
32								32
33	3,286,313	3,191,911	3,535,526	Sub Total	3,572,901	3,572,901	3,564,751	33

	Historical Data			Expenditure Description	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
1				Continued From Previous Page				1
2				- Maintenance -				2
3	531,201	728,769	730,836	7155 Vehicle Maintenance	766,590	766,590	766,590	3
4	79,493	61,360	58,250	7160 Equipment Maintenance	66,050	66,050	66,050	4
5	36,528	16,127	37,500	7165 Communication Maintenance	32,500	32,500	32,500	5
6	224,443	256,746	261,991	7170 Facility Maintenance	267,954	267,954	267,954	6
7	3,174	3,663	8,200	7175 Office Equipment Maintenance	7,000	7,000	7,000	7
8	19,467	52,752	30,500	7180 Computer & Audio-Visual Maintenance	32,500	32,500	32,500	8
9				- Operations -				9
10	47,884	42,293	60,321	7185 SCBA Program	64,850	64,850	64,850	10
11	69,146	52,816	50,500	7190 Training	52,000	52,000	52,000	11
12	35,256	33,646	26,000	7195 Fire Prevention	26,000	26,000	26,000	12
13	-	-	-	7200 Safety	-	-	-	13
14	9,964	15,160	14,000	7205 Freight & Miscellaneous	15,000	15,000	15,000	14
15								15
16								16
17								17
18								18
19								19
20								20
21								21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31	1,056,558	1,263,331	1,278,098	- Sub Total This Page -	1,330,444	1,330,444	1,330,444	31
32	4,342,871	4,455,242	4,813,624	TOTAL MATERIALS & SERVICES	4,903,345	4,903,345	4,895,195	32

	Historical Data			Expenditure Description	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
1				- Capital Outlay -				1
2	16,322	-	-	8805 Fire Apparatus	-	-	-	2
3	7,001	17,463	16,500	8815 Fire Hose	16,500	16,500	16,500	3
4	67,866	41,549	82,900	8825 Fire Fighting Equipment	70,850	70,850	70,850	4
5	12,750	12,947	6,200	8835 EMS & Rescue Equipment	12,000	12,000	12,000	5
6	63,278	59,135	5,375	8845 Communication Equipment	18,375	18,375	18,375	6
7	-	-	-	8850 Staff Automobiles	-	-	-	7
8	120,548	49,646	51,100	8860 Facility Improvement	66,575	66,575	66,575	8
9	55,569	74,000	74,675	8870 Furnishings, Appliances & Tools	89,791	89,791	89,791	9
10	26,195	25,606	38,000	8885 Office Equipment	63,000	63,000	63,000	10
11	167,508	61,235	97,000	8890 Computer & A/V Hardware	105,364	105,364	105,364	11
12	-	9,180	-	8895 Signal Pre-Empt Equipment	-	-	-	12
13	537,036	350,760	371,750	Total Capital Outlay	442,455	442,455	442,455	13
14								14
15	-	-	941,664	9910 General Fund Contingency	978,174	978,174	978,174	15
16								16
17	-	-	1,000,000	9915 Restricted Contingency	1,000,000	1,000,000	1,000,000	17
18								18
19				9920 Transfer To Equipment Reserve Fund				19
20	880,000	705,000	1,164,000		1,084,400	1,084,400	1,084,400	20
21								21
22				9930 Transfer To Capital Projects Fund, Facilities				22
23	175,000	300,000	250,000		250,000	250,000	250,000	23
24								24
25	-	-	-	9940 Transfer To Enterprise Fund, Training	-	-	-	25
26								26
27								27
28	433,452	-	-	9970 Transfer To PERS Reserve Fund	-	-	-	28
29								29
30								30
31								31
32	2,025,488	1,355,760	3,727,414	31. Total This Page	3,755,029	3,755,029	3,755,029	32
33	10,871,839	10,968,222	7,376,125	32. Unappropriated Ending Fund Balance	7,421,107	7,421,107	7,407,889	33
34	45,224,506	46,940,562	46,809,636	TOTAL GENERAL FUND	48,442,631	48,442,631	48,442,631	34

EXPENDITURE SUMMARY
By Fund, Organizational Unit or Program

**Form
LB-30**

GENERAL FUND

Clackamas Fire District No. 1

	Historical Data			Expenditure Description	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
				PERSONAL SERVICES				
1	16,297,870	16,668,172	17,242,157	1. Personnel	17,905,761	17,905,761	17,911,589	1
2	3,543,318	3,629,931	3,484,602	2. Relief	3,402,980	3,402,980	3,402,980	2
3	8,143,120	9,863,235	10,165,714	3. Benefits	11,054,409	11,054,409	11,069,949	3
4				4.				4
5				5.				5
6				6.				6
7	27,984,308	30,161,338	30,892,473	7. Total Personal Services	32,363,150	32,363,150	32,384,518	7
				MATERIALS AND SERVICES				
8	246,226	180,339	267,615	8. Administration	219,050	219,050	219,250	8
9	727,326	714,189	810,125	9. Materials	795,790	795,790	795,790	9
10	2,312,761	2,297,383	2,457,786	10. Services	2,558,061	2,558,061	2,549,711	10
11	894,306	1,119,417	1,127,277	11. Maintenance	1,172,594	1,172,594	1,172,594	11
12	162,251	143,914	150,821	12. Operations	157,850	157,850	157,850	12
13				13.	-	-	-	13
14	4,342,871	4,455,242	4,813,624	14. Total Materials and Services	4,903,345	4,903,345	4,895,195	14
				CAPITAL OUTLAY				
15	537,036	350,760	371,750	15. Capital Outlay	442,455	442,455	442,455	15
16				16.				16
17				17.				17
18				18.				18
19				19.				19
20				20.				20
21	537,036	350,760	371,750	21. Total Capital Outlay	442,455	442,455	442,455	21
				TRANSFERS TO OTHER FUNDS				
22	880,000	705,000	1,164,000	22. Equipment Reserve Fund	1,084,400	1,084,400	1,084,400	22
23	175,000	300,000	250,000	23. Capital Projects Fund, Facilities	250,000	250,000	250,000	23
24	-	-	-	24. Enterprise Fund, Training Center	-	-	-	24
25	-	-	-	25. Debt Service Fund	-	-	-	25
26	433,452	-	-	26. PERS Reserve Fund	-	-	-	26
27	-	-	941,664	27. General Operating Contingency	978,174	978,174	978,174	27
28	-	-	1,000,000	28. Restricted Contingency	1,000,000	1,000,000	1,000,000	28
29	1,488,452	1,005,000	3,355,664	29. Total Transfers & Contingencies	3,312,574	3,312,574	3,312,574	29
30	34,352,666	35,972,340	39,433,511	30. TOTAL EXPENDITURES	41,021,524	41,021,524	41,034,742	30
31	10,871,839	10,968,222	7,376,125	31. Unappropriated Ending Fund Balance	7,421,107	7,421,107	7,421,107	31
32	45,224,506	46,940,562	46,809,636	32. TOTAL	48,442,631	48,442,631	48,455,849	32

RESERVE FUND
RESOURCES & REQUIREMENTS

Clackamas Fire District No. 1

EQUIPMENT RESERVE FUND

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year	Year						
	10-11	11-12						
- Resources -								
				Beginning Fund Balance:				
1	194,170	398,679	563,517	1. *Cash on Hand (cash basis), or	1,459,909	1,459,909	1,459,909	1
2				2. *Working Capital (Accrual Basis)		-	-	2
3	-	-	-	3. Grants	-	-	-	3
4	1,848	2,772	3,188	4. Earning From Temporary Investments	7,300	7,300	7,300	4
5	880,000	705,000	1,164,000	5. Transferred from Other Funds	1,084,400	1,084,400	1,084,400	5
6	17,000	-	-	6. Proceeds, Sale of Surplus Equipment	-	-	-	6
7								7
8				8.				8
9	1,093,018	1,106,451	1,730,705	9. Total Resources, Except Levied Taxes	2,551,609	2,551,609	2,551,609	9
10				10. Taxes Necessary to Balance				10
11				11. Taxes Collected in Year Levied				11
12	1,093,018	1,106,451	1,730,705	12. TOTAL RESOURCES	2,551,609	2,551,609	2,551,609	12
- Requirements -								
1	430,495	321,447	-	1. Purchase Fire Pumpers	499,550	499,550	499,550	1
2	116,973	-	-	2. Purchase Squads	-	-	-	2
3	-	-	-	3. Purchase Truck	975,000	975,000	975,000	3
4	-	112,526	-	4. Remod Rescue	-	-	-	4
5	19,145	-	-	5. Remod Brush Unit	-	-	-	5
6	-	-	286,000	6. Purchase Water Tender	-	-	-	6
7	-	89,882	-	7. Purchase Rescue Boat	-	-	-	7
8	-	-	-	8. Purchase Rehab/Medic Unit	-	-	-	8
9	-	-	-	9. Purchase Cardiac Monitors	700,000	700,000	700,000	9
10	60,954	-	-	10. Purchase Battalion Chief's Unit	56,650	56,650	56,650	10
11	31,706	-	100,000	11. Purchase staff vehicles	91,258	91,258	91,258	11
12	35,066	-	-	12. Purchase Logistics Van	-	-	-	12
13	-	5,923	-	13. Other Equipment	-	-	-	13
14	-	-	-	14. Radio / MIS Equipment	-	-	-	14
15	-	-	-	14. General Operating Contingency	-	-	-	15
16	694,339	529,778	386,000	15. Total Expenditures	2,322,458	2,322,458	2,322,458	16
17	398,679	576,673	1,344,705	16. Unappropriated Ending Fund Balance	229,151	229,151	229,151	17
18	1,093,018	1,106,451	1,730,705	17. TOTAL REQUIREMENTS	2,551,609	2,551,609	2,551,609	18

CAPITAL PROJECTS FUND - FACILITIES

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
				- Resources -				
				Beginning Fund Balance:				
1	204,319	76,053	28,713	1. *Cash on Hand (cash basis), or	138,120	138,120	138,120	1
2				2. *Working Capital (accrual basis)		-	-	2
3				3. Previously Levied Taxes Est. to be Received		-	-	3
4	1,006	705	1,200	4. Earning From Temporary Investments	1,200	1,200	1,200	4
5	175,000	300,000	250,000	5. Transferred From Other Funds	250,000	250,000	250,000	5
6	-	-	-	6. Proceeds From Sale	-	-	-	6
7	-	-	-	7. Grant Income	-	-	-	7
8				8.				8
9	380,325	376,759	279,913	9. Total Resources Except Levied Taxes	389,320	389,320	389,320	9
10				10. Taxes Necessary To Balance				10
11				11. Taxes Collected In Year Levied				11
12	380,325	376,759	279,913	12. TOTAL RESOURCES	389,320	389,320	389,320	12
				- Requirements -				
1				1. Construct & Equip Fire Station	-	-	-	1
2	-	-	-	2. Project Development	-	-	-	2
3	244,649	244,649	244,650	3. Purchase Property	244,650	244,650	244,650	3
4	59,622	-	-	4. Major Facility Projects	-	-	-	4
5	-	-	-	5. Bank Charges	-	-	-	5
6	-	-	-	6. Debt Service, Interest	-	-	-	6
7	-	-	-	7. Debt Service, Principle	-	-	-	7
8	-	-	-	8.	-	-	-	8
9	-	-	-	9.	-	-	-	9
10	-	-	-	10.	-	-	-	10
11	-	-	-	11.	-	-	-	11
12	-	-	-	12.	-	-	-	12
13	-	-	-	13.	-	-	-	13
14	-	-	-	14. General Operating Contingency	-	-	-	14
15	304,271	244,649	244,650	15. Total Expenditures	244,650	244,650	244,650	15
16	76,053	132,109	35,263	16. Unappropriated Ending Fund Balance	144,670	144,670	144,670	16
17	76,053	376,759	279,913	17. TOTAL REQUIREMENTS	389,320	389,320	389,320	17

TRAINING ENTERPRISE FUND

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
				- Resources -				
				Beginning Fund Balance:				
1	22,260	6,205	10,635	1. *Cash on Hand (cash basis), or	3,975	3,975	3,975	1
2			-	2. *Working Capital (accrual basis)	-	-	-	2
3			-	3. Previously Levied Taxes Est. to be Received	-	-	-	3
4	125	50	100	4. Earning From Temporary Investments	100	100	100	4
5	-	-	-	5. Transferred From Other Funds	-	-	-	5
6	-	-	-	6. Taxes Estimated not to be received	-	-	-	6
7	3,693	4,796	12,000	7. Enterprise Income	12,000	12,000	12,000	7
8				8.				8
9	26,078	11,052	22,735	9. Total Resources Except Levied Taxes	16,075	16,075	16,075	9
10			-	10. Taxes Necessary To Balance	-	-	-	10
11		-		11. Taxes Collected In Year Levied				11
12	26,078	11,052	22,735	12. TOTAL RESOURCES	16,075	16,075	16,075	12
				- Requirements -				
1								1
2	-	-	-	1. Construct & Equip Training Prop	-	-	-	2
3	-	-	-	2. Project Development	-	-	-	3
4	-	-	-	3. Purchase Real Property	-	-	-	4
5	-	-	-	4. Training Projects	-	-	-	5
6	19,873	-	11,000	5. Training Equipment	-	-	-	6
7			-	6. Bank Charges	-	-	-	7
8				7. Debt Service, Interest	-	-	-	8
9	-	-	-	8. Debt Service, Principle	-	-	-	9
10				9. Residual Equity Transfer	-	-	-	10
11								11
12	19,873	-	11,000	13. TOTAL REQUIREMENTS	-	-	-	12
13								13
14	-	-	-	14. General Operating Contingency	-	-	-	14
15	19,873	-	11,000	15. Total Expenditures	-	-	-	15
16	6,205	11,052	11,735	16. Unappropriated Ending Fund Balance	16,075	16,075	16,075	16
17								17
18	26,078	11,052	22,735	17. TOTAL REQUIREMENTS	16,075	16,075	16,075	18

PERS Reserve Fund

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
- Resources -								
				Beginning Fund Balance:				
1	423,732	860,955	213,279	1. *Cash on Hand (cash basis), or	-	-	-	1
2				2. *Working Capital (accrual basis)	-	-	-	2
3	-	-	-	3. Previously Levied Taxes Est. to be Received	-	-	-	3
4	3,771	1,890	-	4. Earning From Temporary Investments	-	-	-	4
5	433,452	-	-	5. Transferred From Other Funds	-	-	-	5
6	-	-	-	6. Taxes Estimated not to be received	-	-	-	6
7	-	-	-	7. Bond Revenue	-	-	-	7
8				8.				8
9	860,955	862,845	213,279	9. Total Resources Except Levied Taxes	-	-	-	9
10				10. Taxes Necessary To Balance	-	-	-	10
11	-	-		11. Taxes Collected In Year Levied				11
12	-	862,845	213,279	12. TOTAL RESOURCES	-	-	-	12
- Requirements -								
1								1
2	-	650,000	213,279	13. Transfer to the General Fund	-	-	-	2
3	-	-	-		-	-	-	3
4	-	-	-		-	-	-	4
5	-	-	-		-	-	-	5
6								6
7								7
8								8
9	-	-	-		-	-	-	9
10					-	-	-	10
11								11
12								12
13	-	-	-		-	-	-	13
14								14
15								15
16								16
17								17
18	-	650,000	213,279	14. TOTAL REQUIREMENTS	-	-	-	18
19								19
20	-	-	-	15. General Operating Contingency	-	-	-	20
21	-	650,000	213,279	16. Total Expenditures	-	-	-	21
22	-	212,845	-	17. Unappropriated Ending Fund Balance	-	-	-	22
23								23
24	-	862,845	213,279	18. TOTAL REQUIREMENTS	-	-	-	24

DEBT SERVICE FUND
General Obligation Bond

	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget For Next Year 2013-14			
	Actual		Adopted Year 12-13		Proposed By Budget Off.	Approved By Budget Com.	Adopted By Gov. Body	
	Year 10-11	Year 11-12						
				- Resources -				
				Beginning Fund Balance:				
1	48,150	54,624	-	1. *Cash on Hand (cash basis), or	6,100	6,100	6,100	1
2	-	-	-	2. *Working Capital (accrual basis)	-	-	-	2
3	43,517	31,285	30,000	3. Previously Levied Taxes Est. to be Received	25,000	25,000	25,000	3
4	1,967	2,474	2,000	4. Earning From Temporary Investments	2,000	2,000	2,000	4
5	-	-	-	5. Transferred From Other Funds	-	-	-	5
6	-	-	-	6. Taxes Estimated not to be received	-	-	-	6
7	-	-	-	7. Short term note proceeds	-	-	-	7
8				8.				8
9	93,634	88,382	32,000	9. Total Resources Except Levied Taxes	33,100	33,100	33,100	9
10			904,000	10. Taxes Necessary To Balance	900,600	900,600	900,600	10
11	894,050	862,435		11. Taxes Collected In Year Levied				11
12	987,684	950,817	936,000	12. TOTAL RESOURCES	933,700	933,700	933,700	12
				- Requirements -				
				<u>Principal Payments</u>				
1				Repayment of Interfund Loan from GF				1
2	-	-	-	Feb. 01: June Payment	-	-	-	2
3	770,000	-	-	Jun. 10: June Payment	880,000	880,000	880,000	3
4	40,000	845,000	865,000	Total Principal	880,000	880,000	880,000	4
5	810,000	845,000	865,000					5
6				<u>Bond Interest Payments</u>				6
7	18,288	-	-	Feb. 01: Pmnt date Dec. 2011	-	-	-	7
8	18,288	-	-	Feb. 01: Pmnt date June 2012	-	-	-	8
9								9
10	43,242	43,950	35,500	Jun. 10: Pmnt date Dec. 2011	26,850	26,850	26,850	10
11	43,242	43,950	35,500	Jun. 10: Pmnt date June 2012	26,850	26,850	26,850	11
12								12
13	-	-	-					13
14								14
15	123,060	87,900	71,000	Total Interest	53,700	53,700	53,700	15
16	933,060	932,900	936,000	13. TOTAL PRINCIPAL & INTEREST	933,700	933,700	933,700	16
17								17
18	-	-	-	14. General Operating Contingency	-	-	-	18
19	933,060	932,900	936,000	15. Total Expenditures	933,700	933,700	933,700	19
20	54,624	17,917	-	16. Unappropriated Ending Fund Balance	-	-	-	20
21	987,684	950,817	936,000	17. TOTAL REQUIREMENTS	933,700	933,700	933,700	21

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Clackamas County Fire District #1 Board of Directors will be held on June 17, 2013 at 7:00 p.m. at 9339 SE Causey Avenue, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the Clackamas County Fire District #1 Budget Committee on May 9, 2013. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at at the Fire District Administrative Office, at 11300 SE Fuller Road, Milwaukie, between the hours of 8:00 a.m. and 4:00 p.m. or on the District website at, www.clackamasfire.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year. A board meeting will be held following the budget hearing.

Contact: Susan Geiger

Telephone: 503-742-2649

Email: susan.geiger@clackamasfire.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2011-12	Adopted Budget This Year 2012-13	Approved Budget Next Year 2013-14
Beginning Fund Balance/Net Working Capital	12,268,355	11,397,001	11,774,341
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	-	-	-
Federal, State and All Other Grants, Gifts, Allocations and Donations	158,784	-	-
Revenue from Bonds and Other Debt	-	-	-
Interfund Transfers / Internal Service Reimbursements	1,655,000	1,627,279	1,334,400
All Other Resources Except Property Taxes	810,339	734,134	730,679
Property Taxes Estimated to be Received	35,356,007	36,233,854	38,493,915
Total Resources	50,248,485	49,992,268	52,333,335

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	30,161,338	30,892,473	32,363,150
Materials and Services	4,455,242	4,813,624	4,903,345
Capital Outlay	1,125,187	1,013,400	3,009,563
Debt Service	932,900	936,000	933,700
Interfund Transfers	1,655,000	1,627,279	1,334,400
Contingencies	-	1,941,664	1,978,174
Special Payments	-	-	-
Unappropriated Ending Balance and Reserved for Future Expenditure	11,918,818	8,767,828	7,811,003
Total Requirements	50,248,485	49,992,268	52,333,335

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program			
FTE for that unit or program			
Emergency Operations	24,014,878	25,075,162	25,937,418
FTE	156.08	153.51	155.75
Safety Program	217,245	112,700	108,274
FTE	1.00	0.00	0.00
Training	1,173,601	1,060,391	1,278,104
FTE	5.00	5.00	7.50
Emergency Management	109,233	135,836	130,867
FTE	1.00	1.00	1.00
Fire Prevention	1,471,446	1,425,544	1,499,962
FTE	12.00	11.00	11.00
Public Information	207,551	182,515	194,730
FTE	1.00	1.00	1.00
Wellness/Fitness Program	325,344	351,961	438,658
FTE	2.00	2.00	3.00
Emergency Medical Services	505,460	581,090	263,564
FTE	2.75	2.75	1.00
Government Relations	19,182	55,700	243,085
FTE	0.00	0.00	1.00
Administration	3,817,774	4,123,329	4,213,179
FTE	9.00	9.00	11.50
Human Resources	326,091	319,670	263,129
FTE	3.00	3.00	2.00
Support Services	173,420	331,841	-
FTE	0.75	1.00	-
Information Technology Services	909,397	788,892	917,632
FTE	3.00	3.00	3.00
Volunteer Program	311,069	296,174	281,932
FTE	1.00	1.00	1.00
Facility Maintenance	392,929	472,985	545,383
FTE	1.00	1.00	2.00
Logistics/Fleet Services	992,720	764,057	1,103,956
FTE	3.50	3.50	4.00
Non-Departmental/Non-Program	15,281,145	13,914,421	14,913,462
FTE	0.00	0.00	0.00
Total Requirements	50,248,485	49,992,268.00	52,333,335.00
Total FTE	202.08	197.76	204.75

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *

The approved budget for Fiscal Year 2013-14 includes an increase of 6.99 positions. Openings in the following positions have been created from retirement of existing staff, and reclassifying part-time labor to full time employees.

- Career recruit academy net of attrition adds 2.74 FTE's.
- one less deputy chief position has been budgeted, organizational support planned by adding a 40 hour Captain position to Emergency Services
- Administrative reorganization has added net .75 FTE with creating a new position Data Management Specialist.
- One half time position increased to full time in logistics by converting temp labor. +.50 FTE
- 3 New Positions created by reallocating temp labor, overtime, and materials & services budget to fund a medical assistant, a facility maintenance technician, and a training technician.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 2.4012 per \$1,000)	2.4012	2.4012	2.4012
Local Option Levy			
Levy For General Obligation Bonds	\$ 918,895	\$ 971,230	\$ 960,640

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$1,790,000	\$0
Other Bonds	\$19,275,000	\$0
Other Borrowings	\$1,653,358	\$0
Total	\$22,718,358	\$0

Clackamas Fire District #1

Staff Report

To: Board of Directors
Chief Charlton

From: Finance Director Geiger

CC: Deputy Chief Syring

Date: June 17, 2013

Re: Workers' Compensation Policy

Action:

Staff requests review of worker's compensation proposal and approval of SAIF Corporation policy.

Background:

The District's workers' compensation policy period is from July 1st through June 30th and is up for renewal. Wilson-Heirgood Associates (WHA), as the District's agent of record for general liability and workers' compensation insurance, requested proposals from the available carriers in Oregon. Two proposals were received and five companies declined to quote. Of the proposals received, one was from our current carrier SAIF and the other from Special District's Association of Oregon (SDAO).

There are several determining factors that are used to calculate workers' compensation premiums. Initially premiums are calculated on the expected payroll for the ensuing year; as personnel service costs increase so do workers' compensation expenses. Once applicable payroll is determined, the base premium is calculated using a pure rate factor based on the job type. The pure premium rate history on Page 6 of the WHA Renewal Proposal demonstrates the changes in the base rates calculated by the National Council on Compensation Insurance. There is a slight increase of 1.6% in the Firefighter pure rate which is the bulk of the payroll used for calculating premiums.

Last year at renewal, SAIF provided a proposal with a 1.03 experience modifier, but the final renewal was revised with a .97 modifier reducing the cost of the policy for last year based on losses for calendar years 2008-2010. The 2012 experience modifier increases to 1.04 as the losses from 2008 drop off and the 2011 losses are added. The Loss History Summary may be referenced on Page 4 of the WHA Renewal Proposal. The same experience modifier was used in both proposals.

Both proposals allow the District to prepay the premium for the year and take a 4% discount. This saves the District up to \$25k on the policy. A side by side cost comparison of the proposals may be found on Page 15 of the WHA Renewal Proposal. You will see that the SDAO proposal is approximately \$11k below that of the SAIF proposal primarily due to the larger volume discount offered by SDAO.

Further consideration should be made regarding the two proposals under consideration:

- **Dividends:** Since 2007 the District has received \$543k in dividend revenue from SAIF. Full details of the dividends received by since 2007 may be found on Page 9 of the WHA Renewal

Proposal. This funding is essentially enough to pay for a full years worth of coverage. While there is no guarantee that further dividends will be declared by SAIF, there are no dividend opportunities with SDAO.

- **Claims Management:** SAIF and SDAO manage their claims differently. SAIF uses a system where the claim is managed by specialists – depending upon the complexity of the claim. SAIF feels that specialty units help to mitigate cost:
 - Medical Only – quickly processes smaller claims
 - Compensability - handles the less complicated claims to closure
 - Disability – handles claims that are more complicated and may involve time loss
 - Critical Claims - specialists in areas such as spinal or head injuries
 - 3rd Party Adjusters – reviews claims for potential recovery i.e., MVA's (\$6,539,467 recovered in 2012)
 - Nurse Consultants – Each SAIF claims team has a nurse consultant assigned who is available to review claims
 - Vocational Rehabilitation Counselors

SDAO has a very experienced core of adjusters who manage all SDAO claims that are filed. The same adjuster will manage the claim from inception to closure. As an insured there will have one point of contact.

- **Immediate Response Team:** SAIF's Immediate Response Team can be reached 24 hours a day. This is a team of claims, legal, medical, and investigative specialists. SDAO also has staff that responds 24/7. The team includes the Director of Claims Services and Director of Risk Management Services.
- **Industrial Hygiene:** SAIF's Loss Control Department includes Industrial Hygienist. There is no cost for their services or for their Hygiene Laboratory Testing. Industrial hygiene is the science of anticipating, recognizing, evaluating, and controlling workplace conditions that may cause workers' injury or illness. SDAO does not provide this service.
- **Medical Audit of Bills:** All medical bills received by SAIF are reviewed for correct billings. In 2012, SAIF saved policyholders \$112.2 million in overcharges. The staff includes audit specialists, medical auditor and nurse utilization reviews who are trained to analyze coding, spot problem billing and audit hospital and surgical bills. SDAO does not provide this service.
- **Legal:** SDAO's attorney will handle all workers' compensation cases except cancer presumption. These cases will be handled by outside council. Cases handled by outside council would be at an additional cost to the District. SAIF's attorneys handle all claims. They have assigned an attorney who is currently working on all of the cancer presumption cases. SAIF also has research, trial and appellate attorneys on staff.

Budget Implications:

The budget approved by the Budget Committee for Fiscal 2013-14 includes \$522,911 for the workers' compensation policy. The budget presented for adoption has been increased to reflect the proposal presented. The total increase for renewing the workers' compensation policy with SAIF Corporation is an increase of approximately \$25k or 4.9% over 2012.

Policy Implications:

The purchasing policy requires Board approval for any purchase over \$50,000. The total purchase price of the workers' compensation policy is \$534,364.

Recommendation:

Staff recommends approval of the purchase of the SAIF workers' compensation policy proposed for Fiscal Year 2013-14.

RISK MANAGEMENT & INSURANCE SERVICES

Clackamas County Fire District #1

11300 SE Fuller Road

Milwaukie, OR 97222

RENEWAL PROPOSAL

07/01/2013-07/01/2014

AGENCY PROFILE

BOARD OF DIRECTORS

JEFF GRIFFIN CEO
 CRAIG FEOLA PRESIDENT
 GORDON GROSHONG VICE PRESIDENT
 MARK SMITH..... SECRETARY
 PAT KNOX.....TREASURER

COMMERCIAL LINES

ACCOUNT EXECUTIVES

Randy Tergesen
 Ben Johnson

SERVICE TEAM

Christie Montero

TRANSPORTATION & TRUCKING

ACCOUNT EXECUTIVES

Mark Smith
 David Lingenfelder
 Catrina Stanks
 Mike Note

SERVICE TEAM

Christie Montero
 Diane Davison
 Rhonda Delaney
 Joni Lloyd
 Raelynn Mason
 Sara Mason
 Tina Sams
 Alison Smith

PERSONAL LINES

ACCOUNT EXECUTIVES

Mike Fitch

SERVICE TEAM

Cris Pettit

BENEFITS

ACCOUNT EXECUTIVES

Gordon Groshong
 Rich Allm

SERVICE TEAM

Kim Nichol森
 Katie Klein
 Kristi Page

PUBLIC ENTITIES

ACCOUNT EXECUTIVES

Jeff Griffin
 Tammy Fitch

SERVICE TEAM

Dona Holmes
 Jane Austin
 Kelly McCorkle
 Dave Penicook

WORKERS' COMPENSATION

ACCOUNT EXECUTIVES

Pat Knox
 Jennifer King
 Tammy Jeffries

SERVICE TEAM

Leesa Martindale
 Betty Berry

PROGRAM INFORMATION

The following pages constitute what we refer to as a **Summary of Insurance**.

The coverage, definitions and limits explained hereafter is a simplified outline of the insurance policies we recommend.

**THE POLICY ITSELF SHOULD BE USED AND READ FOR EXACT
COVERAGES, DEFINITIONS, CONDITIONS AND EXCLUSIONS
PERTAINING TO YOUR SPECIFIC INSURANCE PROGRAM, COVERAGE
MAY DIFFER BY STATE**

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LOSS HISTORY SUMMARY

<u>Policy Year</u>	<u># of Claims</u>	<u>Incurred Losses</u>
2012*	25	\$282,443
2011	19	\$60,227
2010	36	\$422,859
2009	30	\$267,768
2008	<u>16</u>	<u>\$56,794</u>
Total:	126	\$1,090,091

2012
.97

2013
1.04

Average Number of Claims	25.2
Average Cost per Claim	\$8,652
Average Cost per Year	\$218,018

* Claims list as of 5/6/13

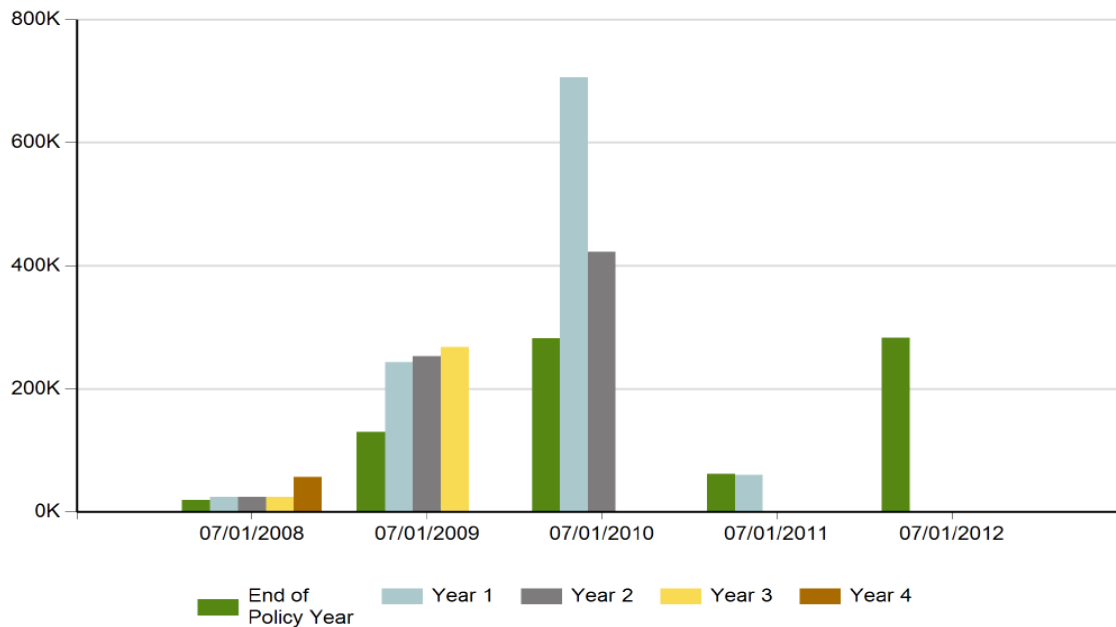
	2012 Mod Calculation 0.97		2013 Mod Calculation 1.04	
	<u>Actual Losses</u>	<u>Primary Losses</u>	<u>Actual Losses</u>	<u>Primary</u>
2008	\$24,292	\$23,221	\$0	\$0
2009	\$231,587	\$55,907	\$264,165	\$85,565
2010	\$289,992	\$86,376	\$405,997	\$148,163
2011	\$0	\$0	\$52,064	\$43,967
Totals:	\$545,871	\$165,504	\$722,226	\$277,695

LOSS DEVELOPMENT



Cumulative Loss Development

Period Effective Date	Last Coverage Thru Date	End of Policy Year	Year 1	Year 2	Year 3	Year 4
07/01/12	06/30/13	282,442	0	0	0	0
07/01/11	06/30/12	61,764	60,226	0	0	0
07/01/10	06/30/11	281,743	705,699	422,859	0	0
07/01/09	06/30/10	129,544	243,559	253,540	267,767	0
07/01/08	06/30/09	19,244	24,100	23,720	24,290	56,794



Loss Development by Year

Period Effective Date	Last Coverage Thru Date	End of Policy Year	Year 1	Year 2	Year 3	Year 4	Total Incurred Losses	% Change from EOY
07/01/12	06/30/13	282,442	0	0	0	0	282,442	0.00%
07/01/11	06/30/12	61,764	-1,538	0	0	0	60,226	-2.49%
07/01/10	06/30/11	281,743	423,956	-282,840	0	0	422,859	50.09%
07/01/09	06/30/10	129,544	114,015	9,981	14,228	0	267,767	106.70%
07/01/08	06/30/09	19,244	4,856	-380	570	32,504	56,794	195.12%
Totals:		\$774,738	\$541,289	-\$273,239	\$14,797	\$32,504	\$1,090,088	40.70%

UWR0008: [http://saifteams/sites/reports/Corporate/Loss Development.rdl](http://saifteams/sites/reports/Corporate/Loss%20Development.rdl)
 Filter Details: Excludes preferred worker and policy period statuses of Prerenewal, Period of No Coverage, Application, Finalized Application to be Processed, Prerenewal Finalized and Renewal Finalized.

Created On: 05/06/13
 Page 1 of 1

PURE PREMIUM RATE HISTORY

PURE PREMIUM is the estimated rate per \$100 of payroll that it will take to pay for claims. To determine the rates they charge the policyholder, the insurance carrier multiplies the pure rate by a factor (expense load factor) to allow for risk, profit and overhead. Pure premiums are calculated by the National Council on Compensation Insurance (NCCI). Expense Loading Factors and Pure Rates are approved by the Oregon Department of Consumer and Business Services (DCBS).

7710 Firefighter & Drivers

'89	'90	'91	'92	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13
4.60	5.33	3.64	2.69	2.69	2.39	1.94	1.98	1.78	1.64	1.70	1.90	2.04	2.21	2.54	2.71	2.78	3.13	2.86	2.54	2.45	2.75	3.05	3.01	3.06

8411 Volunteer Firefighters & Drivers

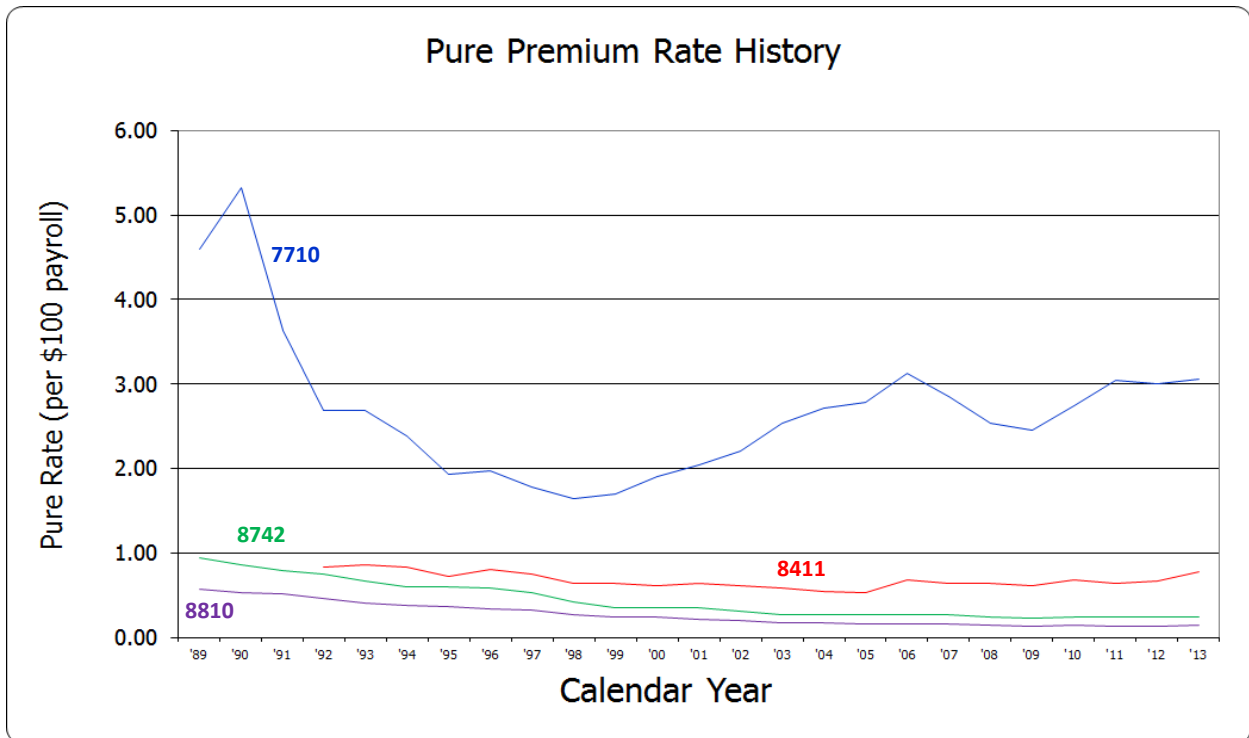
'92	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13
0.83	0.87	0.84	0.73	0.81	0.75	0.65	0.65	0.62	0.64	0.62	0.59	0.55	0.54	0.69	0.65	0.65	0.62	0.68	0.64	0.67	0.78

8742 Outside Salesperson

'89	'90	'91	'92	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13
0.95	0.87	0.80	0.75	0.67	0.60	0.60	0.59	0.53	0.43	0.36	0.36	0.36	0.31	0.27	0.28	0.27	0.28	0.27	0.25	0.23	0.25	0.25	0.24	0.24

8810 Office Clerical

'89	'90	'91	'92	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13
0.57	0.53	0.52	0.47	0.41	0.38	0.37	0.34	0.33	0.27	0.25	0.24	0.22	0.20	0.18	0.18	0.17	0.17	0.17	0.15	0.14	0.15	0.14	0.14	0.15



WORKERS' COMPENSATION

EFFECTIVE DATES

07/01/2013 - 07/01/2014

STATES COVERED

Oregon

LIMITS OF INSURANCE

Workers' Compensation Insurance: Part One

Exclusive Remedy means that if any injury is work related, it is covered, regardless of who is at fault. The employee can't sue the employer for workplace accidents and illnesses and the employer can't frivolously deny claims.

Employers Liability: Part Two

Bodily Injury by Accident	\$ 500,000 each accident
Bodily Injury by Disease	\$ 500,000 each employee
Bodily Injury by Disease	\$ 500,000 policy limit

Employers Liability coverage protects your company should an employee claim that his or her injury or illness was caused by your company's negligence or failure to provide a safe workplace.

PREMIUM BASIS (auditable)

Remuneration

PRIMARY LOCATION

11300 S E Fuller Rd., Milwaukie, OR 97222

PREFERRED WORKERS

None

SAIF MEDICAL SAVINGS DISPLAY

Policy Savings Report

Policy: 431322 - Clackamas County Fire District No. 1

Policy Period(s): 07/01/2008 - 07/01/2013

Payments as of: 05/03/2013

Medical Savings

Claim Status	Claim Count	MCO Count	MCO %	Bill Count	Average Bill	Amount Charged	Amount Paid	Medical Savings	Savings
Accepted	103	46	45 %	1,080	\$464	\$501,277	\$334,473	\$166,803	33 %
Denied	20	1	5 %	74	\$1,016	\$75,211	\$40,253	\$34,958	46 %
Total	123	47	38 %	1,154	\$500	\$576,487	\$374,726	\$201,761	35 %

Claim Disposition Agreements and Disputed Claim Settlements

Settlement Type	Claim Count	Amount
CDA Settlement	0	\$0
DCS Settlement	1	\$125,000

Employer at Injury Program Reimbursements and 3rd Party Recoveries

Savings Type	Claim Count	Amount
3rd Party Recoveries	1	\$416
EAIP Reimbursements	12	\$52,621

Note: Medical savings are the difference between the amount charged and the amount allowed and paid by SAIF. Savings are not calculated until 45 days after the completion date of each bill. Data is available for policy periods starting on or after 01/01/2005.

DIVIDEND BY POLICY YEAR

<u>Declaration</u>	<u>Amount</u>	<u>Policy Period</u>
11/2012	\$176,605	2010/11
06/2011	\$156,087	08/09-09/10
11/2010	\$94,383	2009
03/2010	\$79,353	2008
11/2007	\$37,163	2007
Total:	\$543,591	

2011

Standard Premium	\$471,953	
Dividend 11/2012	<u>\$-176,605</u>	<i>37.42% of Std Prem</i>
ESTIMATED NET COST	\$295,348	

2010

Standard Premium	\$436,845	
Dividend 6/2011	<u>\$-81,733</u>	<i>18.71% of Std Prem</i>
ESTIMATED NET COST	\$355,112	

2009

Standard Premium	\$397,400	
Dividend 6/2011	\$-74,354	<i>18.71% of Std Prem</i>
Dividend 11/2010	<u>\$-94,383</u>	<i>23.75% of Std Prem</i>
NET COST	\$228,663	

2008

Standard Premium	\$381,688	
Dividend 3/2010	<u>\$-79,353</u>	<i>20.79% of Std Prem</i>
NET COST	\$302,335	

2006

Standard Premium	\$294,708	
Dividend 11/2007	<u>\$-37,163</u>	<i>12.61% of Std Prem</i>
NET COST	\$257,545	

*It is unlawful in Oregon for an insurer to promise to pay policyholder dividends for any unexpired portion of the policy term or to misrepresent the conditions for dividend payment. Dividends will be due and payable only for a policy period that has expired, and only if declared by and under conditions prescribed by the Board of Directors of the Insurer. Furthermore, it is an unlawful rebate and a violation of the Oregon Insurance Code for an insured or a representative of an insured knowingly to accept a dividend pursuant to a promise to pay policyholder dividends if the promise is made before the policy is issued or if the promise is made for any unexpired portion of a policy period.

DECLINES:

 <p>Liberty Northwest. Member of Liberty Mutual Group</p>	<p>DECLINE TO QUOTE</p>
 <p>TRAVELERS Insurance. In-synch.™</p>	<p>DECLINE TO QUOTE</p>
 <p>CHARTIS</p>	<p>DECLINE TO QUOTE</p>
 <p>EMPLOYERS America's small business insurance specialist.</p>	<p>DECLINE TO QUOTE</p>
 <p>THE HARTFORD</p>	<p>DECLINE TO QUOTE</p>

SAIF RENEWAL QUOTE



CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 2

Class	Description	Estimated Payroll	Rate	Estimated Premium
7090 M	Vessels-Boat Livery-State Act	\$35,000	8.02	\$2,807
7710	Firefighters And Drivers	\$15,701,656	3.73	\$585,672
8742	Salesperson-Outside-No Delivery	\$980,392	.29	\$2,843
8810	Office Clerical	\$2,496,464	.18	\$4,494
2704	Wildland Fire Fighting & Drivers	\$0	10.19	\$0
8810	Vol Office Clerical VOL@\$8.80/hour	\$0	.18	\$0
8810	Vol Board Members VOL@\$8.80/hour	\$4,350	.18	\$8
Total Payroll		\$19,217,862		
Manual Premium				\$595,823
Experience Rating Modification				x
Modified Premium				<u>1.04</u>
				\$619,656
Annual Prepay Discount (4.0%)				-
Standard Premium				<u>\$24,792</u>
				\$594,864
Premium Discount				-
Discounted Premium				<u>\$95,403</u>
				\$499,462
Terrorism Premium				+
				\$1,922
Catastrophe Premium				+
				\$1,922
DCBS Premium Assessment @ 6.2%				+
				<u>\$31,059</u>
Total Premiums and Assessments				\$534,364
Annual Prepay Installment				\$534,364

Premium discount schedule		
First	\$3,500	0.0%
Next	\$14,500	10.0%
Next	\$82,000	15.0%
Over	\$100,000	16.5%

Payroll Reporting Frequency: Annual
 Maritime coverage at limit of \$500,000 with \$100 minimum premium.
 Terrorism premium = total payroll / 100 x .01
 Catastrophe premium = total payroll / 100 x .01
 DCBS Premium Assessment excludes federal premium.

RENEWAL YEAR COMPARISON

Premiums are based upon estimated payrolls and experience modifier.

PRIOR YEAR COMPARISON 2012 VS. 2013

Premiums are based upon estimated payrolls and experience modifier.

Code	Description	Payroll	Rate	2012		2013	
				Premium	Rate	Premium	Rate
*7090	Vessels-Boat Livery - State Act	35,000	9.05	3,168	8.02	2,807	
*7710	Firefighters & Drivers	15,701,656	3.67	576,251	3.73	585,672	
*8742	Salesperson - Outside - No Delivery	980,392	0.29	2,843	0.29	2,843	
*8810	Office Clerical	2,496,464	0.17	4,244	0.18	4,494	
*2704	Wildland Fire Fighting & Drivers	0	12.43	0	10.19	0	
*8810	Vol Office Clerical @\$8.80/hour	0	0.17	0	0.18	0	
*8810	Vol Board Members @\$8.80/hour	4,350	0.17	7	0.18	8	
Total Payroll:		19,217,862					
Manual Premium				586,513		595,823	
0 % ELCB				0		0	
Experience Modifier				0.97		1.04	
SARAP				1.00		1.00	
Standard Premium				568,918		619,656	
Annual Prepay Discount 4%				22,757		24,786	
Modified Premium				546,161		594,864	
Volume Discount				87,367		95,403	
Net Premium				458,794		499,461	
Expense Constant				0		0	
Foreign Terrorism				1,922		1,922	
Domestic Terrorism/Catastrophe				1,922		1,922	
OIGA				0		0	
DCBS 6.2%				28,684		31,059	
TOTAL PREMIUM				\$491,322		\$534,364	
Difference						\$43,042	

Final Premium Determined at Audit

No DCBS assessment on ELCB premium



**Workers' Compensation
Guaranteed Cost Proposal
Policy Year 2013-2014**

Proposal Number: 28W52043-10

Effective Date: 7/1/2013

Proposal Date: 5/15/2013

Expiration Date: 6/30/2014

Named Participant:

Clackamas County R.F.P.D. #68

Agent of Record:

Wilson-Heirgood Associates
PO Box 1421
Eugene, OR 97440

Class	Description	2013-2014 Rate	2013-2014 Estimated Payroll	2013-2014 Contribution
7090	Boat Livery - Boats Under 15 Tons	5.21	\$35,000	\$1,823.50
7710	Firefighters	3.73	\$15,701,656	\$585,671.80
8742	Director/Sales/Collectors	0.29	\$980,392	\$2,843.14
8742B	Board Member Coverage	0.29	\$4,350	\$12.62
8810	Clerical Office Employee	0.18	\$2,496,464	\$4,493.64

Manual Contribution:		\$594,844.68
Experience Modification:	x	1.04
Modified Contribution:	=	\$618,638.45
Contribution Volume Credit:	-	\$108,254.92
Underwriting Adjustment:	x	
Terrorism Exposure Contribution:	+	1,922.00
Standard or Minimum Contribution:	=	\$512,305.52
State Assessment - 6.4%:	+	\$32,787.56
Estimated Workers' Compensation:	=	\$545,093.08
Employers Liability Coverage:	+	
Net of Commission Discount:	-	\$0.00
Pro Rate Factor:	x	1.00
Pro Rated Contribution:	=	\$545,093.08

To effect coverage, please sign, date and return this form before requested effective date. Fax is acceptable. This Proposal does not bind coverage. Named Participant must be a member of SDAO to bind coverage.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective

Please Remit To: Special Districts Association of Oregon
PO Box 12613
Salem, Oregon 97309-0613

Contact: underwriting@sdao.com
Phone: (800) 285-5461
Fax: (503) 371-4781



**Workers' Compensation
Guaranteed Cost Proposal
Policy Year 2013-2014**

Proposal Number: 28W52043-10
Proposal Date: 5/15/2013

Effective Date: 7/1/2013
Expiration Date: 6/30/2014

Select one of the following payment plans:

Quarterly Discounted Payment Plan	\$534,191.22
\$133,547.80 due by August 1, 2013 \$133,547.80 due by October 1, 2013 \$133,547.80 due by January 1, 2014 \$133,547.80 due by April 1, 2014	
Annual Discounted Payment Plan - payment due August 1, 2013	\$523,289.36
If payment is made after August 1, 2013 then no discounts apply.	\$545,093.08

To effect coverage, please sign, date and return this form before requested effective date. Fax is acceptable. This Proposal does not bind coverage. Named Participant must be a member of SDAO to bind coverage.

Accepted by: _____
Authorized Representative/Agent

Date: _____
Requested Effective

Please Remit To: Special Districts Association of Oregon
PO Box 12613
Salem, Oregon 97309-0613

Contact: underwriting@sdao.com
Phone: (800) 285-5461
Fax: (503) 371-4781

PREMIUM ESTIMATE

Enter Policy Period

Premiums are based upon estimated payrolls and experience modifier.

Code	Description	Payroll	SAIF		SDAO	
			Rate	Premium	Rate	Premium
*7090	Vessels - Boat Livery - State Act	35,000	8.02	2,807	5.21	1,824
*7710	Firefighters & Drivers	15,701,656	3.73	585,672	3.73	585,672
*8742	Salesperson - Outside Delivery	980,392	0.29	2,843	0.29	2,843
*8810	Office Clerical	2,496,464	0.18	4,494	0.18	4,494
*2704	Wildland Fire Fighting	0	10.19	0	10.19	0
*8810	Vol. Office Clerical @\$8.80/hr	0	0.18	0	0.18	0
*8810	SAIF Vol. Board Members	4,350	0.18	8	0.18	0
*8742	SDAO Vol. Board Members	4,350	0.29	0	0.29	13
Total Payroll		19,217,862				
Manual Premium				595,823		594,846
0 % ELCB				0		0
Tentative Experience Modifier				1.04		1.04
SARAP				1.00		1.00
Standard Premium				619,656		618,639
Annual Prepay Discount 4%				24,786		21,804
Modified Standard Premium				594,864		596,835
Less: Volume Discount				95,403		108,254
Net Premium				499,461		488,581
Expense Constant				0		0
Foreign Terrorism				1,922		1,922
Domestic Terrorism/Catastrophe				1,922		0
OIGA				0		0
DCBS (6.2% - 6.4%)*				31,059		32,788
TOTAL PREMIUM				\$534,364		\$523,291
Difference						\$11,073

WEB-SITE FEATURES



Web-site Features

SAIF Corporation's web site provides current information, which will help you manage your Workers' Compensation program. The information listed below is easy to access and is protected by your security password. Here are some of its features:

Claim Profile

- Review your loss history- claim count, loss ratio, time loss days, paid and incurred costs by policy year.
- Individual claim details- Date of injury, open or closed, paid and incurred losses, claim number, type of claim, adjuster, physician, awards, and attorney.
- Ten highest incurred loss claims for the last four years.

Policyholder Profile

- Policy type, experience modifier history, payroll and premium history.
- Listing of your SAIF Loss Control and ERTW Consultants, underwriter and adjuster.

Certificates of Insurance

- Streamline your certificate process by doing it on-line.
- Create new certificates, create bid certificates, reissue certificates, and renew certificates.

SAIF Employee Directory

Printable Forms

- Attending Physician 827
- Employer at Injury Reimbursement Request
- 801 Claim Form (English and Spanish)
- \$1,800 Medical Reimbursement Election form

Customer Services

- How-To information on filing claims, EAIP reimbursement, fraud prevention, extraterritorial coverage, subcontractor requirements
- Loss control programs
- SAIF Corporation's "Tool Box"
- SAIF Corporation's newsletter, *Compnews*.

To Access SAIF Online

- Go to www.saif.com
- Select "Log In"
- Select "Establish Your User ID" "Policyholder"
- Complete the screen and then submit it to SAIF. SAIF will then verify your information, set up your User ID and password and email you with it.
- Once you receive your User ID and password, you can access the SAIF web-site. If you would like assistance, please contact Tammy Jeffries at (541) 284-5859 or tjeffries@whainsurance.com.

NOTICE OF ELECTIONS



CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 2

Agency: WHA INSURANCE AGENCY INC
Producer: WHA - PUBLIC ENTITIES

Premium Estimate:

Modified premium	\$619,656
Annual prepay discount (4.0%)	\$24,792
Standard premium	\$594,864
Premium discount	\$95,403
Total premiums and assessments	\$534,364

Payroll reporting frequency: Annual

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

 Authorized signature of insured

 Date signed

Please return this page to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000

CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Prepay Installment

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 2

Please return this page with remittance.

Annual prepay installment due by **07/10/2013: \$534,364**

Write the quote or policy number indicated in this document on your check. Make check or money order payable to:

SAIF CORPORATION
 400 High St SE
 Salem, OR 97312-1000

SAIF use only		SHALOV	
Date received _____	Amount received _____	Check no. _____	
Bond Company _____	Bond no. _____		



CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 1

Agency: WHA INSURANCE AGENCY INC
Producer: WHA - PUBLIC ENTITIES

Premium Estimate:

Modified premium	\$619,656
Quarterly prepay discount (2.5%)	\$15,495
Standard premium	\$604,162
Premium discount	\$96,937
Total premiums and assessments	\$542,606

Payroll reporting frequency: Annual

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

 Authorized signature of insured

 Date signed

Please return this page to:

SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000

CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Prepay Installment

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 1

Please return this page with remittance.

Quarterly prepay installment due by **07/10/2013: \$135,652**

Write the quote or policy number indicated in this document on your check. Make check or money order payable to:

SAIF CORPORATION
 400 High St SE
 Salem, OR 97312-1000

SAIF use only		SHALOV	
Date received _____	Amount received _____	Check no. _____	
Bond Company _____	Bond no. _____		

CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Notice of Election for Guaranteed Cost Plan

Period: 07/01/2013 - 07/01/2014

Policy: 431322

Plan: 3

Agency: WHA INSURANCE AGENCY INC

Producer: WHA - PUBLIC ENTITIES

Premium Estimate:

Manual premium	\$595,823
Standard premium	\$619,656
Premium discount	\$99,493
Total premiums and assessments	\$556,343

Payroll reporting frequency: Quarterly

Please visit saif.com and choose *I am: An Employer* for information about safety, reporting payroll, paying online, filing and managing a claim, and coverage.

I, the undersigned, as a legal representative of the company listed above, do hereby authorize SAIF Corporation to issue the policy and determine workers' compensation premiums according to the plan selection on this form. I have read, understand, and agree to the terms and conditions of this plan as set forth in the proposal.

Authorized signature of insured

Date signed

Please return this page to:

**SAIF CORPORATION
400 High St SE
Salem, OR 97312-1000**



**CLACKAMAS FIRE DISTRICT #1
RESOLUTION #13-03
Adopting the 2013-2014 Budget, Making Appropriations,
and Levying Taxes**

Resolved, That the Board of Directors of Clackamas Fire District No. 1 hereby adopts the budget for 2013-2014 approved by the Budget Committee on May 9, 2013, in the total sum of \$44,535,550 now on file in the office of the Fire Chief; and

Resolved, That in accordance with ORS 294.456(1) the Board of Directors has the power to adjust the budget requirements, and the adjustments to the approved budget have been identified and explained; and

Resolved, That the amounts for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated as follows:

General Fund		
Personnel Services	32,384,518	
Materials & Services	4,895,195	
Capital Outlay	442,455	
Transfer to Equipment Reserve Fund	1,084,400	
Transfer to Capital Projects Fund	250,000	
General Operating Contingency	978,174	
Restricted Contingency	<u>1,000,000</u>	
Total General Fund Appropriations	41,034,742	
Total General Fund Requirements		<u>\$ 41,034,742</u>
Equipment Reserve Fund		
Capital Outlay	2,322,458	
Total Equipment Reserve Fund Requirements		<u>\$ 2,322,458</u>
Capital Projects Fund		
Capital Outlay	244,650	
Total Capital Projects Fund Requirements		<u>\$ 244,650</u>
Training Enterprise Fund		
Capital Outlay	-	
Total Training Enterprise Fund Requirements		<u>\$ -</u>

PERS Reserve Fund

Transfer to the General Fund	-	
Total Training Enterprise Fund Requirements		\$ <u> -</u>

Debt Service Fund

Principal and Interest	933,700	
Total Debt Service Fund Requirements		\$ <u> 933,700</u>

Resolved, That the Board of Directors of Clackamas Fire District No. 1 hereby imposes the taxes provided in the adopted budget at the rate of \$2.4012 per \$1,000 of assessed value for permanent tax rate and in the amount of \$960,640 for debt service on general obligation bonds; and that these taxes are hereby imposed and categorized for the tax year 2013-14 upon the assessed value of all taxable property within Clackamas County Fire District No. 1.

Resolved, That the following allocation and categorization, subject to the limits of section 11b, Article XI of the Oregon Constitution constitute the above aggregate levy:

	General Government	Excluded from the Limitation.
Permanent Tax Rate	\$2.4012 / \$1,000	\$0
General Obligation Bond	\$0	\$960,640

Resolved, That the Secretary certify to the County Assessor and the County Treasurer of Clackamas and Multnomah Counties, Oregon the tax levy made by this resolution and shall file with them a copy of the budget as finally adopted.

Adopted this date, 17 June, 2013.

Chairperson, Board of Directors

Secretary, Board of Directors

Memo

To: Board of Directors
Fire Chief Fred Charlton

From: Deputy Chief Ryan Hari

CC:

Date: 6/12/2013

Re: Collective Bargaining Agreement

Action Requested

Request Board approval of the proposed collective bargaining agreement between the Fire District and IAFF Local 1159 effective July 1, 2013 through June 30, 2015.

Background

The Fire District and Local 1159 entered into contract negotiations in January of 2013 for a successor agreement to the contract which expires June 30, 2013. After seven meetings, the bargaining teams reached a tentative agreement for a successor contract. Key points include the following:

Wages:

- Effective July 1, 2013, wages will increase 2% to the FF classification. All spreads remain in effect at the same rate.
- Effective July 1, 2014, wages will increase 2% to the FF classification. All spreads remain in effect at the same rate.

FLSA time:

- Effective the first FLSA cycle following January 1, 2014, FLSA day occurrences will reduce from every 18th to every 15th day, reducing the work week from 53.04 hours to 52.41 hours.
- Effective the first FLSA cycle following January 1, 2015, FLSA day occurrences will reduce from every 15th to every 13th day, reducing the work week from 52.41 hours to 51.84 hours.

Other items of financial impact:

- Effective July 1, 2013, pager pay increases to \$5.00 per hour.
- 25 year vacation accrual step added.
- 40 hour staff receives another holiday for a total of 12 holidays per year.
- 120 total hours of union leave annually to be spread between the shop steward and union president, if a Fire District employee, for business that involves the Fire District.
- Sunset language to the “assignment pay” at Truck 4 and Truck 15.
- \$5.00 dollar per month increase in 401.a match, beginning March 1, 2014.
- Union agrees that FLSA time should not result in more overtime, floater cap increased as a result.
- Tuition reimbursement language limited to tuition and fees, reimbursement limited to 75%.

During the bargaining process, a number of housekeeping issues were identified and corrected. Several language issues were also negotiated and tentatively agreed to which do not have budgetary impact.

Budget Implications

Funding for this collective bargaining agreement is reflected in the budget which was approved by the Budget Committee and is on the agenda to be considered for adoption at the June 17, 2013 Board of Directors meeting.

Recommendation

The Fire District and IAFF Local 1159 have reached a tentative agreement for a collective bargaining agreement, which will be effective July 1, 2013 and expires June 30, 2015. Fire District staff recommends Board approval of the proposed collective bargaining agreement.

Clackamas Fire District #1

Memo

TO: Board of Directors
Fire Chief Fred Charlton

FROM: EMS Officer Bill Conway

CC:

DATE: 5-30-2013

RE: Cardiac Monitor Purchase

Action Requested

Request Board authorization for the Fire Chief to enter into a Permissive Cooperative Procurement to purchase 23 Zoll X-Series cardiac monitor/defibrillators as allowed by ORS 279A.215, and Public Contracting Rule #137-046-0440, not to exceed \$680,000.00.

Background

The Fire District currently maintains 25 Zoll E-Series cardiac monitors that were purchased in December of 2006. One monitor is assigned to each staffed Advanced Life Support apparatus as well as Heavy Rescue 4, Heavy Squad 5, and Water Rescue 8. Two are assigned to the Training Division and two to the EMS office as available back-ups. Staff believes a purchase of 23 monitors instead of the current 25 will lead to an increase in efficiency and obvious cost savings.

Cardiac monitors are arguably our most used piece of EMS equipment. Not only do they monitor cardiac rhythm but they defibrillate, externally pace, obtain vital signs including blood pressure, oxygen saturation, end tidal CO₂, as well as real time CPR data showing rescuers how effective their CPR is. Effective CPR is one of the best predictors of positive outcomes of cardiac arrest. Cardiac monitors also allow us to obtain a 12 lead ECG to determine if a myocardial infarction is occurring, leading to quicker definitive treatment and improved outcomes. In addition, these monitors collect important data that is used well after the emergency incident to improve EMS performance and the EMS system. CPR, defibrillation, and overall effectiveness of care is measured and evaluated by the Fire District and by agencies such as the Resuscitation Outcomes Consortium (ROC) to improve the overall outcome and quality of life of patients and to improve the EMS system using the data from the monitor.

The American Hospital Association estimates the useful life of a cardiac monitor/defibrillator in the hospital setting at five years based on a piece of equipment that sits in a hospital, is not moved around much and has minimal wear and tear. We have had our monitor/defibrillators for nearly seven years. They are constantly taken in and out of the apparatus, taken into

homes and other emergency scenes, and undergo a lot of wear and tear. We have consistently seen an increase in units being out of service for repair. We are also seeing an increase in failures of our current monitors/defibrillators on emergency incidents. I expect to see this trend continue at a higher rate the longer we use the current units. The district currently budgets \$15,750 annually for repair and maintenance of our current equipment.

In April 2012, Clackamas Fire District #1 (CFD1) and Tualatin Fire & Rescue (TVF&R) formed a Cardiac Monitor Task Force. The purpose of the task force was to conduct a regional evaluation of cardiac monitors in preparation for future replacement. The task force conducted evaluations on the Zoll X-series, Phillips MRx and the Physio-Control Lifepak 15. The goal was to conduct an in-depth evaluation of each monitor, share our results and potentially share in the cost benefits of a larger unit purchase. This process was completed in April 2013.

Due to the complexities of individual agencies and differing needs, the Cardiac Monitor Task Force was unable to recommend a common monitor/defibrillator. However, the Zoll X-series was the most favored monitor of those evaluated by Clackamas Fire District #1 crew's involved in the field evaluation, and received overwhelming approval by the EMS Committee.

After a year-long evaluation period, it has become clear that the Zoll X-series fulfills the expectations set forth by the Cardiac Monitor Task Force and our crews. The X-series has a number of features that set it apart from the other two monitors tested. Some of these features include:

1. Welch Allyn NIBP with its ability to acquire a blood pressure in 6-8 seconds and uses the R-wave to improve accuracy.
2. The CPR feedback dashboard is intuitive, clear and provides the whole crew with the information we need to provide the best quality CPR.
3. Respiratory monitoring via ECG.
4. Carbon monoxide monitoring.
5. Multiple patient modes.

These are just some of the technology improvements found within the X-series. But it is the weight, size, CPR feedback and workflow integration with Zoll ePCR that crews liked the most. Training on the new monitors will be completed using our existing quarterly training schedule. Because we currently use a Zoll monitor, training will be less of a task than the Lifepak 15 or Phillips MRx.

Because we are staying with a Zoll product, we will receive a trade-in credit of \$4,500.00 from Zoll for each of our existing Zoll E-Series cardiac monitors

Budget Implications

Funding for this purchase is found in the Equipment Reserve Fund, and will be detailed in next year's adopted budget. The projected cost of this purchase in total is estimated to be \$680,000.00 or less.

Purchase and delivery of the monitors will occur in fiscal year 2013; however, the request for purchase is being made at this time to incur significant savings, including capture of 2012/13 pricing and an early agreement discount of \$11,000.

Recommendation

The Fire District has identified a need to replace our existing cardiac monitor/defibrillators. Through careful and thorough evaluation, the Clackamas Fire participants of the Cardiac Monitor Task Force and the EMS Committee have identified the preferred purchase to be the Zoll X-Series cardiac monitor. Staff recommends board authorization for the Fire Chief to enter into a Permissive Cooperative Procurement for this purchase, not to exceed \$680,000.00.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors
From: Deputy Chief Ryan Hari
Re: Emergency Services Division Monthly Report – May 2013

The following summary of work includes those activities completed within the Emergency Services Division. Additional reports are included from the Battalion Chiefs, Training and Safety Chief, Station Captains, and Emergency Medical Services Captain.

- Staff continues to participate in a feasibility study with CCOM and other regional partners on the future CAD system and dispatch services.
- Met with Boring Fire to work on billing issues.
- Participated in several promotional interviews.
- Staff participated in a space needs assessment process.
- Significant time spent on bargaining research, preparation, and meetings with the labor group. Bargaining resulted in a tentative agreement with the labor group this month.
- Staff attended several Rotary meetings.
- Staff worked on the purchase of a new fire engine.
- Worked on an IGA with Boring Fire regarding fleet maintenance services.
- Significant time spent this month on personnel issues.

Respectfully submitted

Deputy Chief Ryan Hari

Battalion Chief Reports

Battalion Chief Scott Carmony Battalion 2, A Shift

Large Incidents

- May 24, 2013 at 01:05 hrs – Responded to assist BC2 with House Fire at 3242 SE Roswell St. in Milwaukie. No injuries reported.
- May 4, 2013 at 03:45 hrs – Detached Garage fire extending to House at 12633 SE 22nd ave
- Fire held to garage with minimal extension to house. No injuries
- May 30, 2013 at 10:00 hrs – Natural Gas Leak at 16142 SE 82nd Dr.
- Multiple Businesses evacuated. Gas source identified from restaurant kitchen in the Green House Square

Significant program/facility/project achievements

- Completed work for Fire Engine Purchase and presented findings to senior staff. Authorization to move forward with permissive cooperative purchase form Pierce manufacturing was obtained from the Fire District Board at the regular Board Meeting in May.
- Attended final planning meeting to finalize Clackamas Fire's benchmarks and plans for the Pacesetter Drill on May 22. The Pacesetter Exercise which will occurred on May 22nd, 2013. The successful exercise was part the UASI regional's full scale exercise involving a chemical release and tested our ability to respond and mitigate a Mass Casualty Incident involving a chemical release and terrorist event.
- Assisted Battalion Chief Mark Maunder from Gresham Fire in presenting Portland Region US&R capabilities to the Oregon Fire Defense Board Chiefs. As part of the Fire District's acceptance of the State's US&R assets, the region (Clackamas Fire, Portland Fire, Gresham Fire and Tualatin Fire and Rescue) has committed to providing technical rescue services to all communities in the State if called upon. Continued work on US&R transition from State control to local control.
- Began grant reimbursement process for two grant funded programs which were completed in May.

Battalion Chief John Oliver Battalion 2, B Shift

Community Interactions

Made several standing contacts and identified responsible parties regarding the use of facilities at the Camp Withycombe. The Camp has numerous vacant buildings that we are now allowed to use as training locations for our personnel.

Large Incidents

At approximately 1030pm on May 5th Engine 5 was dispatched to a possible tree fire in the area of SE 102nd and SE Hillcrest in the Mt. Scott area. Upon arrival, Engine 5 discovered a structure on fire, with an exposure close by. They requested a first alarm assignment which brought 5 engines, 1 Truck and a BC. Firefighters made an aggressive exterior attack, knocking down the majority of fire, and then entered the building to complete extinguishment. There were no injuries and the cause was determined to be electrical.

Significant program/facility/project achievements

- I was the initial Incident Commander and then transitioned into the Operation Section Chief on the large scale Pacesetter drill held by the USAI group. The training exercise had 85 live victims and involved a terrorist event that resulted from a Sarin Gas release. The drill took all day to complete and span many state, local and federal agencies.
- I attended the Safety Committee meeting at the Training Center.
- Completed a Standards of Coverage Document update meeting. A small group of personnel have been tasked to update the current expired SOC document by June 15th.
- A-shift North companies completed a large scale multi-company Battalion drill at the KMART building. Our Training Division placed several dummies and smoked up the large vacant retail site to simulate fires, rescues and ventilation problems.

Battalion Chief Dave Scheirman Battalion 2 C Shift

Community Interactions

None

Large Incidents

- May 2- a fire in a house at the corner of 74th and Monroe displaced 10 people. On arrival of the first engine determined the fire had breached the attic and required ventilation and ceiling pulling to extinguish. Red Cross was called to assist the residence in finding shelter. Smokers carelessness was the most likely cause.
- May 12- An extension cord overheated filling a house on SE Oetken road with smoke. The resulting fire was confined to a chair and a wall, but produced a large volume of smoke and heated the garage and upper floor to near ignition temperatures.
- May 14- a woman was cooking with oil in her kitchen when it caught fire. She attempted to extinguish it with water from the tap. The oil and water cause a splattering of the heated oil and resulted in burns to the face and both arms. The victim was transported to the burn center. The kitchen cabinets were just starting to burn as crews arrived.
- May 24- a vacant house on SE Rosewell was reported to be on fire. Crews found a small fire but extensive damage from smoke and a slow smoldering fire. The house was ventilated and the scene turned over to the Fire Marshal's office for cause determination.

Significant program/facility/project achievements

- Flashlight project
- Hose testing preparation
- Move in to Battalion 2 C

Battalion Chief Jamie Karn Battalion 3, A Shift

Community Interactions

Station 15 tour

May 27, 2013, Memorial Day Celebration – Mt. View Cemetery, Oregon City

Despite heavy rain, hundreds of citizens gathered in Oregon City for the annual Memorial Day remembrance celebration at Mt. View Cemetery. BC 3, along with Engine 16 and Squad 17 attended the celebration, and for the first time, the Clackamas Fire and Pipes and Drums played during the ceremony. They received a warm and heart-felt recognition for their participation and their presence at the ceremony. After the event was over dozens of parents and children interacted with fire personnel and received up close and personal tours of the fire apparatus.

Large Incidents

No significant incidents

Significant program/facility/project achievements

Panasonic Tough book (CAD -MDC) maintenance.

- ITS meetings with Oscar Hicks
- Mapfinder meetings with Mark Horst – Gladstone fire
- Station visits/training/information.
- Vacation

Battalion Chief Brian Rooney Battalion 3, B Shift

Significant Incidents

- 5/7 MVA rollover on Hwy 99E
- 5/22 Mutual Aid Fire with TVFR in West Linn

Projects

- 5/1- Attended an all day bioterrorism class with E5crew. The class was sponsored by FEMA and held in Vancouver.
- 5/6- PACEsetter meeting.
- 5/4 MCI /Decon drill with E5
- 5/22 PACEsetter drill- Multi-company large scale terrorism drill at Camp Withycombe
- Work on conceptual deployment model
- Work on Fire District Communications committee.

Battalion Chief Ken Horn Battalion 3, C Shift

Community Interactions

- May 8 Clackamas County Development Working group meeting
- May 16 Clackamas County Development Agency Budget meeting

Large Incidents

- May 02: 1159hrs 7411 SE Monroe. **Residential Fire**- BC3 responded with BC to a reported residential structure fire. BC 3 was assigned safety and completed a 360 assessment of fire ground operations. The fire was quickly contained and extinguished, no injuries to report.
- May 02: 1939hrs 419 Main Street **Commercial fire**- Crews responded to a reported fire in one of the Blue Heron building called in by a security employee. Crews found a small fire located under one of the buildings. Crews use an onsite hose-line to extinguish the fire. The fire did require substantial overhaul to insure the fire was completely extinguished. Operations were handled with T-15, E-9, and BC 3.
- May 05: 1055hrs 17964 S. Windy City Rd **Wildland fire**- Crews responded to a reported brush fire. Upon arrival crews found a moderate amount of fire slowly spreading to surrounding grass and brush. Winds were gusty, but did significantly impact the fire spread. Crews worked with ODF to contain the fire and extinguish. No structures were involved or threatened. E-11, WT 10, E-10, Sq-17, BC 3 and ODF worked on scene.

- May 14: 1431hrs 14880 S **Marine Rescue**- Crews responded to a reported marine rescue with several people stranded on a log in the river. The water rescue team, including BT8 and CCSO responded to the reported location and found the victims had made it to shore and only needed assistance getting back to Carver. CCSO and 1009 assisted in transporting the people.
- May 14: 1626hrs 865 Edgewater St **Marine Rescue**- Crews responded Mutual Aid to Gladstone for a possible marine rescue, canoe tipped over, victims in the water. BT 8 responded with CCSO and found people meeting the description. They found not to be in distress and no action or services needed. BC 3 was assigned staging at Clackamette Park.

Significant program/facility/project achievements

- Bargaining meetings
- Accreditation site visit for Loveland-Symmes Fire Department, OH
- Accreditation work and prep fro annual compliance report

Station Reports

Station 1 – Captain Karl Koenig

Community Interactions

E1 hosted 40 5th graders from Lot Whitcomb and 10 Adults

Large Incidents

E1 had 4 first in working house fires, 2 Code 99 ROSC with one discharge home. I am very proud to be working with such a talented and committed group of firefighters.

Significant program/facility/project achievements

Fire house 1 received a new coat of paint, Thanks to Facility Maintenance Scott and Eric for getting it done. We used a local painting contractor and in turn supported our local businesses.

Station 2 – Captain Rob Rector

Community Interactions

- Blood Pressure checks at Hillside Manor
- Fire Station/ Engine tour 3 Adults, 3 kids
- Fire Station/Engine tour 6 Adults, 6 kids

Large Incidents

- Mutual Aid with Portland Fire Bureau for a **Residential Fire** at 5346 SE Lexington. E2 assisted EP20 with fire attack for a basement fire.
- **Residential Fire** at 3242 SE Roswell St. E2 arrived to find smoke and flames showing from around front door. Crews were able to quickly extinguish the fire.

Significant program/facility/project achievement

- SCBA program management hours: 2
- SCBA flow testing and maintenance hours: 4

Station 3 – Captain Tony Cordie

Community Interaction

- 2 station tours
- 3 volunteer ride along

Large Incidents

- Structure fire 12633 SE 22nd
- Toxic Condition 3901 SE Naef

Significant program/facility/project achievements

- Project work on new heart monitor evaluation
- Explorer program development
- EMS committee management

Station 4 – Captain Oscar Ramos

Community Interactions

- Two station tours of apparatus and living quarters during the month. Multiple community interactions during the course of the month while shopping, business inspections and target hazard reviews.
- Assisted with PACE setter drill
- Attended American Legion Hall FF of the Year ceremony

Large Incidents

05/12 - Building fire 5832 Oetkin Rd.

Significant program/facility/project achievements

Multiple technical rescue drills and training work throughout the month. Spring yard work and shrubbery clean up. Received Prius vehicle for training and show and tell.

Station 5 – Captain Jonathan Scheirman

Community Interactions

Engine 5 hosted a high school rider from the Sabin Skills center along with several volunteer riders during the month.

Large Incidents

- On May 5th the crew from Engine 5B was dispatched to a report of an unknown type fire in the area of Hillcrest and 102nd. On our arrival we found a detached garage with an apartment on the back on fire. The crew was able to get a quick knock down on the fire and keep it from spreading to the nearby house.
- On May 16th the crew from Engine 5B was dispatched to a “man down” in the parking lot of the Monarch Hotel. We were updated en route that the man was in cardiac arrest and CPR was being started. On our arrival we found a man down in the parking lot with two bystanders performing CPR, as we exited the cab we heard the voice on an AED saying “stand clear, shock advise,” just prior to the patient being defibrillated by the AED. Engine 5’s crew along with Engine 2 and AMR continued to provide ALS assistance to the patient who eventually regained a pulse and blood pressure prior to being transported. Mr. Timothy McNeil and Mr. Stephen Smith have been submitted by an life saving award for their effort in performing quality CPR and treating the patient with an AED provided by the Monarch Hotel.

Significant program/facility/project achievements

Much of the month of May was spent preparing for the PACEsetter drill that was completed on May 22nd. Lt. Micheal Carlsen put in countless hours creating, preparing, and supervising the drill. He coordinated his efforts with several outside agencies to come up with a realistic drill that was challenging and educational for all involved. Thank you Lt. Carlsen for all your hard work, and to all at Station 5 for showcasing our abilities and the abilities of Heavy Squad 5.

Station 6 – Captain John Hopkins

Community Interactions

- Station 6 fielded numerous walk-in and telephone requests for assistance during the month, such as smoke/Co alarm advice, recreational burn advice and driving directions.
- Many smoke alarms tested at the completion of calls.
- Station 6 conducted a fire station/engine tour 2 children and 2 adults
- Station 6 conducted a fire station/engine tour 11 children and 6 adults
- Station 6 assisted with a school project for a local child
- Station 6 attended the local farmers market handing out fire safety information

Large/Significant Incidents

- Nothing to report

Significant program/facility/project achievements

- Conducting annual business and target hazard inspections
- Preparing to have station 6 painted
- Grounds maintenance preparing for spring
- Repaired the concrete retaining wall at the back of the station
- Developing an improved visibility plan for backing into the apparatus bay of the fire station.

Station 7– Captain Mike Temple

Community Interactions

- Fire extinguisher Demo, Damascus Christian School
- Preplan up date, Shaw's fiberglass
- Two smoke detector installed, update preplan at Damascus Assembly of God church
- Walk through AKQ in Damascus

Large Incidents

Assist E-1 house fire 74th and Monroe.

Significant program/facility/project achievements

- Work on co. inspection
- Explorer program work
- Move up A, B, C shift to station 140

Station 8 – Captain Don Davis

Community Interactions

- 5/2 PR Event – Media event @ Riverside park on water safety
- 5/22 PACESETTER Drill at Camp Withycombe

Large Incidents

- 5/5 Marine Rescue – Clackamas River above Carver Park – Rafters into the trees
- 5/5 Marine Rescue – Clackamas River above Riverside Park – Assault victim along the river bank, transported by Boat 8 to Riverside Park
- 5/5 Possible Marine Rescue – Clackamas River @ Carver Park
- 5/11 Marine Rescue – Willamette River @ Clackamas River – Boater thrown from his boat into the water.
- 5/11 Rollover MVA – 10600 Block of Hwy 212 – One patient, trauma system entry
- 5/14 Marine Rescue – Clackamas River below Riverside Park – Canoeists stranded
- 5/31 Code 99 – 135th and Jennifer. Code-save involving a 58 year old man.

May Marine Rescue Update:

- 11 total rescue calls resulting in six victims rescued
- Breakdown by FD: (9) CFD#1, (1) Boring FD, (1) Gladstone

Significant Program, Facility or Project Achievements

Landscaping project underway at Station 8 – Grass was removed on North end of building due to swamp conditions. Replaced with water tolerant plants and ferns.



Station 9 – Captain Will Weatherly

Community Interactions

E9 has had several Community contacts with the children around our area, with several station tours, and bicycle tires being filled. E9 also had a large PR event at Park Place Elementary where they interacted with approximately thirty children at their Field Day. We also had a great opportunity to spend some time with a retired NYFD Firefighter. He came by the station to say hello, and ended visiting for some time drinking coffee. He had some great stories!

Large Incidents

Station 9 was very busy this month with move-ups and drill. We also were involved in three water rescue incidents and a significant motor vehicle accident involving a motorcycle.

Significant program/facility/project achievements

Engine 9 was out of their first due area a good portion of the month due to move-ups for drill. Even with a busy schedule we were able to accomplish a few additional tasks. We completed an important update for the lock boxes in our area, and some members gained significant ground on their Probationary packets.

Station 10 – Captain Brian Burke

Nothing to report

Station 11 – Captain Bryan Wilkes

Community Interactions

Help with citizen drop-ins (BP Checks, Directions, Burning, etc.)

Large Incidents

- 2 – Code 99 with T15
- 5/12 – Building Fire – Redland Rd.
- 5/25 – Motorcycle Accident – St. 9 FMZ

Significant program/facility/project achievements

- Misc. Plotter Projects
- Decal work for BC 2
- Decal work for Prevention (Vehicles, Fuel Tanks)
- Fabrication on Trailer Ramps for Facilities

Station 12 – Captain Bryan Wilkes

Community Interactions

Misc. citizen contacts when staffed

Large Incidents

Assisted with several EMS and Fire incidents in the district

Significant program/facility/project achievements

Seal coat work upcoming on remainder of property having asphalt

Station 15 – Captain Jason Ellison

Community Interactions

- 5/1/13- VFW Flag Burning Ceremony
- 5/2/13- Station Tour for 1 child and 1 adult
- 5/4/13- Participate in annual Teddy Bear Parade
- 5/5/13- P.R. Event at a church with House of Representative present
- 5/6/13- Station tour for 1 child and 1 adult
- 5/11/13- Participate in Prom photo shoot at the O.C. High School Prom w/ Miss Teen Oregon
- 5/14/13- OC. Pre-school Tour for 25 children and 15 adults
- 5/14/13- OC. Pre-school Tour for unknown number of attendees
- 5/15/13- Station tour and fire safety talk for 15 children and 8 adults
- 5/15/13- Station tour and fire safety talk for 20 children and 12 adults
- 5/16/13- Station tour and fire safety talk for 5 children and 6 adults
- 5/24/13- Station tour and fire safety talk for 2 children and 2 adults
- 5/29/13- Attend FF of the Year banquet at the Milwaukie American Legion
- 5/30/13- Hosted a dinner for a family of 2 adults and 2 children bought at a Foundation Auction
- 5/31/13- Station tour and fire safety talk for 19 children and 6 adults
- 5/31/13- Station tour and fire safety talk for 5 children and 2 adults

On several occasions this month station 15 has had walk-in station tours and public interaction. We continue to strive to meet as many citizens as we can and have them see us out in the community interacting and making a difference.

Large Incidents

5/28/13- Commercial fire- Key Bank - mutual aid in West Linn

Significant program/facility/project achievements

- T-15 Pre-planned several buildings in our first due area that have a high life hazard and difficult access.
- T-15 completed over 20 inspections in the past month.
- T-15 and BC-3 reconfigured the living quarters of the station including painting and prepared the front offices for light duty assigned personnel.

Station 16 – Captain Curtis Guttman

Community Interactions

- Station Tours
- Installed smoke alarms
- Target Hazards Walk Through x 4
- Memorial Day Ceremony at Mt View Cemetery
- PR event at Franz Bakery

Large Incidents

Nothing to report

Significant program/facility/project achievements

- Station 16 Audit Completed
- Station 16 Safety Audit Completed
- E16 Audit Completed
- RH16 Audit Completed
- MC16 Audit Completed
- Participation in PACE Setter drill
- E16-B rescued ducks in a drain
- Lock Box Program updated

Station 17 – Captain Chris Geiger

Community Interactions

- 5/6: Gave fire station tour to seven children and three adults.
- 5/16: Gave District overview and Station 17 presentation to South End Neighborhood Association.
- 5/21: Provided Senior project career exploration assistance to Cameron Stienke.

Large Incidents

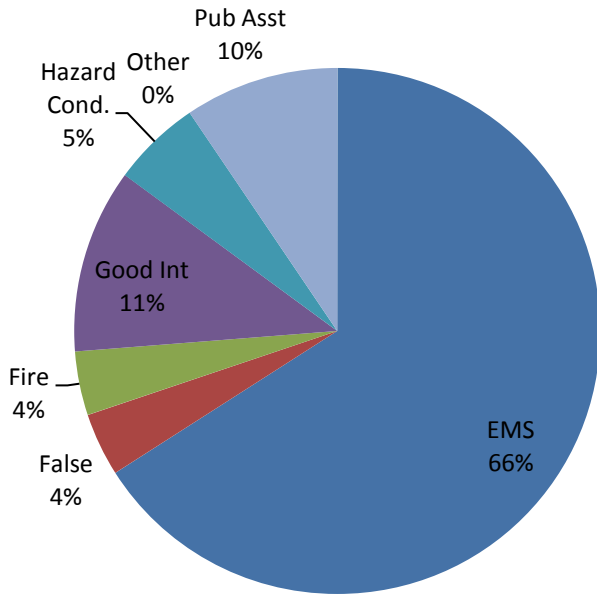
5/12: Squad 17 assisted at a first alarm barn fire at 16494 S. Redland Rd.

Significant Program/Facility/Project Achievements

- SQ17/E17 responded into Canby for mutual or auto aid nine times
- SQ17 participated in regional PACESetter drill at Camp Whithycomb.
- Engine 17 deployed to Station 10 and was not staffed with the unassigned floater FF in May.

Clackamas Fire Dist. #1 Emergency Services Report

May 2013



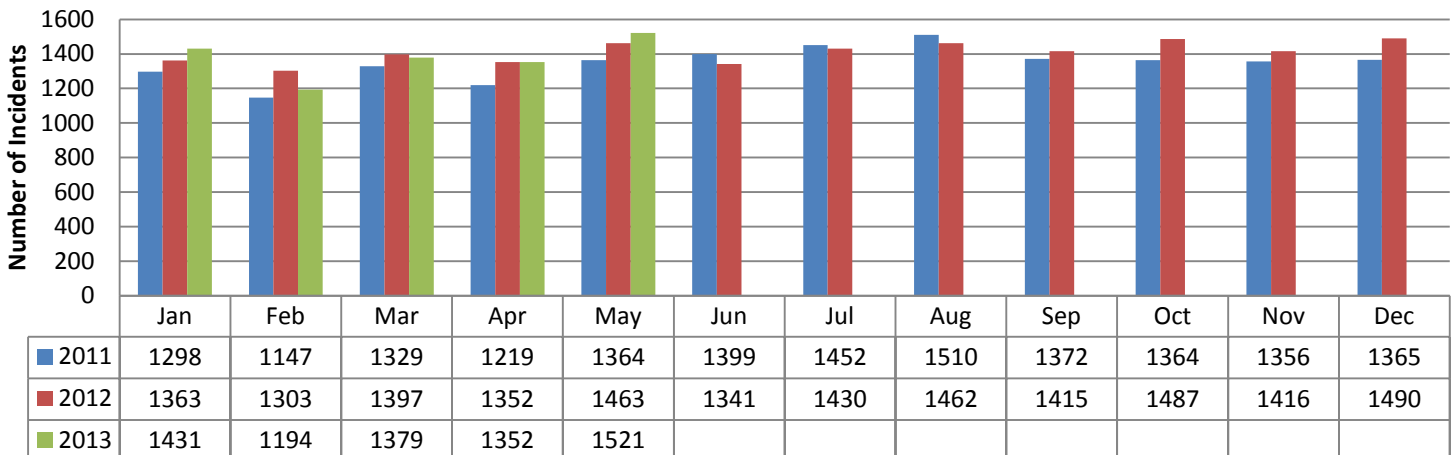
Incident Type	Data #
EMS	1003
False	59
Fire	60
Good Int	172
Hazard Cond.	83
Other	0
Pub Asst	144
Grand Total	1521

Year to Date

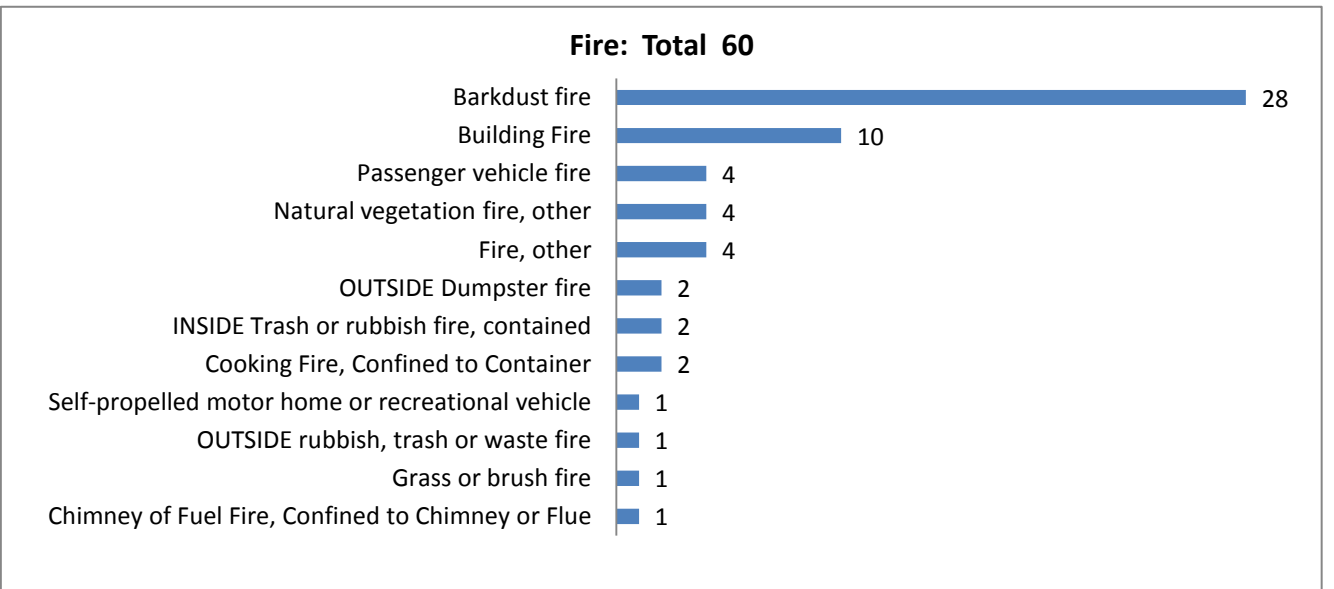
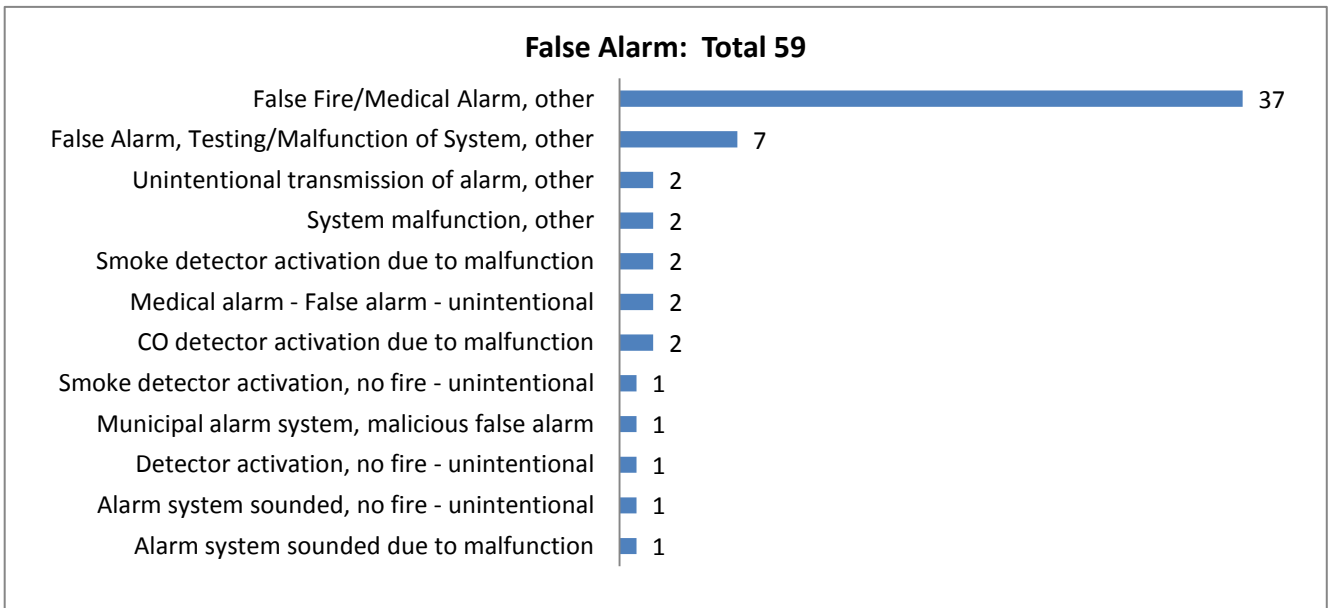
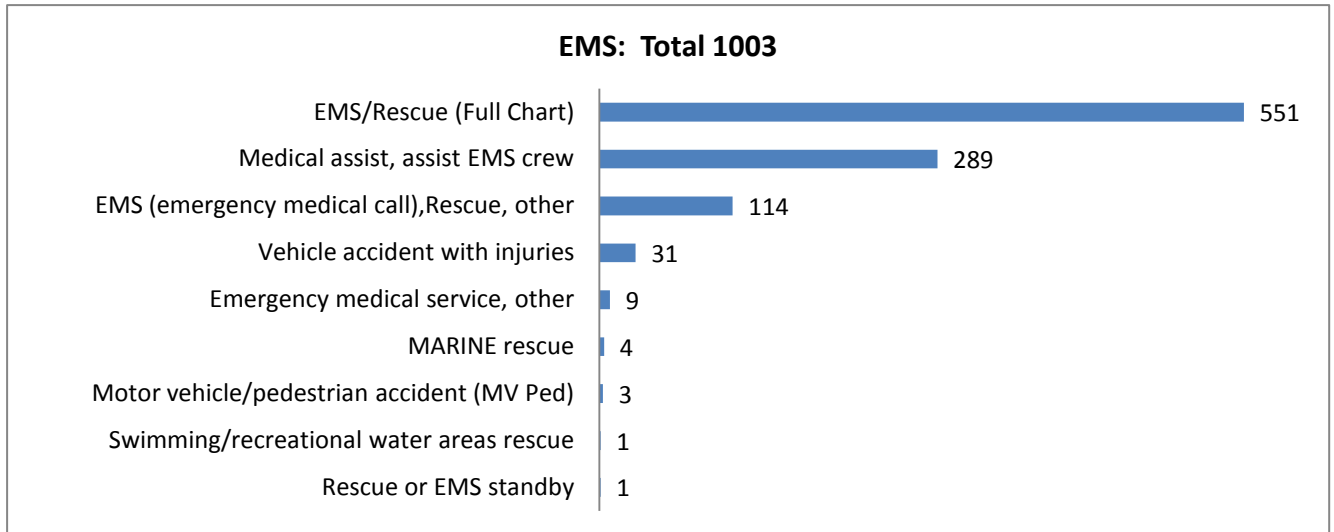
Incident Type	2011	2012	2013
EMS	11224	11352	4733
False	707	645	240
Fire	417	476	160
Good Int	1752	1987	779
Hazard Cond.	902	1003	346
Other	2	5	2
Pub Asst	1168	1442	617
Rupt/Exp	3	6	0
Weather	0	3	0
Grand Total	16175	16919	6877

Mutual Aid Given Incident Not Included

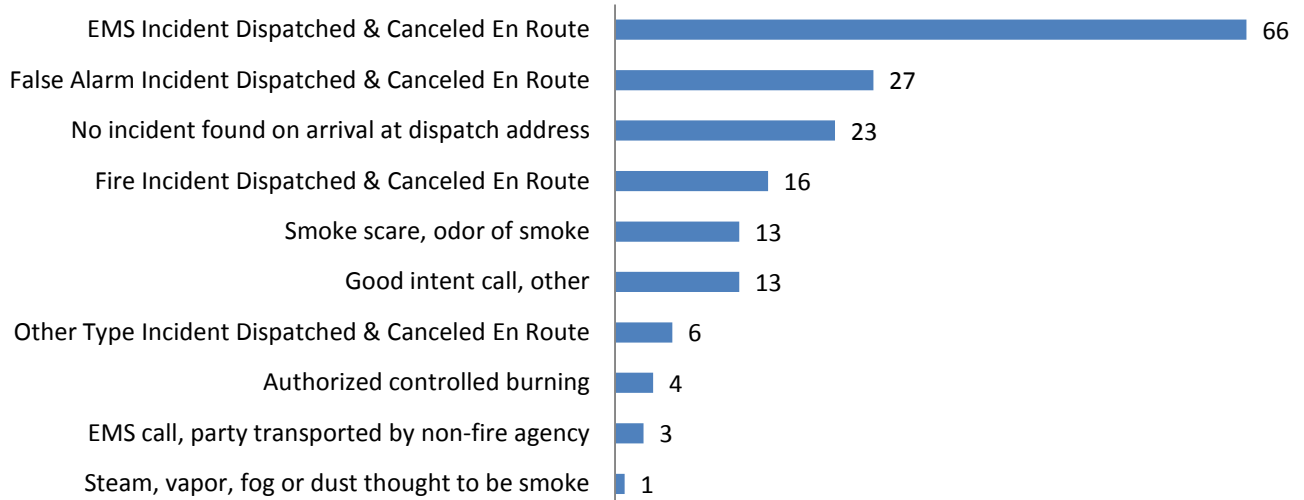
Total Incidents by Month



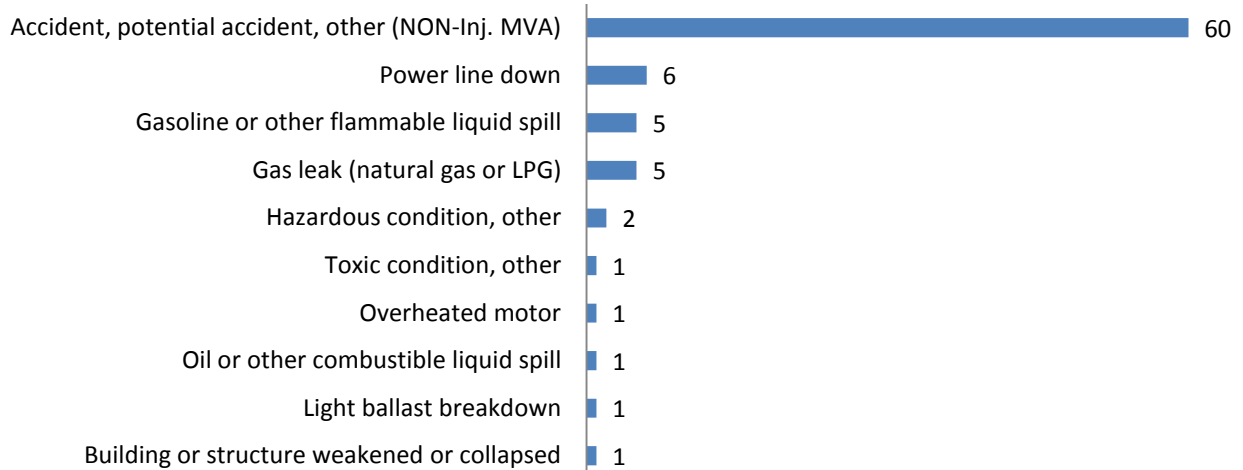
May 2013 Incident Summary



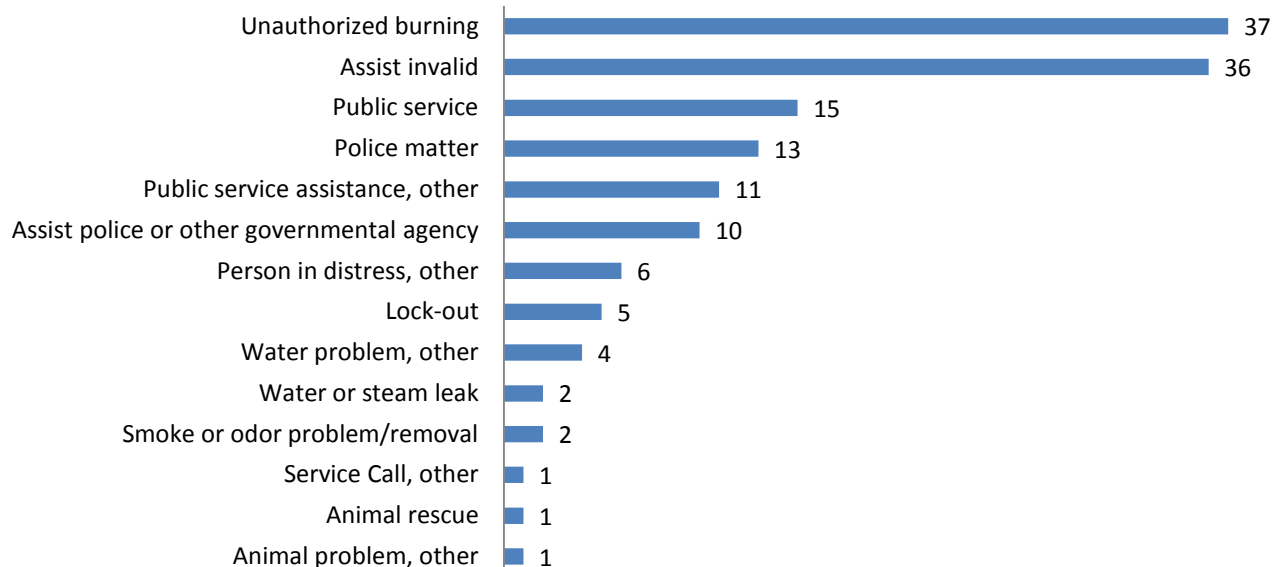
Good Intent: Total 172



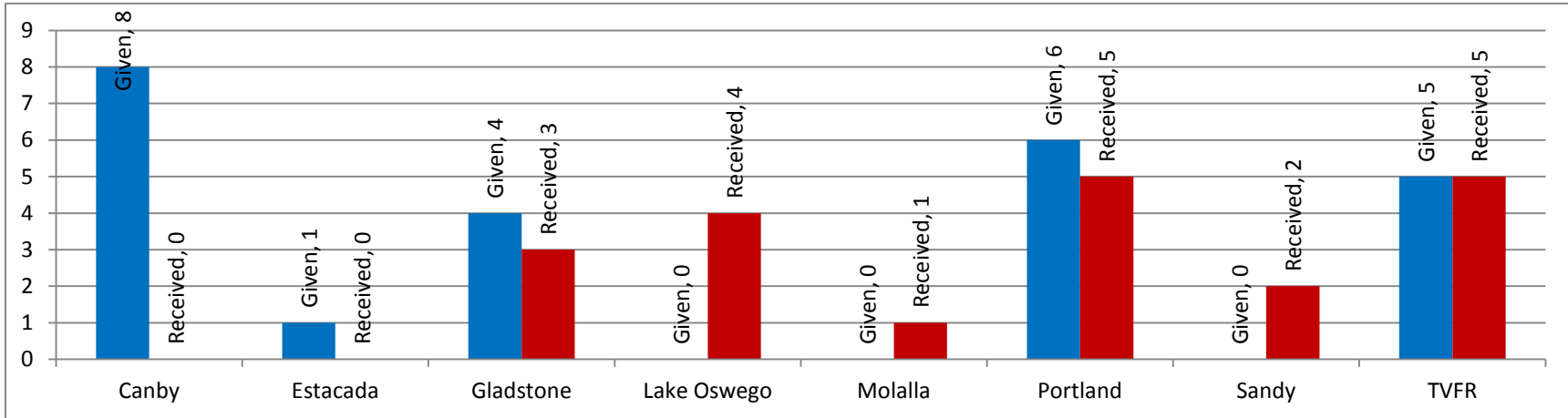
Hazardous Condition: Total 83



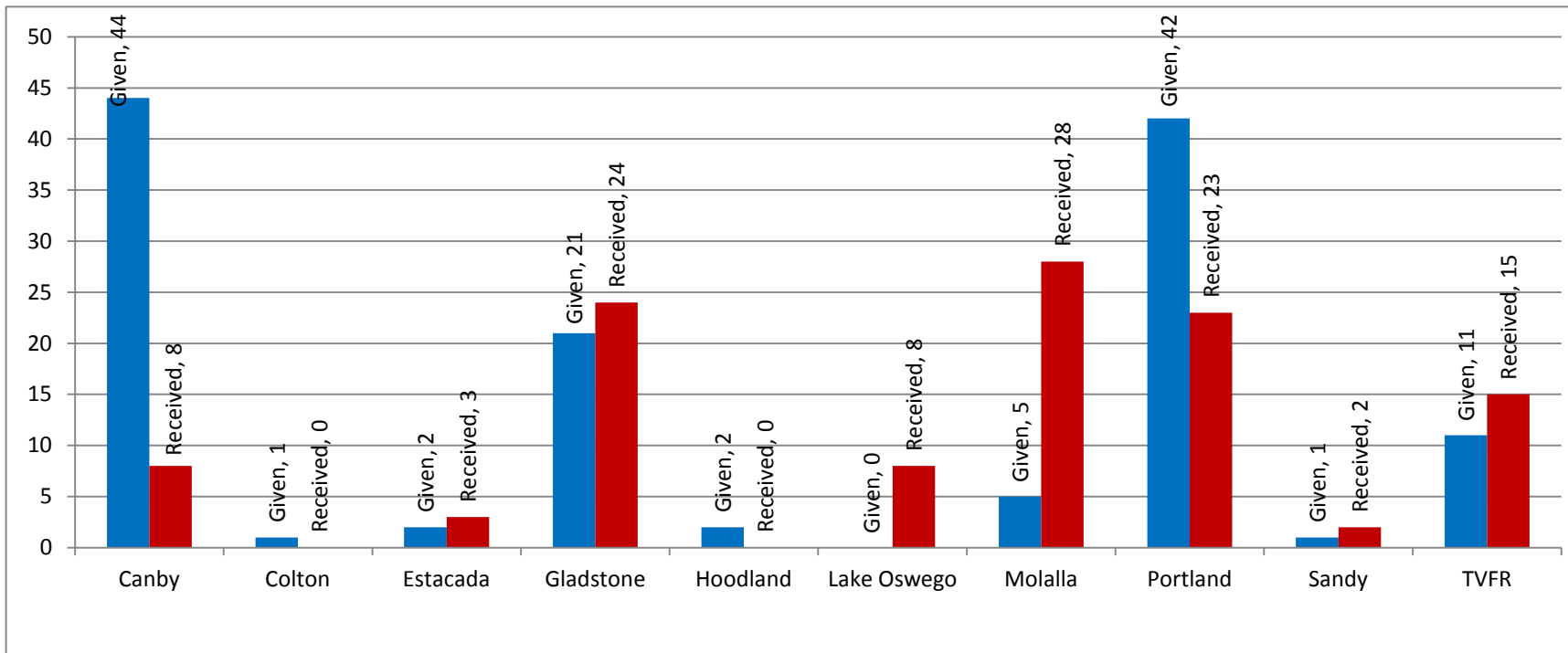
Public Assists: Total 144



Mutual Aid Given to Mutual Aid Received by Agency May 2013



Year to Date



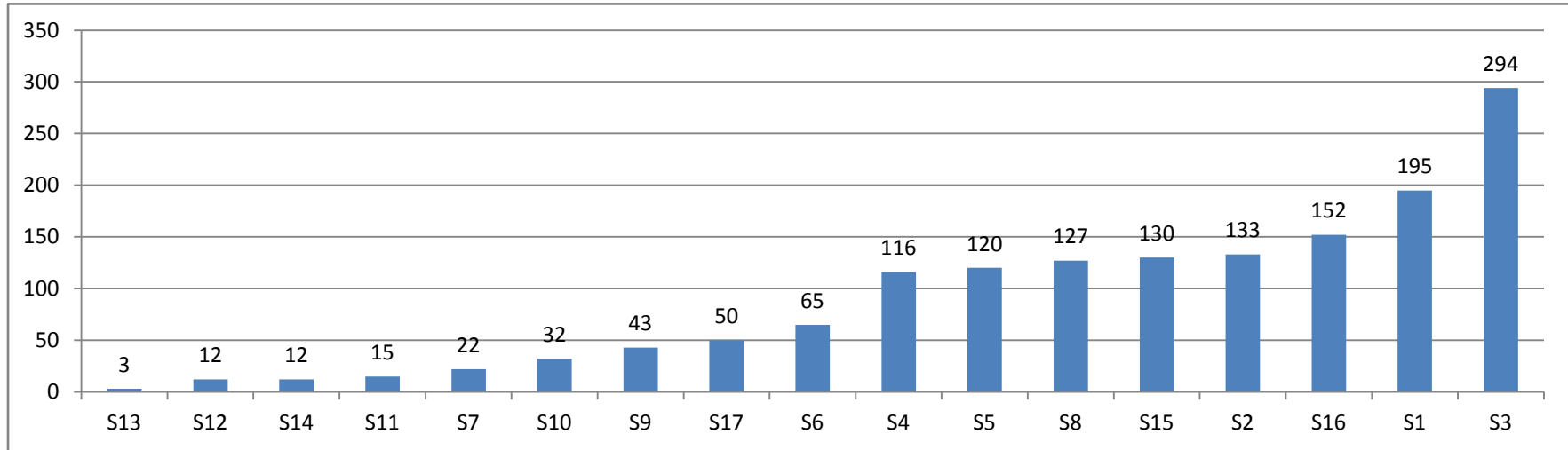
**Incident Types
by FMZ
May 2013**

Incident Station	Incident Type	Total
S1	EMS	119
	False	6
	Fire	10
	Good Int	29
	HazMat	12
	Pub Asst	19
S1 Total		195
S2	EMS	97
	False	6
	Fire	3
	Good Int	13
	HazMat	5
	Pub Asst	9
S2 Total		133
S3	EMS	207
	False	7
	Fire	4
	Good Int	33
	HazMat	12
	Pub Asst	31
S3 Total		294
S4	EMS	70
	False	6
	Fire	5
	Good Int	19
	HazMat	6
	Pub Asst	10
S4 Total		116
S5	EMS	83
	False	2
	Fire	10
	Good Int	8
	HazMat	8
	Pub Asst	9
S5 Total		120
S6	EMS	39
	False	6
	Fire	7
	Good Int	5
	HazMat	5
	Pub Asst	3
S6 Total		65
S7	EMS	10
	False	1
	Fire	1
	Good Int	3
	HazMat	1
	Pub Asst	6
S7 Total		22
S8	EMS	79
	False	5
	Fire	5
	Good Int	18
	HazMat	7
	Pub Asst	13
S8 Total		127

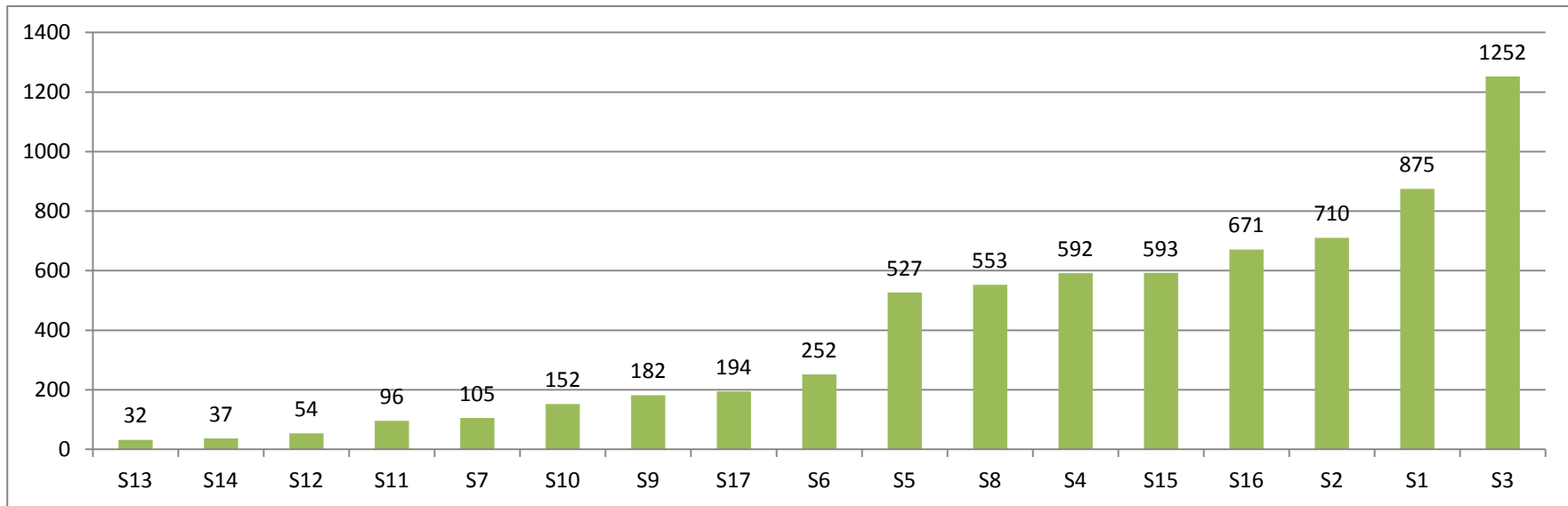
Incident Station	Incident Type	Total
S9	EMS	25
	False	3
	Fire	1
	Good Int	5
	HazMat	6
	Pub Asst	3
S9 Total		43
S10	EMS	22
	False	1
	Good Int	3
	Pub Asst	6
S10 Total		32
S11	EMS	9
	False	1
	Fire	1
	Good Int	1
S11 Total		15
S12	EMS	8
	Fire	1
	Pub Asst	3
S12 Total		12
S13	Fire	1
	Pub Asst	2
S13 Total		3
S14	EMS	7
	Fire	1
	Good Int	1
	HazMat	1
	Pub Asst	2
S14 Total		12
S15	EMS	93
	False	1
	Fire	4
	Good Int	14
	HazMat	6
	Pub Asst	12
S15 Total		130
S16	EMS	102
	False	11
	Fire	5
	Good Int	15
	HazMat	8
	Pub Asst	11
S16 Total		152
S17	EMS	33
	False	3
	Fire	1
	Good Int	5
	HazMat	3
	Pub Asst	5
S17 Total		50
Grand Total		1521

Incident Count by FMZ

May 2013



Year to Date



**Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
May 2013**

Unit Station	Unit ID	Incident Type	Total	
BC2	BC2	EMS	10	
		Good Int	6	
		HazMat	5	
		Fire	11	
		False	1	
	Pub Asst	1		
BC2 Total			34	
BC2 Total			34	
BC3	BC3	EMS	10	
		Good Int	4	
		HazMat	6	
		Fire	12	
	BC3 Total			32
BC3 Total			32	
S1	E1	EMS	117	
		Good Int	32	
		HazMat	9	
		Fire	15	
		False	4	
	Pub Asst	25		
E1 Total			202	
	E21	EMS	2	
E21 Total			2	
S1 Total			204	
S2	E2	EMS	96	
		Good Int	18	
		HazMat	5	
		Fire	6	
	False	7		
Pub Asst	9			
E2 Total			141	
	RH2	Fire	1	
RH2 Total			1	
S2 Total			142	
S3	E23	EMS	2	
		Good Int	2	
		Pub Asst	1	
	E23 Total			5
	E3	EMS	45	
		Good Int	12	
		HazMat	14	
		Fire	5	
		False	2	
	Pub Asst	20		
E3 Total			98	
R3	EMS	180		
	Good Int	19		
	HazMat	8		
	Fire	7		
	False	3		
Pub Asst	15			
R3 Total			232	
S3 Total			335	

Unit Station	Unit ID	Incident Type	Total
S4	HR4	EMS	1
	HR4 Total		1
	T4	EMS	76
		Good Int	22
		HazMat	8
Fire		16	
	False	6	
	Pub Asst	14	
T4 Total		142	
S4 Total			143
S5	E5	EMS	94
		Good Int	10
		HazMat	14
		Fire	15
		False	4
	Pub Asst	8	
E5 Total		145	
HSQ5	HazMat	1	
HSQ5 Total		1	
S5 Total			146
S6	E6	EMS	50
		Good Int	7
		HazMat	4
		Fire	13
		False	6
	Pub Asst	4	
E6 Total		84	
S6 Total			84
S7	SQ7	EMS	28
		Good Int	8
		HazMat	7
		Fire	13
		False	3
	Pub Asst	8	
SQ7 Total		67	
WT7	Fire	1	
WT7 Total		1	
S7 Total			68
S8	BT8	EMS	8
	BT8 Total		8
	E8	EMS	73
		Good Int	17
		HazMat	9
		Fire	7
		False	6
Pub Asst	12		
E8 Total		124	
WR8	EMS	8	
WR8 Total		8	
S8 Total			140
S9	E9	EMS	42
		Good Int	9
		HazMat	5
		Fire	6
		False	5
	Pub Asst	3	
E9 Total		70	
S9 Total			70

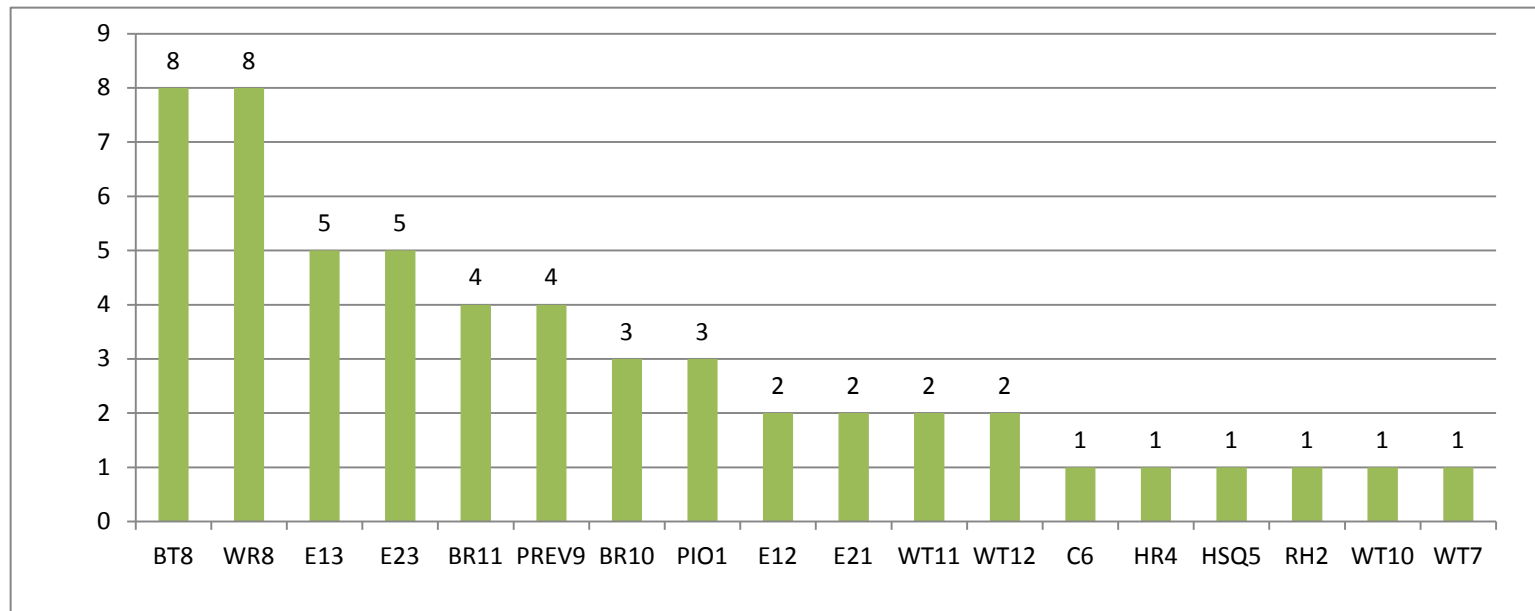
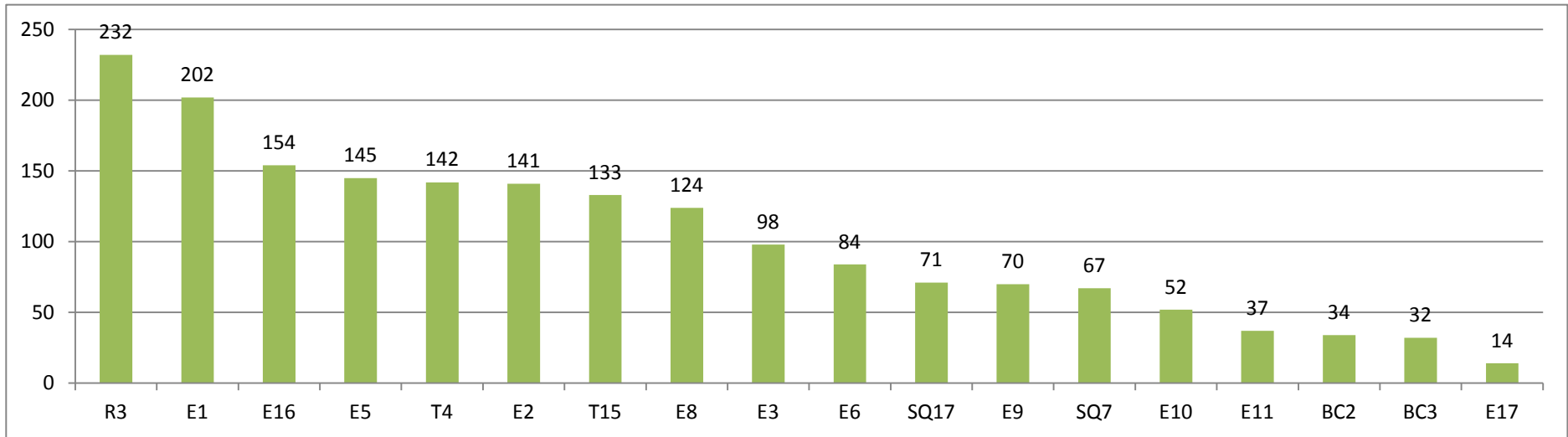
Unit Station	Unit ID	Incident Type	Total
S10	BR10	Fire	1
		Pub Asst	2
	BR10 Total		3
	E10	EMS	30
		Good Int	4
		HazMat	3
		Fire	4
False		1	
Pub Asst	10		
E10 Total		52	
WT10	Fire	1	
WT10 Total		1	
S10 Total			56
S11	BR11	Good Int	1
		Fire	2
		Pub Asst	1
	BR11 Total		4
	E11	EMS	21
		Good Int	2
		HazMat	4
Fire		6	
False		1	
Pub Asst	3		
E11 Total		37	
WT11	Fire	2	
WT11 Total		2	
S11 Total			43
S12	E12	EMS	1
		Fire	1
	E12 Total		2
	WT12	Fire	1
Pub Asst	1		
WT12 Total		2	
S12 Total			4
S13	E13	EMS	2
		Good Int	1
		Fire	2
E13 Total		5	
S13 Total			5
S15	T15	EMS	86
		Good Int	15
		HazMat	11
		Fire	7
		False	2
		Pub Asst	12
T15 Total		133	
S15 Total			133
S16	E16	EMS	105
		Good Int	14
		HazMat	8
		Fire	7
		False	10
		Pub Asst	10
E16 Total		154	
S16 Total			154

Unit Station	Unit ID	Incident Type	Total
S17	E17	EMS	10
		Good Int	1
		HazMat	2
		Pub Asst	1
	E17 Total		14
	SQ17	SQ17	EMS
Good Int			6
HazMat			3
Fire			7
False			5
Pub Asst			9
SQ17 Total		71	
S17 Total			85
(blank)	C6	Fire	1
	C6 Total		1
	PIO1	Fire	3
	PIO1 Total		3
	PREV9	Fire	4
	PREV9 Total		4
(blank) Total			8
Grand Total			1886

Incident Response by Apparatus

(Including Mutual Aid Given)

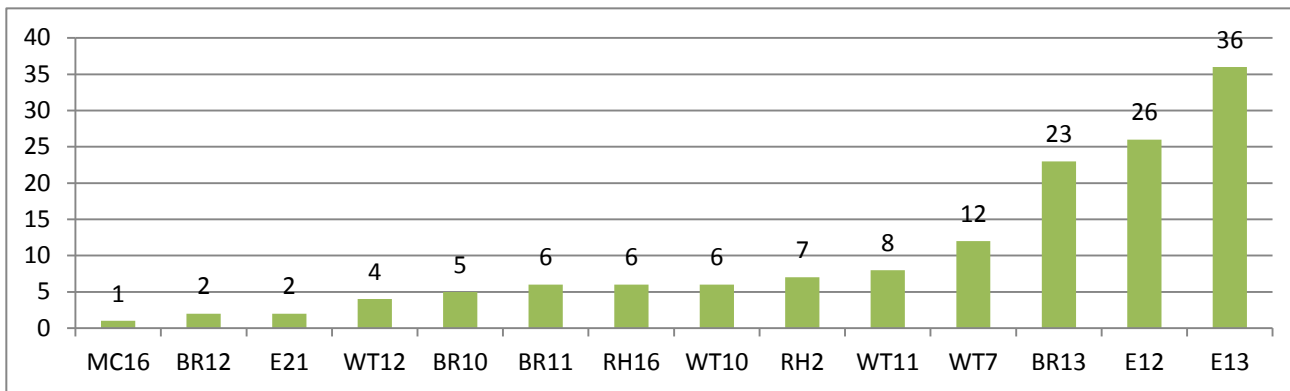
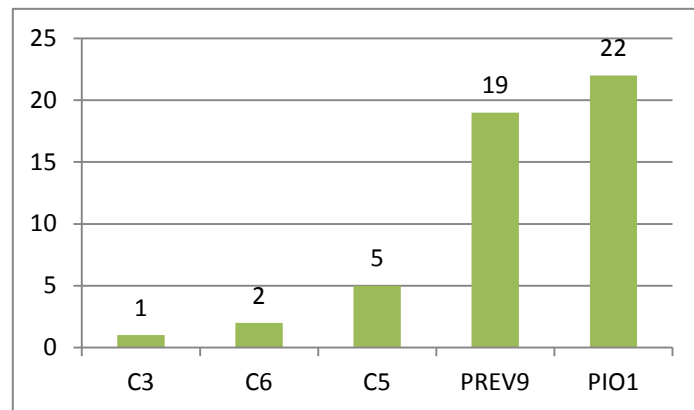
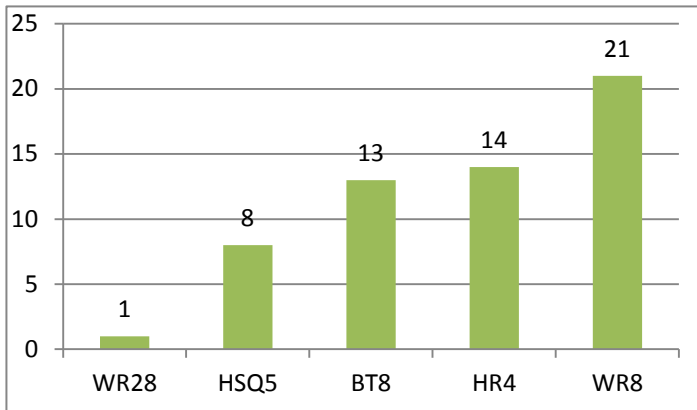
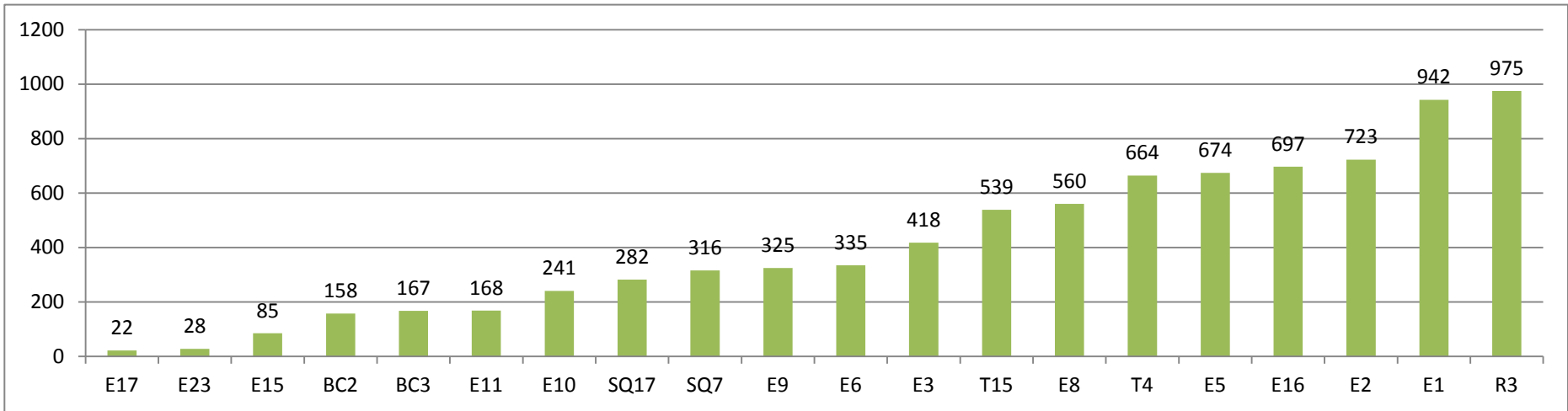
May 2013



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2013



Emergency Services Division

To: Fire Chief Fred Charlton and the Board of Directors

From: EMS Officer Captain Bill Conway

Re: EMS Monthly Report – May 2013

Administrative & Policy Issues

Public CPR/First Aid, and AED training courses for district residents were provided by Cascade Healthcare Services in May at Stations 3, 4, 7, and 10. Please see attached Cascade report.

Met with Adult Protective Services to discuss services available for Fire District residents in need and how our personnel can best access those services.

Attended week long Zoll Summit in Denver, Colorado. This is an annual conference for customers and individuals interested in the latest technology for the fire and EMS industries, as well as an opportunity to learn from industry leaders; discover innovations within the fire and EMS industries; share industry and product knowledge; and network with peers and ZOLL staff.

Worked on several frequent 911 user cases during the month of May.

Worked on PulsePoint app. This is an app designed to bring CPR trained citizens to the scene of a cardiac arrest to assist before 911 crews arrive. More to come on this next month.

Operational & Training Issues

One patient was entered into the Amiodorone, Lidocaine, and Placebo Study (ALPS) in May. A total of 30 patients have been enrolled so far. Of these, 18 have been enrolled by CCFD. Data continues to be collected and sent to the Resuscitation Outcomes Consortium (ROC).

Three Unusual Circumstance Reports were investigated.

STEMI outcome feedback sent to crews involved in four STEMI emergencies transported to Kaiser Sunnyside Medical Center.

CPR feedback reports sent to crews involved in four cardiac arrest responses.

Annual maintenance completed on entire fleet of our Zoll cardiac monitors.

PIO Paxton, myself, and two instructors from our partner Cascade Healthcare services taught over 120 Sabin-Schellenberg students hands only CPR and AED use to celebrate EMS Week. Cascade Healthcare provided two instructors as well as 15 AED trainers for this event. Students performed hands only CPR on inflatable manikins purchased with generous funds from the Clackamas Emergency Services Foundation. Students will take these manikins home and teach a minimum of three friends/family hands only CPR. To receive their final grade they must turn in the manikin and signatures of the individuals they taught.

While on light duty in May, A/O Eidam updated the district EMS Chart Writing Manual as well as developed a chart writing quick reference guide to assist personnel in writing patient care reports.

On May 16, a cardiac arrest occurred in the parking lot of the Monarch Hotel. Bystander CPR was initiated prior to EMS arrival by hotel staff and several retired nurses. These individuals also utilized the hotel's AED and delivered one shock to the patient. E5 and E2 were presented with a patient not breathing without a pulse. With good Advanced Life Support our crews along with AMR 272 were able to convert the patient to a viable heart rhythm prior to transport. The patient was delivered to the hospital with a good blood pressure and survived the incident. This is an excellent example of how early bystander CPR and AED use can increase the chance of survival from sudden cardiac arrest.



Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location									
Class type	May 2013								
	Cascade TC	CFD1 TC	Station 3	Station 4	Station 5	Station 7	Station 10	Station 15	TVF&R
BLS HCP	8		1			1	1		1
HS FA, CPR & AED	1			2					3
HS CPR & AED	1			2					5
HS FA	1								1

Clackamas Fire Student Enrollment by Location									
Class type	May 2013								
	Cascade TC	CFD1 TC	Station 3	Station 4	Station 5	Station 7	Station 10	Station 15	TVF&R
BLS HCP			5			7	4		
HS FA, CPR & AED				12					
HS CPR & AED				2					2
HS FA									

Clackamas Fire Student Evaluation Summary -- May				
1 (Strongly Disagree), 2 (Disagree), 3 (Neutral), 4 (Agree), 5 (Strongly Agree)				
1	2	3	4	5
<i>Overall this course met my expectations</i>				
0	0	0	3	28
<i>The program was relative to my work and extended my knowledge</i>				
0	0	0	3	28
<i>Adequate supply of equipment that was clean and in good working order</i>				
0	0	1	2	28
<i>Method of presentation enhanced my learning experience</i>				
0	0	1	6	24
<i>Classroom environment was conducive to learning</i>				
0	0	1	3	27
<i>Instructor(s) provided adequate and helpful feedback</i>				
0	0	0	4	27
<i>Student's rating of the instructor's overall effectiveness</i>				
Poor	Fair	Satisfactory	Good	Excellent
0	0	0	2	29
<i>Student would refer a friend/colleague to take the same course</i>				
			Yes	No
			31	0

Comments from Clackamas Fire Student Evaluations -- May
So glad we got this updated training. The practice made me more relaxed & assured me I <u>COULD</u> do this. Thank you!!
Great course. Very practical.
Thank you!
Very lively - well done :)
[Instructor] was organized thorough & an effective communicator.
I took a First Aid CPR course about 5 years ago and have prepared myself for a long boring day. However, [Instructor] made the class enjoyable, provided great personal experience and blew me out of the water!
Of the 8 classes I have taken in the last 22 years, you are the most knowledgeable & passionate instructor I've had. Thank you!
Awesome class
Wasn't monotone the entire time & kept me interested the entire time.

Emergency Services Division

To: Fire Chief Fred Charlton and the Board of Directors
From: Support Services Manager DeAnn Henry
Re: Emergency Services Division Monthly Report – May 2013

During the month of May fleet was busy performing preventative maintenance (PM) service and repairing write ups for Engine 8, Engine 9, Engine 10, Engine 23, Squad 17, Brush 10, Brush 11, Brush 12, Brush 13 and Rehab 2. Repairs this month included repairing Squad 17's air conditioning and warranty work, Truck 4's air leaks and Engine 9's electrical gremlins. Engine 10 had turbo warranty work done as well as some tailboard damage repaired. Engine 8's front and rear inlets were repaired and Engine 11 had a shutter and no power issue that was repaired. Later in the month, Truck 4 broke a transverse torque rod that was fixed and Squad 17 had a smoking battery that needed replaced. Mobile Command 16 came in for new steer tires. New Rehab 16 (old Rescue 33) had a head gasket leak that was repaired. Most of the repair was done in April but finished up the first part of May. That vehicle was put in-service as the Rehab 16 during the month of May.

During the month of May fleet replaced tires that were older than ten years. Most of our front line vehicles go through tires faster than seven years, but our lower use vehicles like brush rigs and rehab units had tires older than ten years. Tire manufacturers recommend replacement of tires that are ten years old. The current National Fire Protection Association (NFPA) 1911 standard states that tires are to be replaced every seven years. NFPA is a strongly encouraged but has not been adopted by the State of Oregon as law. As best practice it is generally followed by most fire agencies.

Emergency Services Division

To: Fire Chief Fred Charlton and the Board of Directors

From: Battalion Chief David Phillips

Re: Emergency Services Division Monthly Report – May 2013

Battalion Chief David Phillips

- Document Preservation- Historical training and safety documents have been scanned, cataloged, and shredded. The files are available on our share drive and will be organized as archived or accessible to the organization.
- OR-OSHA Rules for Firefighters Committee- The work done by the statewide committee was released to the fire service organizations for review and comment prior to entering into the final rule making process with OSHA. This is a significant upgrade that removed out of date practices and replaced them with current minimum requirements.
- The training staff participated in an inventory and cleaning day at our training facility.
- I had the opportunity to attend the OFCA Spring Conference
- Work continued to prepare for hosting the Oregon Volunteer Firefighter Association conference.
- Participated as part of the overhead team for the PACE Setter drill.
- Meetings Attended: OVFA Conference, Planning, Clackamas/Boring Volunteer Association, Clackamas Fire Board, Boring Fire Board, OFCA Safety and Health Section Board, Emergency Services Division,

Captain Tom Crowder

- I instructed May quarterly drill, which consisted of Wildland Shelters, Progressive hose lays, Brush Unit Operations and Ladders. Personnel also did their annual FIT Testing.
- I attended a planning session in Molalla for the upcoming Wildland Task book day which will be in June 2013.
- I attended the Oregon Fire and Emergency Services Higher Education (ORFESHE) meeting in Bend.

- I conducted and Instructor II class at the Training Center.
- I tested the VBrick system on all of the installed flat panels in the stations. All are working with exception of Station 3 and Prevention. IT/IS is looking into it.
- Conducted the OHSU In-Service.

ATO Josh Santos

- The month of May was the last month of the Volunteer Recruit Academy. During this month we finished up the driver certification class, the wildland class, and completed the final task performance testing. After the five months of academy each recruit earned their Firefighter 1, driver, wildland S130-190, and hazmat awareness certifications. We began the academy with 24 suppression recruits, and graduated 22.
- I spent a considerable amount of time working on academy related items... teaching, tests, organizing instructors and equipment, and recruit needs. Additionally, I organized the graduation ceremony.
- I organized 12 of the 16 volunteer drills offered during the month. Of the 16 offered, I taught five. The subjects for the month consisted of hazmat refresher, medical, rural water supply dump and fill sites, water shuttle operations, and ladders.
- I assisted ATO Colvin in doing the CPR refresher make-up classes.
- During the month of May I conducted three final practical evaluations for probationary AO's.
- On May 29th I put on a brief training session for three volunteer AO's. We worked on drafting, hydrant change over, and discussed PTO pumps.
- On Wednesday, May 22nd, I assisted with the Pace Setter Drill.
- We continued the planning of the OVFA conference that we are hosting in June.

ATO Justin Colvin

- This month was taken up with the quarterly drill, which I instructed the last two weeks. We renewed everyone's shelter deployment, reoriented them to the hose pack and refreshed the firefighters on drafting and pumping with the brush rig. In the afternoon we assisted with the ladder portion of the drill acting as safeties and belay for ladder egress.
- One of my other main focuses this month was coordinating, planning and designing the EMS Weekend for Recruit class 13-01. I had 3 other instructors assisting me with setup and teaching of the skills stations and scenarios during the weekend. All 22 recruits, plus a support volunteer, received their CPR cards, had skills checked off and received

12 hours towards their EMT recertification. I was able to coordinate with AMR to have the recruits oriented and understand what our local ambulance provider expects from them. We received good feedback from the weekend and several recruits are strong leaders in EMS.

- This was the first month of the new recertification plan classes for next recertification period. I designed and oriented Tony Funk on what topics to teach for volunteer drill this month at Boring, so that it would be the same as what we teach here. I also taught this month's volunteer drill at the TC since my instructor had to cancel.
- I hosted a roadshow format for the CPR make ups, which covered all personnel but those on leave, so everyone is caught up for recertification. Along with the CPR, I completed skills check-offs for all but 1 person so that they are able to recertify as well. The last person will be done June 5th.
- I met with and started 5 volunteers on their EMS FTEP. This included contacting officers and planning where the volunteers will be training, and revisiting the FTEP workbook to ensure it is current with EMS practices.
- I met with various agencies, some regular and some for specific purposes this month. The regular meetings included EMS Committee, Tri-county Protocol Development Committee and NAFT. I met with TVF&R EMS trainers discussing videotaping and how it has helped their scenarios; this has led to a discussion about having a mobile EMS training lab to be shared by agencies in Clackamas county. I attended a STEMI meeting at Meridian Park that provided feedback as to outcomes of field cases brought to Meridian Park as STEMIs, or some that should have been. I think that it would be important for me to continue attending these, and starting to attend Kaiser's meetings to bring assist in focusing training towards 12 lead interpretations. I was also able to attend a class at DPSST about Alzheimer's disease and how best to detect and treat those patients. I am hoping to integrate this into future MAT trainings.

Volunteer Association

Emergency Services Division

To: Fire Chief Fred Charlton / Fire Chief Brian Stewart and the Board of Directors
From: Volunteer Coordinator Steve Deters
Re: Emergency Services Division Monthly Report – May 2013

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of May focused on hazmat, alternate water supply and ladders. The Support/Rehab group continued to drill independently as well as with the suppression group.

EMS Training

May Training focused on cardiac emergencies, triage/mci, trauma assessments, bleeding wounds and shock.

In April the combined group participated in the following events:

5/4 –Damascus Park clean up
5/4 – O/C Teddy Bear Parade
5/4 – Pioneer Family Festival
5/6 - Association Meeting
5/20 – CFD Board Meeting
5/21 – BFD Board Meeting
5/28 – Class 13-01 Graduation Ceremony

Recruitment

Academy class 13-01 is now complete and the recruits are completing their assigned FTEP shifts in June and will begin regular duty shifts at their assigned stations beginning July 1st.

Explorers

Drills focused on Fire ground operations and Ladders with instructors from both agencies.

Public-Relations

None reported

Station Coverage

The following is a breakdown of nights, per station that had a duty shift.

Stn.12 – 17/31 (3 responders are out on injury)

Stn.13 – 25/31

Stn.140 – 27/31

Stn.148 – 20/31

Stn.149 – 21/31

Community Services Summary

To: Chief Fred Charlton and the Board of Directors

From: Executive Officer Kyle Gorman

Re: Community Services Division Monthly Report – May 2013

Ambulance RFP. The Fire District has learned that the county has issued intent to award the ambulance contract (attached) after the commissioners meet on May 30. As we have not seen the proposal documents, we are waiting to hear from the county how the integration component is intended to be implemented by the winning bidder.

The next step includes the county beginning negotiations with AMR, which we expect to be complete within the next few weeks. During that process, we expect that the county will seek input regarding the integration components of the RFP. We anticipate that once the negotiations are complete, there will be an opportunity for the various stakeholders to review the proposal and provide comment as appropriate. Some timelines are as follows:

1. New ASA plan goes into effect when the new contract is implemented.
2. Currently scheduled contract implementation—May of 2014.

Staff has not seen the proposal and as such has no comment about whether the offerings and promises are integrative, innovative, less expensive, or even possible. We are looking forward to working with the county to review the proposal and its impact on Clackamas Fire District #1 and its citizens.

Scientific Review Committee and ROC. The Centers for Medicare and Medicaid Services (CMS) have issued a second round of grants for healthcare innovation. These grants will total about \$1 billion. In January 2012, the Fire District participated with more than 30 other agencies in the region to participate in a process that would create a nurse triage line in the dispatch center, alternate transportation methods and destinations, and a community paramedic model. About 5 percent of the grant requests in the previous cycle were funded. The participants are looking for potential innovations that can be funded through the grant process.

ALS Consortium. The Clackamas ALS Consortium met on May 21, 2014 to discuss various items of interest. Captain Conway reviewed the Coordinated Care Organization (CCO) impacts and contributions of the various providers.

The group discussed the success of Clackamas Fire's AED loaner program and suggested that the opportunity exists to expand that program to other agencies and potentially use system enhancement dollars to provide the startup funding. The group also discussed the potential changes in the healthcare system.

The next meeting (June) will be held as scheduled below:

<u>Date:</u>	<u>Time:</u>	<u>Location:</u>
June 18, 2013	1400 hrs	LOFD Main Station

Legislative Issues. The District has been tracking a number of issues in Salem that will have an impact on the Fire District during this legislative system. To date, there have been more than 2,700 bills submitted, and of those, about 1,400 are still “alive.” The committees have closed down and the last chance for bills is if they are in a Revenue, Finance, or Rules Committee. The Joint Ways and Means Committee is also a possibility, but most bills that go there tend to fade away. Following are some important pieces of legislation that staff is following:

SB 822 (PERS). Passed and signed by the Governor.

HB 2084: The Fire Insurance Premium Tax (HB 2084) passed the Senate Floor on May 20, and was signed by the Governor. The FIPT supports 66 percent of the Office of State Fire Marshal, and was supported by many of the fire associations in the state. The law goes into effect 90 days after the close of session.

HB 3317: The bill would support the continuation of the 9-1-1 tax and inclusion of pre-paid cell phones. The bill is languishing in the Ways and Means Committee and may not survive without some high level intervention. There continues to be disagreement about the manner in which the tax on pre-paid cell phones would be collected—either at point of sale or based on call volume. There is some concern about this bill if the carriers and the agencies cannot get together and figure out an equitable solution.

SB 128: Smoke Alarms—failed. Did not get out of committee.

HB 2212: Raises general procurement guidelines to \$10,000 from \$5,000. Passed.

HB 2618: Regarding annexation of district property and withdrawal of territory. Passed, not yet signed by governor.

HB 2418: Collective bargaining and supervisory employee definition. Failed.

HB 2632. This bill removes local option taxes from the definition of consolidated billing tax rate for the purposes of urban renewal. This is still up in the air and we are waiting to see the outcome. It passed the house and has been referred to the Senate Revenue Committee.

EMS Performance for Trailing Twelve Months. Figures 1 through 7 capture all priority 1 (lights and siren) EMS calls within the response areas of the Fire District.

Exceptions removed from the response data include:

- Calls where the wrong location is originally dispatched,
- Calls where crews are unable to locate the accident or emergency,
- Calls where apparatus must stage prior to scene arrival,
- Code 1 (non emergency) calls,
- Calls where crews are cancelled enroute,

- CCOM error calls,
- Blocked access calls, and
- Calls where review of time sheets indicates crews arrived within the 8 minute allotted response time.

Importantly, the data does not normally remove responses that are long because of inclement weather.

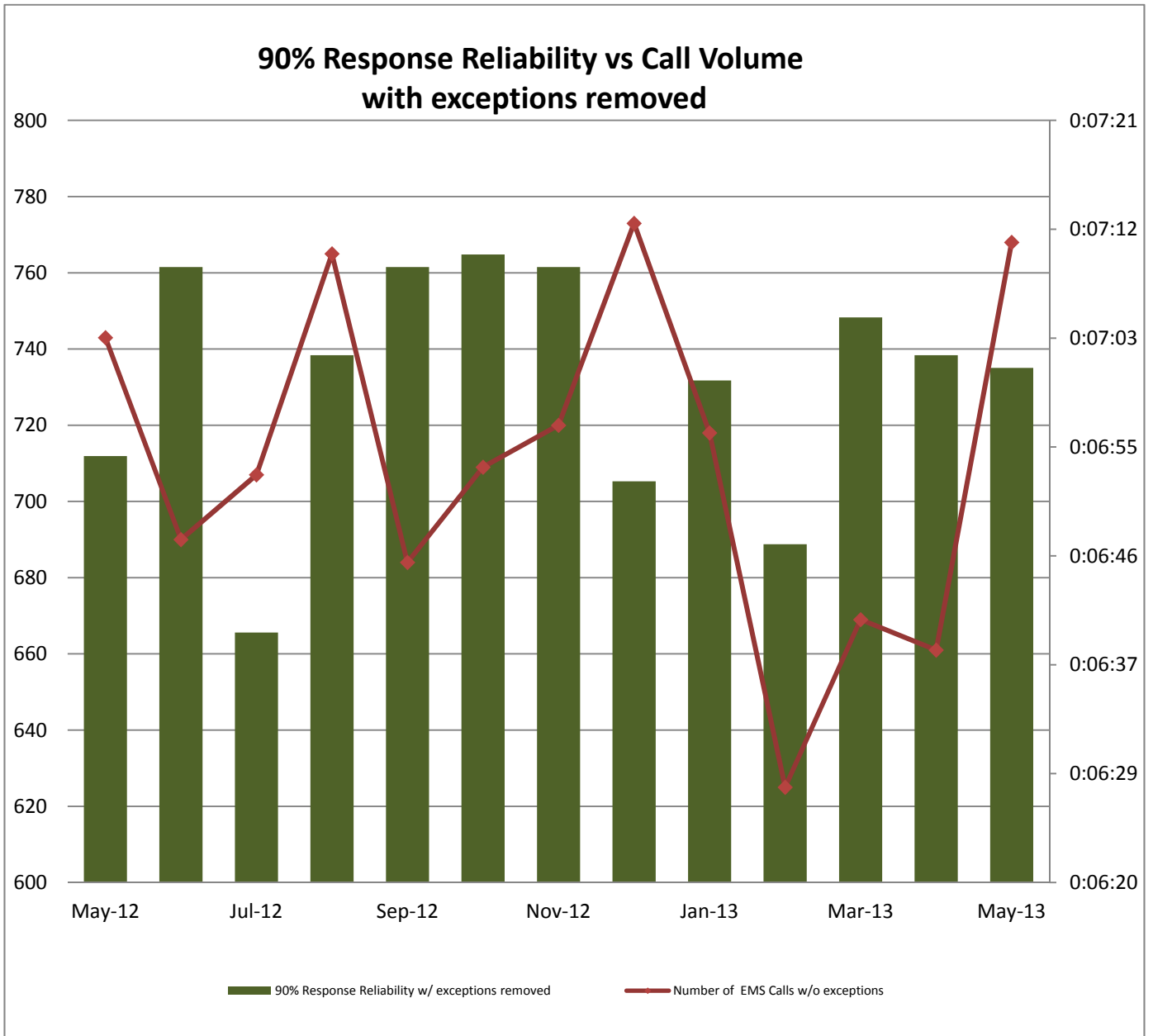


Figure1: Response Performance, May 2012 – May 2013

The bars on the graph reflect the cumulative time at which District apparatus met a 90% urban response interval goal. This interval is defined from the time a call is dispatched to the time the first paramedic (either district crews or AMR) arrived on scene. The line represents the total number of “countable” calls to which the district responded during each of the months.

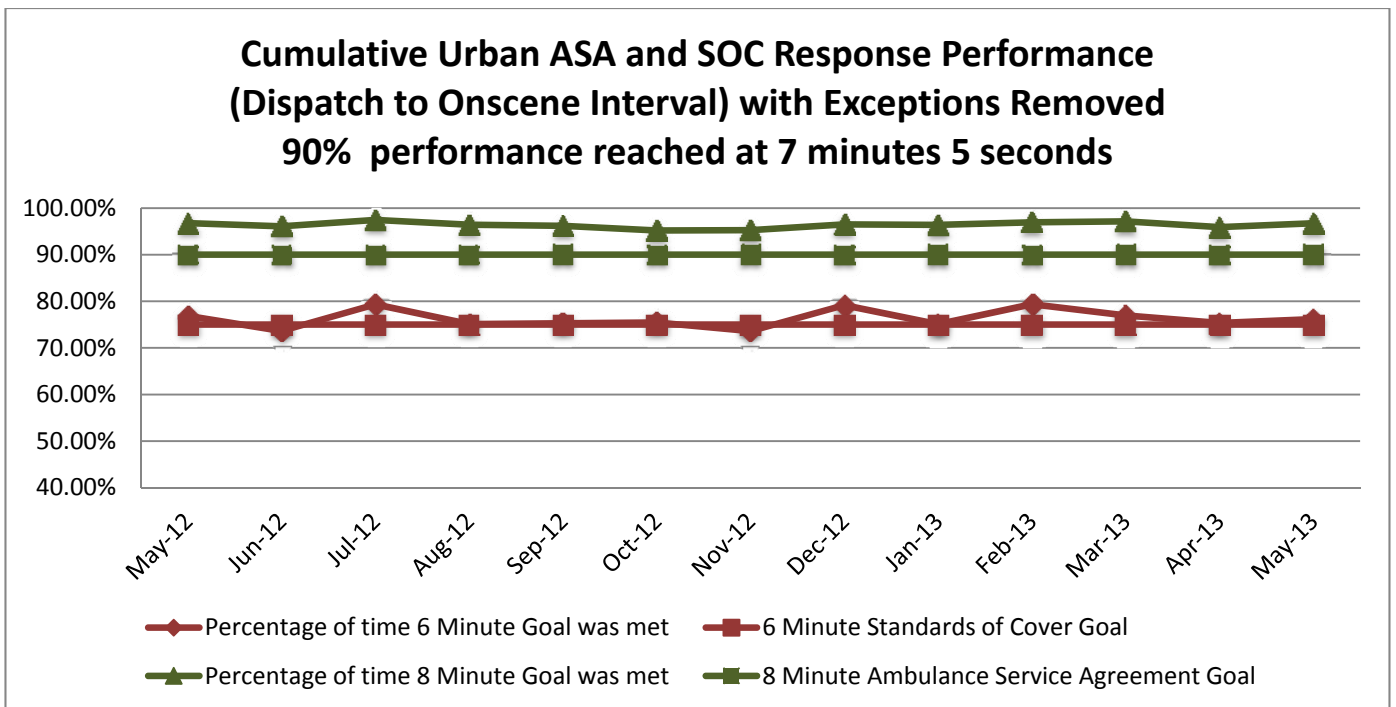


Figure 2: Urban ASA and SOC Response Performance, May 2012 – May 2013

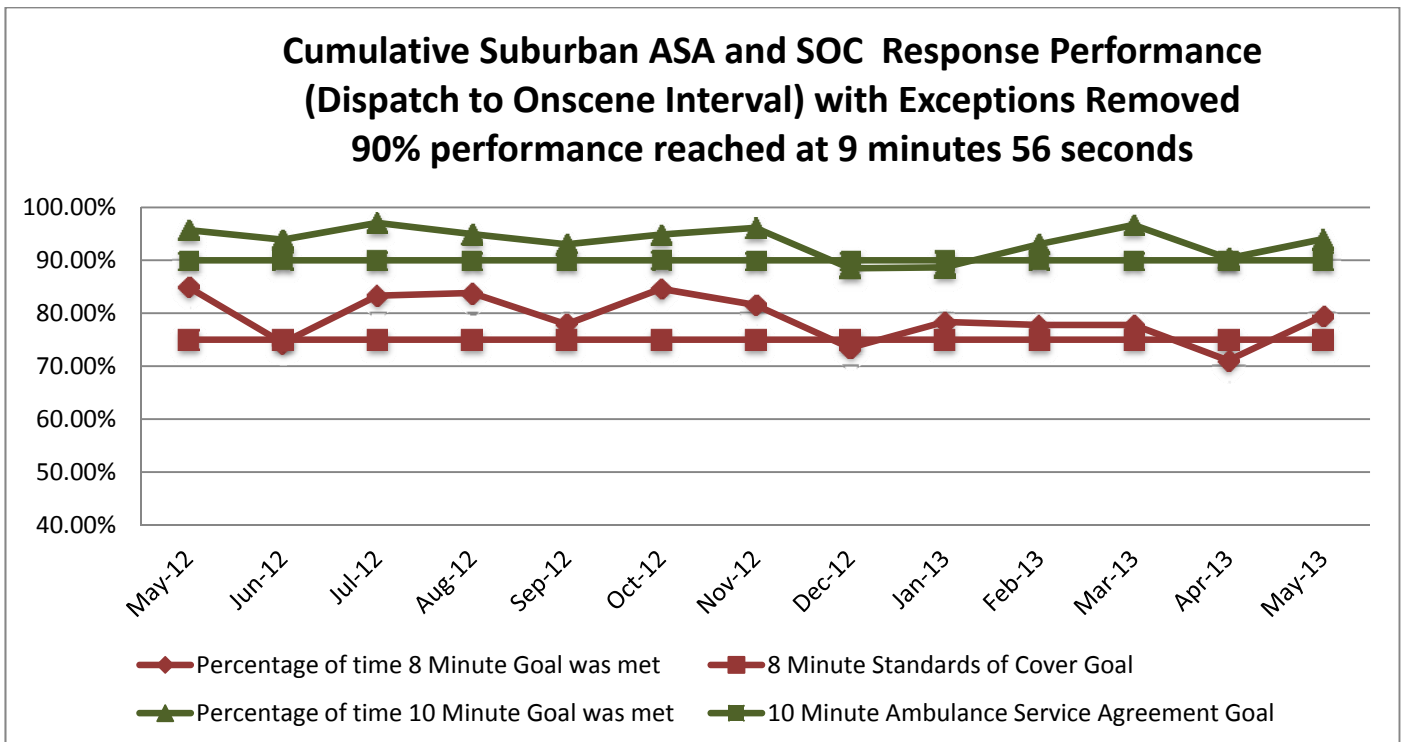


Figure 3: Suburban ASA and SOC Response Performance, May 2012 – May 2013

**Cumulative Rural ASA and SOC Response Performance
(Dispatch to Onscene Interval) with Exceptions Removed
90% performance reached at 16 minutes 23 seconds**

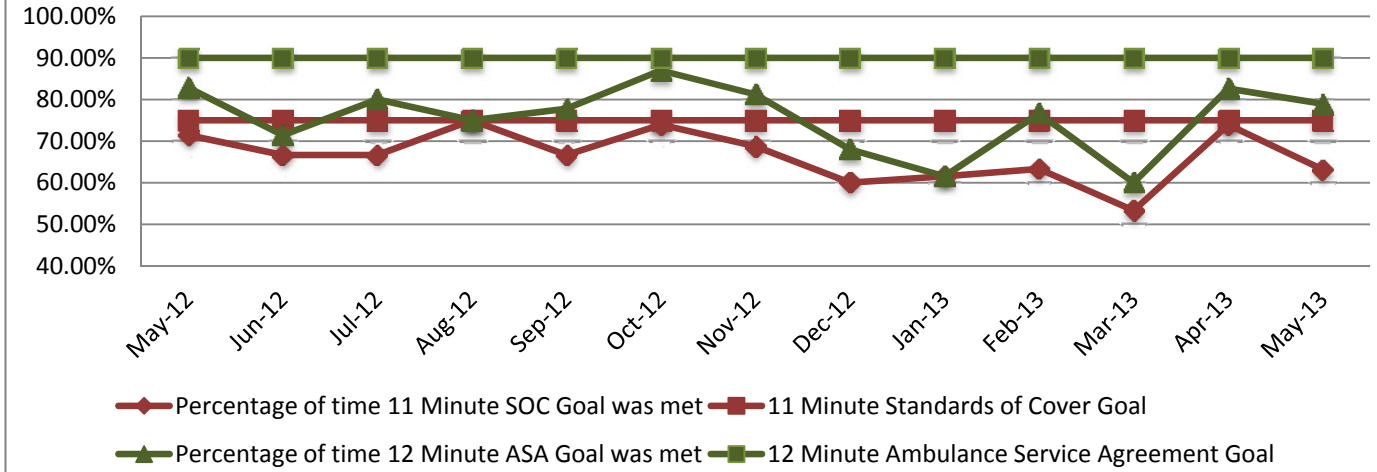


Figure 4: Rural ASA and SOC Response Performance, May 2012 – May 2013

Community Services Summary

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Community Services Division Monthly Report – May 2013

Community Interactions

- Worked with stakeholders involved with PACE Setter

Reoccurring meetings and work groups:

- Fire and EMS Working Group
- Regional Emergency Management Technical Committee
- CERT Coordinators/Instructors work group
- Homeland Security Task Force

Significant program/facility/project achievements

- Conducted Pace Setter Exercise

Community Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Director Oscar Hicks

Re: Community Services Division Monthly Report – May 2013

For the month of May, these are a few of the projects that were initiated, in progress/ongoing, or completed.

Initiated:

- IT Project Portfolio – Most executives are no longer merely interested in traditional measures of project success (scope, time, cost and quality). Now they ask how the projects support strategic initiatives. How will the projects affect the corporate shares/stocks? What mix of potential projects will maximize growth? IT is developing an intuitive look into the many projects that are in place or on the horizon over the next twelve months. The goal is to provide transparent insight into not only into what is being done, but also the processes used in providing value and efficiencies to the organization.
- In a continual effort to improve internal customer service, we have deployed a software plug in within our current Help Desk infrastructure to gain better data and insight on the service IT provides. User will now have a direct input on how each service request submitted was processed.

In Progress/On-going:

- IT Project Portfolio
- Software and PC audit
- Sprint / Nextel phone exchange
- Oregon City Stations (fiber update) Per David Soloos (County Fiber Project Manager) Station 15 fiber plant is delayed due to contract differences between the county and Oregon city, however the Holcomb Station 9, Hilltop Station 16 and South End Station 17 are still on schedule to be connected by August 2013.

Completed:

- NetMotion fully housed within CFD1
- AirWatch Mobile Device Management deployed
- Two members of the IT staff have earned CVDX5 – Certified Virtualized Datacenter eXpert 5™ – These are exciting times as this will allow for the district to take in-house advantage of frontline technology creating better efficiencies and resource management. Congratulations to Bill Day and Rashed Sarhadi!
- The district deploys supports and maintains a plethora of software packages to allow for daily and specialty operations. In the attached spreadsheet it is shown that along with the 84 separate software titles purchased, there are many plug-in and free updates that go along with them. IT must stay up to date on the frequent changes and how they affect the infrastructure. The primary objective of this spreadsheet is to show the accounting of all authorized software on district devices. The key attribute from this spreadsheet is how frequently technology changes, keeping in mind this is only software.

Software	Publisher	Install Date
Adobe Reader	Adobe Systems Incorporated	2/28/2005
TEFView 2.64	TabEdit	7/8/2005
Scott Functional Test Titanium Edition	Biosystems	8/8/2005
Intel (R) Pro Alerting Agent	Intel (R) Corporation	8/29/2005
Intel(R) PROSet for Wired Connections	Dell	8/29/2005
Java 2 Runtime Environment	Sun Microsystems, Inc.	8/29/2005
RAID Storage Manager	Dell	8/29/2005
Sonic Copy Module	Sonic Solutions	8/29/2005
Sonic DLA	Sonic Solutions	8/29/2005
Sonic Express Labeler	Sonic Solutions	8/29/2005
Sonic RecordNow Audio	Sonic Solutions	8/29/2005
Sonic RecordNow Data	Sonic Solutions	8/29/2005
Sonic Update Manager	Sonic Solutions	8/29/2005
Broadcom Advanced Control Suite	Broadcom Corporation	5/19/2006
Digital Line Detect	BVRP Software, Inc	5/20/2006
Modem Helper	BVRP Software	5/20/2006
NetWaiting	BVRP Software, Inc	5/20/2006
SnapStream Beyond Media 1.0.0	SnapStream Media	6/15/2006
SnapStream Beyond TV 3.7.0 SE	SnapStream Media	6/15/2006
RealPlayer	RealNetworks, Inc.	6/16/2006
The Weather Channel Desktop	The Weather Channel Interactive	6/16/2006
Weather Services	(unknown)	6/16/2006
Tabwin43	Tabrite Software	9/18/2006
J2SE Runtime Environment 5.0	Sun Microsystems, Inc.	3/17/2007
LightningFAX 6.5 - PrintToMail	Interstar Technologies Inc.	7/9/2007
Sharpdesk LT	SHARP CORPORATION	7/9/2007
ATI Catalyst Control Center	ATI Technologies Inc.	7/23/2007
Broadcom Management Programs	Broadcom Corporation	7/23/2007
PowerDVD	Dell	7/23/2007
Roxio Creator Audio	Roxio	7/23/2007
Roxio Creator BDAV Plugin	Roxio	7/23/2007
Roxio Creator Copy	Roxio	7/23/2007
Roxio Creator Data	Roxio	7/23/2007
Roxio Creator DE	Roxio	7/23/2007
Roxio Creator Tools	Roxio	7/23/2007
Roxio Drag-to-Disc	Roxio	7/23/2007
Roxio Express Labeler	Roxio	7/23/2007
Roxio Update Manager	Roxio	7/23/2007
ATI Display Driver	(unknown)	7/24/2007
High Definition Audio Driver Package - KB835221	Microsoft Corporation	7/24/2007

MSXML 6.0 Parser	Microsoft Corporation	8/6/2007
EasyWare V2.8.0.0	ndd Medical Technologies	8/20/2007
HLSim	NIOSH	8/20/2007
HP Officejet Pro All-In-One Series	HP	8/20/2007
MPM	Hewlett-Packard	8/20/2007
OCR Software by I.R.I.S 7.0	HP	8/20/2007
2003 International Fire Code Commentary	(unknown)	8/27/2007
HMEEx Assistant	Fluer, Inc.	9/5/2007
HSIS	(unknown)	9/5/2007
Sentinel Protection Installer	SafeNet, Inc.	9/17/2007
EPSON Photo Print	SEIKO EPSON CORP.	9/20/2007
EPSON TWAIN 5	(unknown)	9/20/2007
National Fire Codes - 2003 November Meeting Edition	(unknown)	10/3/2007
GPScorrect	Trimble	10/4/2007
Microsoft ActiveSync	Microsoft Corporation	10/4/2007
PowerQuest PartitionMagic 7.0	(unknown)	10/4/2007
The Fire Zone 5.0	Numera Software Corporation	10/4/2007
Windows Imaging Component	Microsoft Corporation	10/10/2007
MiniCSU-3 USB Drivers	Icecorporation Pty Ltd	10/13/2007
ESRI MapObjects 2 Runtime	(unknown)	11/2/2007
Adobe Shockwave Player	Adobe Systems, Inc.	11/5/2007
WellsImage Viewer 3.0	Wachovia Corporation	11/7/2007
HP Photosmart Essential	HP	11/13/2007
Nero BurnRights	Ahead Software AG	11/29/2007
Nero PhotoShow Express	Simple Star, Inc.	11/29/2007
Nero Suite	Nero AG	11/29/2007
Olympus Digital Wave Player	OLYMPUS IMAGING CORP.	12/26/2007
Adobe Photoshop Album Starter Edition 3.2	http://www.adobe.com	1/14/2008
2006 IFC Commentary	International Code Council	1/16/2008
FileOpen Plug-in for Adobe Acrobat and Adobe Reader	FileOpen Systems, Inc.	1/22/2008
Spelling Dictionaries Support For Adobe Reader 8	Adobe Systems	1/22/2008
Python	(unknown)	2/21/2008
Virtools 3D Life Player	Virtools	2/21/2008
Microsoft Producer for Microsoft Office PowerPoint 2003	Microsoft Corporation	3/25/2008
Microsoft SQL Server 2005 Compact Edition [ENU]	Microsoft Corporation	4/6/2008
Yahoo! SiteBuilder	(unknown)	4/12/2008
Macromedia Shockwave Player	(unknown)	4/17/2008
Simulator 6	Emergency Services Interactive Systems	4/17/2008
Broadcom ASF Management Applications	Broadcom Corporation	5/1/2008
Intel(R) Matrix Storage Manager	Intel Corporation	5/1/2008
MySQL Server 5.0	MySQL AB	5/5/2008

PHP 5.2.6	The PHP Group	5/5/2008
UserScape HelpSpot	UserScape	5/7/2008
Zend Optimizer	Zend Technologies	5/7/2008
Imation Disk Manager V a Service	(unknown)	5/21/2008
OpenAL	Creative Labs Inc.	7/2/2008
Microsoft IntelliType Pro 6.2	Microsoft	7/8/2008
American Hero - First Response Team - Firefighter	TWL Knowledge Group	7/24/2008
Canon EOS Kiss REBEL 300D WIA Driver	Canon	7/24/2008
MyPublisher BookMaker	MyPublisher, Inc.	8/1/2008
Windows Support Tools	Microsoft Corporation	8/28/2008
Inter-Tel Collaboration Client 2.0	Inter-Tel (Delaware), Inc.	9/3/2008
ScanForce Link	BCA Innovations	9/3/2008
Broadcom Gigabit Integrated Controller	Broadcom Corporation	9/24/2008
Conexant D850 56K V.9x DFVc Modem	(unknown)	9/24/2008
Intel(R) Graphics Media Accelerator Driver	(unknown)	9/24/2008
Click'N Design 3D (V5)	Stomp Inc.	9/26/2008
Microsoft IntelliPoint	Microsoft	10/13/2008
501 Ready-to-Use	CareerTrack	10/22/2008
KONICA MINOLTA bizhub C353 Series	(unknown)	10/28/2008
HERO 2.0	Rainbow Technologies, Inc.	11/5/2008
ExamView ActiveX Control v2	(unknown)	11/25/2008
ExamView Assessment Suite	FTDI Ltd.	11/25/2008
Sothink FLV Player	SourceTec Software Co., LTD	11/26/2008
Zoom Plugins Package	Wrensoft	1/8/2009
SQL Anywhere Studio 9, Software	iAnywhere Solutions, Inc.	1/12/2009
Canon Camera Window for ZoomBrowser EX	Canon	2/18/2009
Canon EOS 10D WIA Driver	Canon	2/18/2009
Canon PhotoRecord	Cisra	2/18/2009
Canon RAW Image Task for ZoomBrowser EX	Canon	2/18/2009
Canon RemoteCapture Task for ZoomBrowser EX	Canon	2/18/2009
Canon Utilities File Viewer Utility 1.3	Canon	2/18/2009
Canon Utilities PhotoStitch 3.1	Canon	2/18/2009
Canon Utilities RemoteCapture 2.7	Canon	2/18/2009
Canon Utilities ZoomBrowser EX	CISRA	2/18/2009
ABBYY FineReader 6.0 Sprint	ABBYY Software House	2/24/2009
Epson Easy Photo Print 2	SEIKO EPSON CORPORATION	2/24/2009
EPSON Scan	SEIKO EPSON CORP.	2/24/2009
Google Chrome	Google Inc.	2/24/2009
FileZilla Client	FileZilla Project	3/11/2009
GIMP	(unknown)	3/17/2009
Intel(R) Extreme Graphics 2 Driver	(unknown)	3/24/2009

Intel(R) PRO Network Connections Drivers	(unknown)	3/24/2009
SoundMAX	Andrea Electronics Corporation	3/24/2009
Microsoft Compression Client Pack 1.0 for Windows XP	Microsoft Corporation	3/26/2009
Microsoft User-Mode Driver Framework Feature Pack 1.0	Microsoft Corporation	3/26/2009
Windows Media Format 11 runtime	Microsoft Corporation	3/26/2009
Windows Media Player 11	Microsoft Corporation	3/26/2009
Acrobat.com	Adobe Systems Incorporated	4/2/2009
Adobe AIR	Adobe Systems Inc.	4/2/2009
MSXML 4.0 SP2 Parser and SDK	Microsoft Corporation	4/2/2009
Microsoft Save as PDF or XPS Add-in for 2007 Microsoft Office programs	Microsoft Corporation	4/3/2009
Canon D460-490	CANON INC.	4/7/2009
Curriculum Launcher 1.0.4	Fire Protection Publications	4/8/2009
VLC Media Player	VideoLAN Team	4/10/2009
Java™	Sun Microsystems, Inc.	4/15/2009
National Fire Codes - 2007 Annual Revision Cycle	NextPage, Inc.	4/21/2009
Pandemic Influenza FluAid 2.0	CDC	4/29/2009
Microsoft SQL Server Desktop Engine	Microsoft Corporation	5/7/2009
ReportSmithDesktop	ADP	5/14/2009
Transym TOCR V3.0 Pro	Transym Computer Services Ltd	6/9/2009
Seagate Manager Installer	Seagate	6/11/2009
Costco Photo Organizer	Costco Wholesale Corporation	6/30/2009
Cisco Unified Video Advantage	Cisco Systems, Inc.	7/28/2009
Cisco VT Camera Driver	Cisco	7/28/2009
Windows Driver Package	Logitech	7/28/2009
AFPL Ghostscript	(unknown)	7/30/2009
InterActual Player	Sonic Solutions	8/4/2009
Adobe Media Player	Adobe Systems Incorporated	8/6/2009
Ipswitch WS_FTP 12	Ipswitch	8/18/2009
Microsoft SQL Server 2000	Microsoft	8/18/2009
Zebra Font Downloader 5.1	Zebra	8/20/2009
ID CARD MAKER	ImageWare Systems Inc.	9/3/2009
Microsoft Access 2000 SR-1 Runtime	Microsoft Corporation	9/3/2009
PDC 2150	(unknown)	9/3/2009
AudibleManager	Audible, Inc.	9/15/2009
Polaroid i Series Card Printer	Polaroid Technologies	9/15/2009
PolaroidPDC2150	(unknown)	9/15/2009
Smart Label Printer	(unknown)	9/15/2009
Topaz SigPlus Basic 3.69	Topaz Systems, Inc.	9/15/2009
softOSD Client	(unknown)	10/7/2009
AAC Decoder	DivX, Inc.	10/13/2009
DivX Codec	DivX, Inc.	10/13/2009

DivX Converter	DivX, Inc.	10/13/2009
DivX Player	DivX, Inc.	10/13/2009
DivX Plus DirectShow Filters	DivX, Inc.	10/13/2009
DivX Version Checker	DivX, Inc.	10/13/2009
DivX Web Player	DivX, Inc.	10/13/2009
H.264 Decoder	DivX, Inc.	10/13/2009
MKV Splitter	DivX, Inc.	10/13/2009
Bing Maps 3D	Microsoft Corporation	10/20/2009
UPS Thermal Printer Plugin - Version 8.10	(unknown)	10/20/2009
Helicon ISAPI_Rewrite 3 Lite	Helicon Tech	10/28/2009
VC80_SxS_2005SP1_0762	ZOLL Data Systems	10/28/2009
ZAS AED Plus	ZOLL Medical	10/28/2009
Fire Instructor I	InstallShield Software Corporation	11/5/2009
Microsoft Visual Studio 2005 Premier Partner Edition - ENU	Microsoft Corporation	11/5/2009
HP Color LaserJet 3600 (02/27/2007 61.063.461.41)	HP	11/13/2009
MySQL Tools for 5.0	MySQL AB, Sun Microsystems, Inc.	11/13/2009
Norton PartitionMagic 8.0	Symantec	11/18/2009
Google SketchUp	Google, Inc.	11/20/2009
2009 International Fire Code	International Code Council	12/9/2009
USB Pager Programmer	USB Programmer	12/11/2009
Windows Internet Explorer 8	Microsoft Corporation	12/12/2009
Logitech SetPoint	Logitech	12/17/2009
Azalea C128Tools	Azalea Software	12/22/2009
EVGA UV Plus+	EVGA	1/5/2010
Microsoft Visual Studio 2005 Tools for Office Runtime	Microsoft Corporation	1/5/2010
SupportSoft Assisted Service	SupportSoft	1/5/2010
Visual Studio 2005 Tools for Office Second Edition Runtime	Microsoft Corporation	1/5/2010
SportsWare2010	Computer Sports Medicine, Inc.	1/7/2010
Windows Live OneCare safety scanner	Microsoft Corporation	2/10/2010
WinRAR archiver	Alexander Roshal	2/10/2010
DNRGarmin	GIS Section, Minnesota Department of Natural Resources	2/12/2010
Code 5.1	(unknown)	2/23/2010
Microsoft Office Live Add-in	Microsoft Corporation	2/23/2010
Windows Live ID Sign-in Assistant	Microsoft Corporation	2/23/2010
Microsoft SQL Server 2005	Microsoft Corporation	2/27/2010
Windows Rights Management Client Backwards Compatibility SP2	Microsoft	3/1/2010
Windows Rights Management Client with Service Pack 2	Microsoft	3/1/2010
Windows Management Framework Core	Microsoft Corporation	3/2/2010
Windows PowerShell(TM) 1.0	Microsoft Corporation	3/3/2010
Windows PowerShell(TM) 1.0 MUI pack	Microsoft Corporation	3/4/2010
Microsoft SQL Server 2005 Backward compatibility	Microsoft Corporation	3/5/2010

Fire Officer I and II - PPT	Jones and Bartlett	3/12/2010
Fire Officer IRM	Jones and Bartlett	3/12/2010
Bagpipe Player	Doug Wickstrom	3/19/2010
Microsoft XML Parser and SDK	Microsoft Corporation	4/2/2010
Windows Server 2003 Service Pack 2	Microsoft Corporation	4/7/2010
DisplayLink Core Software	DisplayLink Corp.	4/8/2010
DisplayLink Graphics	DisplayLink Corp.	4/8/2010
Google Sitemap Generator (Beta)	Google	4/9/2010
VisionX	Panini	4/16/2010
Windows Search 4.0	Microsoft Corporation	5/3/2010
WebEx	Cisco WebEx LLC	5/6/2010
ESRI ArcPad 8.0	(unknown)	5/10/2010
FileOpen Client	FileOpen Systems, Inc.	5/11/2010
VisualPlus	AIT/Saryna Technologies LLC	5/12/2010
First Responder - PowerPoint Slides	Jones and Bartlett	6/23/2010
Fujitsu ScandAll PRO V1.8 Update2	PFU LIMITED	6/25/2010
FUJITSU Scanner USB HotFix	PFU	6/25/2010
ISIS Driver Bundle Installer for fi-Series Scanners	EMC Captiva	6/25/2010
Scanner Utility for Microsoft Windows V09L21	FUJITSU	6/25/2010
Software Operation Panel	(unknown)	6/25/2010
Metrics Toolkit	The Rules Guys	7/15/2010
HP Color LaserJet CM1312 MFP Series 5.0	HP	7/22/2010
HP Imaging Device Functions	HP	7/22/2010
Crossword Weaver 8.0	(unknown)	7/30/2010
Dialogic(R) System Release 6.0 PCI Redistributable Edition	Intel(R) Dialogic(R)	8/3/2010
Picasa 3	Google, Inc.	8/10/2010
Windows Feature Pack for Storage (32-bit) - IMAPI update for Blu-Ray	Microsoft Corporation	8/10/2010
Geoselect	GIS Center	8/17/2010
TNC Protected Area Tools v.3.3 for ArcGIS 9.3	The Nature Conservancy	8/17/2010
Windows Installer Clean Up	Microsoft Corporation	8/26/2010
Microsoft Office Live Meeting 2007	Microsoft Corporation	9/7/2010
Times Reader	The New York Times Company	9/17/2010
Audacity	(unknown)	9/27/2010
FFmpeg for Audacity on Windows	(unknown)	9/28/2010
LAME for Audacity	(unknown)	9/28/2010
ZOLL-EU AED and CPR Training	Emergency University	10/11/2010
Epson Copy Utility 3.5	SEIKO EPSON CORP.	10/12/2010
Epson Event Manager	SEIKO EPSON Corporation	10/12/2010
AccelerometerP11	STMicroelectronics	11/2/2010
Dell Touchpad	Synaptics Incorporated	11/2/2010
Dell Wireless HSPA Mini-Card Drivers	Dell	11/2/2010

DW WLAN Card Utility	Dell Inc.	11/2/2010
IDT Audio	IDT	11/2/2010
Microsoft WinUsb 1.0	Microsoft Corporation	11/2/2010
REALTEK GbE & FE Ethernet PCI-E NIC Driver	Realtek	11/2/2010
Realtek USB 2.0 Card Reader	Realtek Semiconductor Corp.	11/2/2010
Validity Sensors DDK	Validity Sensors, Inc.	11/2/2010
WIDCOMM Bluetooth Software	(unknown)	11/2/2010
OpenSSL 0.9.8o Light (32-bit)	OpenSSL Win32 Installer Team	11/3/2010
Glary Utilities	Glarysoft Ltd	11/10/2010
GeoCalc	Geocomp Systems Pty Ltd	11/18/2010
Component Checker	Microsoft	12/15/2010
FireRMS SQL Utilities	Zoll Data Systems, Inc.	12/15/2010
Titmus i500	Titmus	1/10/2011
Auslogics Disk Defrag	Auslogics Software Pty Ltd	1/18/2011
Fire Officer Student Review Manual with Tutor Testing Software	Brownstone Research Group	1/18/2011
Microsoft Base Smart Card Cryptographic Service Provider Package	Microsoft Corporation	1/18/2011
Fire Officer Principles And Practice Study Helper Version 2.0	Knightlite Software	2/9/2011
Everio MediaBrowser 3	PIXELA	3/17/2011
Microsoft SQL Server 2008	Microsoft Corporation	3/24/2011
Microsoft SQL Server Native Client	Microsoft Corporation	3/29/2011
Microsoft SQL Server VSS Writer	Microsoft Corporation	3/29/2011
SQLXML4	Microsoft Corporation	3/30/2011
Adobe Download Manager	NOS Microsystems Ltd.	4/6/2011
ATI Catalyst Install Manager	ATI Technologies, Inc.	4/6/2011
Broadcom NetXtreme-I Netlink Driver and Management Installer	Broadcom Corporation	4/6/2011
Intel(R) Management Engine Interface	Intel Corporation	4/6/2011
Matrox Graphics Software (remove only)	(unknown)	4/6/2011
Intel Active Management Technology	Intel Corporation	4/8/2011
Intel Matrix Storage Manager	Intel Corporation	4/8/2011
Realtek High Definition Audio Driver	Realtek Semiconductor Corp.	4/11/2011
Microsoft Report Viewer Redistributable 2005	Microsoft Corporation	4/15/2011
Microsoft CCR and DSS Runtime 2008 R2	Microsoft Corporation	4/21/2011
Microsoft Report Viewer Redistributable 2008	Microsoft Corporation	4/21/2011
SpaceMonger 2.1.1	Sixty-Five	4/21/2011
VirtualCloneDrive	Elaborate Bytes	4/21/2011
Google Desktop	Google	4/26/2011
NVIDIA nView	NVIDIA Corporation	4/27/2011
NVIDIA PhysX System Software	NVIDIA Corporation	4/27/2011
Microsoft Sync Framework Runtime Native v1.0 (x86)	Microsoft Corporation	5/3/2011
Microsoft Sync Framework Services Native v1.0 (x86)	Microsoft Corporation	5/3/2011
Windows Live Sync	Microsoft Corporation	5/3/2011

Microsoft Visual C++ 2008	Microsoft Corporation	5/4/2011
Brother P-touch Editor 5.0	Brother Industries, Ltd.	5/9/2011
GeoNorth MapFinder	GeoNorth	5/10/2011
MapFinder Data	(unknown)	5/10/2011
Minitor IV PPS	Motorola	5/17/2011
Minitor V PPS	Motorola	5/18/2011
Yahoo! Detect	(unknown)	5/23/2011
TrustKeeper Agent	Trustwave	5/31/2011
Microsoft Office Access 2003 Runtime	Microsoft Corporation	6/16/2011
Microsoft SQL Server Management Studio Express	Microsoft Corporation	6/16/2011
Google Toolbar	Google Inc.	6/17/2011
NutriBase	CyberSoft, Inc.	6/22/2011
docPrint Document Converter Professional v5.0	VeryPDF.com Inc	7/7/2011
FH Sketch v4.5	Tracker Software Products Ltd.	7/7/2011
Microsoft SQL Server 2008 Management Objects	Microsoft Corporation	7/22/2011
Spelling Dictionaries Support For Adobe Reader 9	Adobe Systems Incorporated	7/26/2011
WinCalendarV3	Sapro Systems	7/26/2011
SQL Server System CLR Types	Microsoft Corporation	7/29/2011
OmniDrive USB Professional	(unknown)	8/8/2011
Windows Driver Package - Logitech (CamDrL) Image (05/09/2007 10.5.1.1200)	Logitech	8/9/2011
Windows Driver Package - Logitech MEDIA (05/09/2007 10.5.1.1200)	Logitech	8/9/2011
Windows Driver Package - Logitech USB (05/09/2007 10.5.1.1200)	Logitech	8/9/2011
Adobe Community Help	Adobe Systems Incorporated.	8/15/2011
Adobe Content Viewer	Adobe Systems Incorporated	8/15/2011
Adobe Widget Browser	Adobe Systems Incorporated.	8/15/2011
Free YouTube Downloader	HOW Inc.	8/15/2011
HP Extended Capabilities 4.7	HP	8/17/2011
HP Image Zone 4.7	HP	8/17/2011
HP Image Zone Express	Hewlett-Packard	8/17/2011
HP PSC & OfficeJet	HP	8/17/2011
Microsoft SQL Server 2008 Policies	Microsoft Corporation	8/17/2011
Microsoft SQL Server 2008 R2 (64-bit)	Microsoft Corporation	8/17/2011
Microsoft SQL Server 2008 Upgrade Advisor	Microsoft Corporation	8/17/2011
Microsoft SQL Server Compact 3.5 SP1 English	Microsoft Corporation	8/17/2011
Microsoft Sync Framework Runtime v1.0 (x64)	Microsoft Corporation	8/17/2011
Advanced IP Scanner	Famatech	8/19/2011
Better File Rename 5.7	publicspace.net	8/19/2011
Dynamic Auto-Painter 2.5.3	Mediachance.com	8/19/2011
Media Converter SA Edition	(unknown)	8/19/2011
Microsoft Visual Studio Tools for Applications 2.0 - ENU	Microsoft Corporation	8/19/2011
Sophos DHCP Enforcer Software	Sophos Limited	8/23/2011

Adobe Flash Player	Adobe Systems Incorporated	8/24/2011
LogMeIn	LogMeIn, Inc.	8/25/2011
Microsoft Primary Interoperability Assemblies 2005	Microsoft Corporation	9/7/2011
NVIDIA Display Control Panel	NVIDIA Corporation	9/7/2011
NVIDIA nView Desktop Manager	NVIDIA Corporation	9/7/2011
NVIDIA Performance Drivers	NVIDIA Corporation	9/7/2011
Tableau 6.1	Tableau Software	9/14/2011
Microsoft Office File Validation Add-In	Microsoft Corporation	9/15/2011
TimeLeft	NesterSoft Inc.	9/15/2011
CDBurnerXP	CDBurnerXP	9/21/2011
Google Updater	Google Inc.	9/22/2011
Intel(R) PROSet/Wireless Software for Bluetooth(R) Technology	Intel Corporation	9/22/2011
Intel(R) PROSet/Wireless WiFi Software	Intel Corporation	9/22/2011
Realtek Ethernet Controller Driver	Realtek	9/22/2011
HP Color LaserJet CM6040 MFP PCL 6,HP Color LaserJet CM6030 MFP PCL 6	HP	9/26/2011
Coupons.com Toolbar	Coupons.com	9/27/2011
Microsoft .NET Framework	Microsoft Corporation	9/27/2011
Adobe Update Manager CS3	Adobe Systems Incorporated	9/29/2011
Live Fire Training - PPT	Jones and Bartlett	9/29/2011
HP MFP Send Fax [HP MFP Send Fax_1, HP MFP Send Fax]	HP	9/30/2011
Apple Application Support	Apple Inc.	10/5/2011
Conexant HD Audio	Conexant	10/5/2011
Intel(R) Management Engine Components	Intel Corporation	10/5/2011
Intel(R) Processor Graphics	Intel Corporation	10/5/2011
QuickTime	Apple Inc.	10/5/2011
Realtek Ethernet Controller All-In-One Windows Driver	Realtek	10/5/2011
Renesas Electronics USB 3.0 Host Controller Driver	Renesas Electronics Corporation	10/5/2011
CCleaner	Piriform	10/8/2011
Fire Zone 8	The CAD Zone, Inc.	10/12/2011
The CAD Zone	(unknown)	10/12/2011
USB Server	Generic	10/18/2011
Kensington Display Adapter	Kensington Computer Products Group	10/20/2011
2010 Oregon Fire Code	International Code Council	11/2/2011
2010 Oregon Structural Code	International Code Council	11/2/2011
DiskAid 4.71	DigiDNA	11/3/2011
PicsAid 1.34	DigiDNA	11/3/2011
TuneAid 3.76	DigiDNA	11/3/2011
Microsoft Exchange Pre-Deployment Analyzer	Microsoft	11/5/2011
ASDM on 10.63.222.9	Cisco Systems, Inc.	11/6/2011
Google Quick Search Box	Google, Inc.	11/12/2011
Android SDK Tools	Google Inc.	11/15/2011

Microsoft Visual J# 2.0 Redistributable Package - SE (x64)	Microsoft Corporation	11/18/2011
Sophos Network Access Control	Sophos	11/18/2011
ALOHA Version 5.4.1.2	NOAA,EPA	11/21/2011
Any Video Converter 3.3.0	Any-Video-Converter.com	11/21/2011
CAMEO Chemicals 2.0.1	NOAA	11/21/2011
CAMEO Version 2.3	NOAA,EPA	11/21/2011
ERG 2008	Transport Dangerous Goods	11/21/2011
Microsoft Expression Encoder 4	Microsoft Corporation	11/21/2011
WISER 4.4 for Windows	National Library of Medicine	11/21/2011
Broadcom Gigabit NetLink Controller	Broadcom Corporation	11/22/2011
Ask Toolbar	Ask.com	11/30/2011
Underwriters Laboratories Inc. 2010 UL Fire-Related Directories	NextPage, Inc.	12/1/2011
2012 Annual Revision Cycle ROP	(unknown)	12/7/2011
Snagit 10.0.1	TechSmith Corporation	12/8/2011
YouTube Downloader 3.4	BienneSoft	12/8/2011
KONICA MINOLTA bizhub C650 Series	KONICA MINOLTA	12/13/2011
7-Zip 9.20	(unknown)	12/14/2011
FIREHOUSE Software 7	Visionary Systems, Ltd.	12/15/2011
Microsoft Office 2007 Primary Interop Assemblies	Microsoft Corporation	12/15/2011
PDF-XChange 3	Tracker Software	12/15/2011
KONICA MINOLTA Universal PCL	KONICA MINOLTA	12/20/2011
PrimoPDF	Nitro PDF Software	12/20/2011
ATI - Software Uninstall Utility	ATI Technologies Inc.	12/28/2011
Broadcom 440x 10/100 Integrated Controller	Broadcom Corporation	12/28/2011
Adobe Photoshop Elements 8.0	Adobe Systems Incorporated	1/5/2012
Adobe Photoshop.com Inspiration Browser	Adobe Systems Incorporated	1/5/2012
Calendar Creator	Broderbund Software	1/5/2012
Fire Studio 4.0	Digital Combustion	1/5/2012
Microsoft Web Publishing Wizard 1.52	Microsoft Corporation	1/5/2012
Uninstall A Ruler for Windows	Latour	1/5/2012
ViewSonic Windows XP Signed Files	(unknown)	1/5/2012
Bonjour	Apple Inc.	1/6/2012
MobileMe Control Panel	Apple Inc.	1/6/2012
NetSupport Notify	NetSupport Ltd	1/10/2012
Intel(R) Network Connections Drivers	(unknown)	1/17/2012
Dell OpenManage Array Manager	(unknown)	1/18/2012
Garmin City Navigator North America NT 2012.30 Update	Garmin Ltd or its subsidiaries	1/19/2012
Microsoft Office Visio 2007 Service Pack 3 (SP3)	Microsoft	1/20/2012
Stylizer	(unknown)	1/20/2012
Malwarebytes Anti-Malware version 1.60.0.1800	Malwarebytes Corporation	1/25/2012
KeePass Password Safe 2.18	Dominik Reichl	1/26/2012

Fire Studio 4.1 - Instructor Edition	Digital Combustion Inc.	2/2/2012
Microsoft WSE 2.0 SP3 Runtime	Microsoft Corp.	2/2/2012
KONICA MINOLTA bizhub C35	KONICA MINOLTA	2/7/2012
Roxio Easy VHS to DVD	Roxio	2/7/2012
KONICA MINOLTA Device Set-Up	KONICA MINOLTA	2/8/2012
PageScope Data Admin V4	KONICA MINOLTA	2/8/2012
Freemake Video Converter version 3.0.1	Ellora Assets Corporation	2/9/2012
SolarWinds IP Address Tracker	SolarWinds	2/21/2012
PriceWise	Forward Internet Group Limited	2/28/2012
Microsoft Filter Pack 2.0	Microsoft Corporation	3/1/2012
Spybot - Search & Destroy	Safer Networking Limited	3/1/2012
Garmin Communicator Plugin	Garmin Ltd or its subsidiaries	3/6/2012
Garmin USB Drivers	Garmin Ltd or its subsidiaries	3/6/2012
Java(TM) SE Development Kit 6 Update 18	Sun Microsystems, Inc.	3/7/2012
Messaging API and Collaboration Data Objects 1.2.1	Microsoft	3/7/2012
Windows Live Essentials	Microsoft Corporation	3/9/2012
Windows Live Sign-in Assistant	Microsoft Corporation	3/9/2012
Windows Live Upload Tool	Microsoft Corporation	3/9/2012
Microsoft Visual Studio 2008 Shell (integrated mode) - ENU	Microsoft Corporation	3/14/2012
Fuze Meeting	Fuze Box, Inc.	3/20/2012
Dell EqualLogic SAN HeadQuarters	Dell	3/21/2012
Juniper Networks Host Checker	Juniper Networks	3/26/2012
Juniper Networks, Inc. Setup Client	Juniper Networks, Inc.	3/26/2012
Wireshark 1.0.5	Wireshark	3/27/2012
ZollRescueNet	ZOLLDataSystems	3/29/2012
Microsoft Visual Studio 2010 Service Pack 1	Microsoft Corporation	4/4/2012
CyberLink PowerDVD 9.5	CyberLink Corp.	4/10/2012
Dell Backup and Recovery Manager	Dell Inc.	4/10/2012
Dell Data Protection Access	Dell Inc.	4/10/2012
Dell Data Protection Access Drivers	Dell Inc.	4/10/2012
Dell Data Protection Access Middleware	Dell Inc.	4/10/2012
Dell Feature Enhancement Pack	Dell	4/10/2012
Dell Webcam Central	Creative Technology Ltd	4/10/2012
Intel(R) Identity Protection Technology 1.1.2.0	Intel Corporation	4/10/2012
Modem Diagnostic Tool	Dell	4/10/2012
O2Micro Flash Memory Card Windows Driver	O2Micro International LTD.	4/10/2012
O2Micro OZ776 SCR Driver	O2Micro	4/10/2012
Windows Driver Package - Dell Inc. PBADRV System (09/11/2009 1.0.1.6)	Dell Inc.	4/10/2012
Windows Live Mesh ActiveX Control for Remote Connections	Microsoft Corporation	4/10/2012
Intel(R) Rapid Storage Technology	Intel Corporation	4/11/2012
Synergy	The Synergy Project	4/12/2012

Transym TOCR V3.3 Pro	Transym Computer Services Ltd	4/12/2012
DesignPro 5.0 Limited Edition	Avery Dennison	4/16/2012
Silicon Laboratories CP210x USB to UART Bridge (Driver Removal)	(unknown)	4/16/2012
aTube Catcher	DsNET Corp	4/17/2012
Dell Client System Update	Dell Inc.	4/17/2012
Intel(R) TV Wizard	Intel Corporation	4/19/2012
National Fire Codes - 2008 Fall Revision Cycle	NextPage, Inc.	4/19/2012
Dell Repository Manager	Dell	4/23/2012
Dropbox	Dropbox, Inc.	4/25/2012
Updater Service	(unknown)	4/29/2012
Respondus 4.0 Single-User	Respondus, Inc.	4/30/2012
Respondus Equation Editor 4	Design Science, Inc.	4/30/2012
Canon Photo Effects	Canon Software Publishing	5/1/2012
Broadcom Drivers and Management Applications	Broadcom Corporation	5/2/2012
Workrave 1.9.4	Rob Caelers & Raymond Penners	5/2/2012
Notepad2 (Notepad Replacement)	Florian Balmer	5/4/2012
FamilySearch Indexing 3.13.1	FamilySearch	5/21/2012
KONICA MINOLTA C652Series	KONICA MINOLTA	5/24/2012
Safari	Apple Inc.	6/4/2012
WinPcap	CACE Technologies	6/5/2012
SureThing CD Labeler Deluxe Trial	MicroVision Development, Inc.	6/22/2012
FitTrack 3000 V.5.0.1	Occupational Health Dynamics, Inc.	6/25/2012
FTDI USB Serial Converter Drivers	FTDI Ltd	6/25/2012
PL-2303 USB-to-Serial	Prolific Technology INC	6/27/2012
JavaFX 2.1.1	Oracle Corporation	6/28/2012
PlayMemories Home	Sony Corporation	7/10/2012
Respondus LockDown Browser	Respondus, Inc.	7/10/2012
AXIS Media Control Embedded	Axis Communications	7/13/2012
Panini 3.6.2 Universal Installer	Panini	7/13/2012
MySQL Connector C++ 1.1.0	Oracle and/or its affiliates	7/17/2012
MySQL Connector J	Oracle Corporation	7/17/2012
MySQL Connector Net 6.5.4	Oracle	7/17/2012
MySQL Connector/ODBC 5.1	Oracle Corporation	7/17/2012
MySQL Documents 5.5	Oracle Corporation	7/17/2012
MySQL Server 5.5	Oracle Corporation	7/17/2012
MySQL Workbench 5.2 CE	Oracle Corporation	7/17/2012
WinZip 16.5	WinZip Computing, S.L.	7/17/2012
Dictionary.com Toolbar	Ask.com	7/21/2012
Microsoft Silverlight	Microsoft Corporation	8/6/2012
2x1/4x1 USB Peripheral Switch	(unknown)	8/11/2012
MSXML 4.0 SP3 Parser	Microsoft Corporation	8/15/2012

Microsoft Visual J# 2.0 Redistributable Package - SE	Microsoft Corporation	8/17/2012
SmartDraw 2012	SmartDraw.com	8/27/2012
Garmin POI Loader	Garmin Ltd or its subsidiaries	8/30/2012
Fire Officer I - PPT	Jones and Bartlett	9/6/2012
Mozilla Firefox	Mozilla	9/7/2012
WOW Slider	WowSlider.com	9/7/2012
Coupon Printer for Windows	Coupons.com Incorporated	9/11/2012
My Validator	The Rules Guys LLC	9/11/2012
Vidyo Desktop 2.2.0	Vidyo Inc.	9/12/2012
join.me	LogMeln, Inc.	9/14/2012
TeamViewer 7	TeamViewer	9/14/2012
PC Card Manager (PCM) V3.0.3	CSM GmbH, Filderstadt	9/22/2012
Amazon Kindle	Amazon	9/24/2012
National Fire Codes - 2007 Fall Revision Cycle	NextPage, Inc.	9/26/2012
YTD Video Downloader 3.9.2	GreenTree Applications SRL	9/27/2012
Garmin WebUpdater	Garmin Ltd or its subsidiaries	10/1/2012
Windows Resource Kit Tools - DelProf.exe	Microsoft Corporation	10/2/2012
Printer DCA	PrintFleet Inc.	10/4/2012
ProRAE Studio II	RAE Systems Inc	10/4/2012
HP Customer Participation Program	HP	10/7/2012
HP Photo Creations	HP Photo Creations Powered by RocketLife	10/7/2012
HP Photosmart Premium C309g-m All-in-One Driver Software 14.0 Rel. 6	HP	10/7/2012
HP Smart Web Printing 4.60	HP	10/7/2012
HP Solution Center	HP	10/7/2012
Shop for HP Supplies	HP	10/7/2012
Yahoo! Toolbar	Yahoo! Inc.	10/7/2012
Slideroll Gallery AV 2.1.04b	Geoff Gaudreault	10/11/2012
Visual Slideshow	VisualSlideshow.com	10/11/2012
WinSCP	Martin Prikryl	10/13/2012
Compatibility Pack for the 2007 Office system	Microsoft Corporation	10/14/2012
Bing Bar	Microsoft Corporation	10/23/2012
HP LaserJet 4100 Uninstaller	(unknown)	10/25/2012
HP LaserJet 5000 Printing System	(unknown)	10/25/2012
Visual CSS QuickMenu	OpenCube	10/30/2012
Microsoft Visual C++ 2010	Microsoft Corporation	11/3/2012
BIG-IP Edge Client Components (All Users)	F5 Networks, Inc.	11/6/2012
Microsoft Visual C++ 2005	Microsoft Corporation	11/6/2012
Cisco WebEx Meetings	Cisco WebEx LLC	11/8/2012
Ubuntu	Ubuntu	11/8/2012
Whisper 32	(unknown)	11/14/2012
Babylon toolbar	BabylonToolbar	11/18/2012

Freeze.com NetAssistant	Freeze.com	11/21/2012
Yahoo! Software Update	Yahoo! Inc.	11/21/2012
Walgreens PictureMover	Hewlett-Packard Company	11/28/2012
Sophos Diagnostic Utility	Sophos Limited	11/30/2012
UltraVnc	uvnc bvba	12/3/2012
SketchUp 8	Trimble Navigation Limited	12/6/2012
Sophos Management Console	Sophos Limited	12/7/2012
Sophos Management Database	Sophos Limited	12/7/2012
Sophos Management Server	Sophos Limited	12/7/2012
Google Chrome Frame	Google Inc.	12/10/2012
Sophos Patch Agent	Sophos Limited	12/10/2012
Sophos Remote Management System	Sophos Limited	12/10/2012
Sophos Compliance Agent	Sophos Limited	12/11/2012
Sophos PureMessage	Sophos Plc	12/11/2012
CODE-STAT 9.0	Physio-Control, Inc.	12/18/2012
Java 7 Update	Oracle	12/18/2012
LIFENET Connect	Physio-Control Inc.	12/18/2012
Configuration Setup Tool	Physio-Control, Inc	12/19/2012
Titan II Wireless Gateway Configuration Utility	(unknown)	12/19/2012
Microsoft Office 2010 Primary Interop Assemblies	Microsoft Corporation	12/29/2012
Qwizdom Actionpoint Suite	Qwizdom, Inc.	12/29/2012
Microsoft SQL Server 2008 R2	Microsoft Corporation	1/2/2013
Microsoft SQL Server 2008 R2 Native Client	Microsoft Corporation	1/2/2013
Microsoft SQL Server 2008 R2 Setup (English)	Microsoft Corporation	1/2/2013
Microsoft SQL Server 2008 Setup Support Files	Microsoft Corporation	1/2/2013
Microsoft SQL Server Browser	Microsoft Corporation	1/2/2013
Solo	Benson Medical Instruments Co.	1/2/2013
CompanionLink	CompanionLink Software, Inc.	1/7/2013
Adobe Connect 9 Add-in	Adobe Systems Incorporated	1/8/2013
Microsoft Office PowerPoint Viewer 2007 (English)	Microsoft Corporation	1/9/2013
AX88772	(unknown)	1/10/2013
Philips HeartStart Data Messenger 4.2 SP1	Philips Healthcare	1/10/2013
HTC Driver Installer	HTC Corporation	1/17/2013
HTC Sync Manager	HTC	1/17/2013
SNC toolbox	Sony Corporation	1/28/2013
CSS3 Menu	Css3Menu.com	1/31/2013
Microsoft Visual Studio 2010 Tools for Office Runtime (x86)	Microsoft Corporation	1/31/2013
RescueNet Code Review SDK API	ZOLL	1/31/2013
ZOLL Data Retriever	ZOLL	1/31/2013
Productivity 3.1 B Toolbar	Productivity 3.1 B	2/5/2013
PRTG Network Monitor Remote Probe	Paessler AG	2/5/2013

Standard Edition Posi3 USB Software	Sperian	2/13/2013
Autodesk Download Manager	Autodesk, Inc.	2/19/2013
FreeCAD 0.13	Juergen Riegel (FreeCAD@juergen-riegel.net)	2/19/2013
PostgreSQL 8.1	PostgreSQL Global Development Group	2/19/2013
Avidemux 2.6 (32-bit)	(unknown)	2/20/2013
ConvertHelper 2.2	DownloadHelper	2/20/2013
ID Maker 2.0	IDville	2/20/2013
ID Maker Advantage	(unknown)	2/20/2013
Logitech Webcam Software Driver Package	Logitech Inc.	2/20/2013
TestGen	(unknown)	2/21/2013
Adapter 1.0.3.0	Macroplant, LLC	3/5/2013
AirWatch Enterprise Integration	AirWatch	3/7/2013
Microsoft Office 2003 Web Components	Microsoft Corporation	3/7/2013
Scott Posi3 USB Software	Sperian	3/7/2013
Seagate Dashboard 2.0	Seagate	3/11/2013
Adobe Flash Player Plugin	Adobe Systems Incorporated	3/12/2013
Apple Mobile Device Support	Apple Inc.	3/12/2013
iTunes	Apple Inc.	3/12/2013
Visual Studio Tools for the Office system 3.0 Runtime	Microsoft Corporation	3/12/2013
YTD Toolbar v7.0	Spigot, Inc.	3/12/2013
Google Drive	Google, Inc.	3/21/2013
KONICAMINOLTA652/602Series	KONICA MINOLTA	3/28/2013
Auslogics Registry Cleaner	Auslogics Software Pty Ltd	4/1/2013
Free Convert to DIVX AVI WMV MP4 MPEG Converter 5.8	Xillvideo Software, Inc.	4/2/2013
K-Lite Codec Pack 4.0.0 (Full)	(unknown)	4/2/2013
Otter32	(unknown)	4/2/2013
Windows Internet Explorer 9	Microsoft Corporation	4/2/2013
Sophos Update Manager	Sophos Limited	4/10/2013
MARPLOT Version 4.2.3	NOAA,EPA	4/11/2013
Google Earth	Google	4/15/2013
Octoshape add-in for Adobe Flash Player	(unknown)	4/16/2013
PCM	(unknown)	4/17/2013
Dotfuscator Software Services - Community Edition	PreEmptive Solutions	4/18/2013
Microsoft ASP.NET MVC 2	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 (64-bit)	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 Browser	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 Native Client	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 R2 Data-Tier Application Framework	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 R2 Data-Tier Application Project	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 R2 Management Objects	Microsoft Corporation	4/18/2013
Microsoft SQL Server 2008 R2 Management Objects (x64)	Microsoft Corporation	4/18/2013

Microsoft SQL Server 2008 R2 Transact-SQL Language Service	Microsoft Corporation	4/18/2013
Microsoft SQL Server Compact 3.5 SP2 ENU	Microsoft Corporation	4/18/2013
Microsoft SQL Server Compact 3.5 SP2 x64 ENU	Microsoft Corporation	4/18/2013
Microsoft SQL Server Database Publishing Wizard 1.4	Microsoft Corporation	4/18/2013
Microsoft SQL Server System CLR Types	Microsoft Corporation	4/18/2013
Microsoft SQL Server System CLR Types (x64)	Microsoft Corporation	4/18/2013
Microsoft Sync Framework SDK v1.0 SP1	Microsoft Corporation	4/18/2013
Microsoft Sync Framework Services v1.0 SP1 (x64)	Microsoft Corporation	4/18/2013
Microsoft Sync Services for ADO.NET v2.0 SP1 (x64)	Microsoft Corporation	4/18/2013
Microsoft Team Foundation Server 2010 Object Model - ENU	Microsoft Corporation	4/18/2013
Microsoft Visual F# 2.0 Runtime	Microsoft Corporation	4/18/2013
Microsoft Visual Studio 2010 ADO.NET Entity Framework Tools	Microsoft Corporation	4/18/2013
Microsoft Visual Studio 2010 Office Developer Tools (x64)	Microsoft Corporation	4/18/2013
Microsoft Visual Studio 2010 Professional - ENU	Microsoft Corporation	4/18/2013
Microsoft Visual Studio 2010 SharePoint Developer Tools	Microsoft Corporation	4/18/2013
Microsoft Visual Studio Macro Tools	Microsoft Corporation	4/18/2013
Nmap 5.61-Spiceworks	(unknown)	4/18/2013
Spiceworks	Spiceworks, Inc.	4/18/2013
Visual Studio 2010 Tools for SQL Server Compact 3.5 SP2 ENU	Microsoft Corporation	4/18/2013
Web Deployment Tool	Microsoft Corporation	4/18/2013
Microsoft Visual Studio 2010 Tools for Office Runtime (x64)	Microsoft Corporation	4/19/2013
Covenant Eyes	Covenant Eyes, Inc.	4/21/2013
Mozilla Maintenance Service	Mozilla	4/21/2013
Bing Desktop	Microsoft Corporation	4/22/2013
Microsoft SQL Server Setup Support Files (English)	Microsoft Corporation	4/22/2013

Software	Publisher	Install Date	Cost
Adobe Acrobat 5.0	Adobe Systems, Inc.	10/20/2011	One Time
Adobe Acrobat 8.1.3 Professional	Adobe Systems	11/29/2010	One Time
Adobe Acrobat 9 Pro	Adobe Systems	7/6/2010	One Time
Adobe Acrobat X Pro	Adobe Systems	3/12/2013	One Time
Adobe Creative Suite 3 Production Premium	Adobe Systems Incorporated	9/29/2011	Yearly Renewal
Adobe Creative Suite 4 Production Premium	Adobe Systems Incorporated	1/5/2012	Yearly Renewal
Adobe Creative Suite 5.5 Design Premium	Adobe Systems Incorporated	8/15/2011	Yearly Renewal
Adobe Flash CS3	Adobe Systems Incorporated	9/29/2011	One Time
Adobe Illustrator CS3	Adobe Systems Incorporated	9/29/2011	One Time
Adobe PageMaker 7.0	Adobe Systems, Inc.	9/30/2008	One Time
Adobe Photoshop CS3	Adobe Systems Incorporated	9/29/2011	One Time
ADP Framework	Microsoft Corporation	5/7/2009	Yearly Renewal
ADP PC/Payroll for Windows 5.30	ADP	5/7/2009	Yearly Renewal
ArcGIS 10.1 for Desktop	Environmental Systems Research Institute, Inc.	3/14/2013	Annual Maintenance
ArcGIS 10.1 License Manager	Environmental Systems Research Institute, Inc.	3/14/2013	Annual Maintenance
ArcGIS Explorer Desktop	Environmental Systems Research Institute, Inc.	10/23/2012	Annual Maintenance
BlackBerry Desktop Software 4.7	Research In Motion Ltd.	1/7/2009	One Time
BlackBerry Device Communication Components	Research In Motion Ltd.	3/7/2012	One Time
BlackBerry Device Software Updater	Research In Motion Ltd	1/29/2009	One Time
BlackBerry Enterprise Server Express for Microsoft Exchange	Research In Motion	3/7/2012	One Time
BlackBerry Enterprise Server for Microsoft Exchange	Research In Motion	5/4/2012	Annual Maintenance
Code Review	ZOLL Data Systems	10/10/2007	One Time
Crystal Reports 10 for Sage	Crystal Decisions, Inc.	8/1/2011	Part of Sage Mas90/200
Crystal Reports 10 for Sage	Crystal Decisions, Inc.	1/18/2013	Part of Sage Mas90/200
Crystal Reports 9.0 Runtime Installer	PCPW	5/7/2009	Part of Sage Mas90/200
Crystal Reports 9.0 Runtime Installer	PCPW	9/20/2005	Part of Sage Mas90/200
Crystal Reports XI	Business Objects	7/28/2009	Part of Sage Mas90/200
Crystal Reports XI R2 Service Pack 6	Business Objects	1/18/2013	Part of Sage Mas90/200
Crystal Reports XI Release 2 for Sage	Business Objects	1/18/2013	Part of Sage Mas90/200
eDrawer Workstation	LSSP Corporation	4/16/2012	Annual Maintenance
ESRI ArcPad 8.0	ESRI	5/10/2010	Annual Maintenance
ESRI MapObjects 2 Runtime	ESRI	11/2/2007	One Time
ExamView Assessment Suite	FTDI Ltd.	11/25/2008	One Time
Fire Officer I - PPT	Jones and Bartlett	9/6/2012	Annual Maintenance
Fire Officer I and II - PPT	Jones and Bartlett	3/12/2010	Annual Maintenance
Fire Officer IRM	Jones and Bartlett	3/12/2010	One Time
Fire Zone 8	The CAD Zone, Inc.	10/12/2011	One Time

FIREHOUSE Software 7	Visionary Systems, Ltd.	12/15/2011	One Time
FireRMS	ZOLL Data Systems, Inc.	4/15/2013	Yearly Renewal
Genetec Omnicast 4.7 Compatibility Package	Genetec Inc.	9/7/2011	Annual Maintenance
Genetec Omnicast Client 4.7	Genetec Inc.	4/21/2011	Annual Maintenance
Genetec Security Center 5.0 Server	Genetec Inc.	8/17/2011	Annual Maintenance
Genetec Security Center Client	Genetec Inc.	4/21/2011	Annual Maintenance
Genetec Security Center Mobile Server 2.1	Genetec Inc.	7/25/2011	Annual Maintenance
GoToMeeting	CitrixOnline	8/10/2011	One Time
Macromedia Contribute 3	Macromedia, Inc.	9/21/2012	One Time
Microsoft Exchange Server 2010	Microsoft Corporation	3/12/2013	Annual Maintenance
Microsoft Office Enterprise 2007	Microsoft Corporation	1/20/2012	Annual Maintenance
Microsoft Office PowerPoint 2007	Microsoft Corporation	1/21/2012	Part of Office Enterprise 2007
Microsoft Office Professional 2010	Microsoft Corporation	1/20/2012	One Time
Microsoft Office Project Professional 2007	Microsoft Corporation	1/20/2012	Part of Office Enterprise 2007
Microsoft Office Project Standard 2007	Microsoft Corporation	1/20/2012	Part of Office Enterprise 2007
Microsoft Office Standard 2007	Microsoft Corporation	3/13/2013	Part of Office Enterprise 2007
Microsoft Office Visio Professional 2007	Microsoft Corporation	1/20/2012	Part of Office Enterprise 2007
Microsoft Office Visio Standard 2007	Microsoft Corporation	1/21/2012	Part of Office Enterprise 2007
Microsoft Office Word 2007	Microsoft Corporation	11/11/2011	Part of Office Enterprise 2007
Microsoft SQL Server 2000	Microsoft Corporation	6/21/2010	One Time
Microsoft SQL Server 2005	Microsoft Corporation	8/15/2009	One Time
Microsoft SQL Server 2008 R2	Microsoft Corporation	4/13/2013	One Time
Microsoft SQL Server 2008 R2 (64-bit)	Microsoft Corporation	4/13/2013	One Time
Microsoft Visio 2000	Microsoft Corporation	11/3/2012	One Time
Microsoft Visio Premium 2010	Microsoft Corporation	1/21/2012	One Time
My Fire Rules 3.5	The Rules Guys LLC	3/1/2013	Annual Maintenance
NetSupport Notify	NetSupport Ltd	1/10/2012	Annual Maintenance
NEWT Professional 2.5.245	Komodo Laboratories LLC	4/22/2013	One Time
PRTG Network Monitor	Paessler AG	2/5/2013	One Time
QuickBooks Pro 2009	QuickBooks Pro 2009	10/15/2012	One Time
QuickBooks Pro 2010	QuickBooks Pro 2010	1/5/2012	One Time
QuickBooks Pro 2013	QuickBooks Pro 2013	3/12/2013	One Time
ROI Agent	Print Control Software Corp	2/7/2013	One Time
Sage ERP MAS 200 Workstation	Sage	2/1/2013	Yearly Renewal
Sophos Anti-Virus	Sophos Limited	4/15/2013	Yearly Renewal
Sophos AutoUpdate	Sophos Limited	12/10/2012	Part of Sophos

SQL Anywhere 12	iAnywhere Solutions, Inc.	4/2/2013	One Time
Symantec Backup Exec (TM) 2012	Symantec Corporation	3/11/2013	Yearly Renewal
TeleStaff	Principal Decision Systems International	3/16/2011	Yearly Renewal
VHI PC-Kits	Visual Health Information, Inc.	5/24/2010	Yearly Renewal
ViewMail for Outlook	Interstar Technologies Inc.	7/9/2007	Part of MS Exchange 2010
VMware Tools	VMware, Inc.	2/9/2013	Yearly Renewal
VMware vCenter Converter Standalone Agent	VMware, Inc.	3/28/2013	Yearly Renewal
VMware View Client	VMware, Inc.	2/7/2013	Yearly Renewal
VMware vSphere Client 4.1	VMware, Inc.	8/17/2012	Yearly Renewal
VNC Viewer 5.0.3	RealVNC Ltd	11/29/2012	One Time

Community Services Division

To: Chief Fred Charlton and the Board of Directors

From: Wellness Coordinator Heather Goodrich

Re: Community Services Division Monthly Report – May 2013

Wellness Staff Time- 1 staff member was out entire month

- 1.75 hours performing medical testing (pre-physicals, immunizations, blood draws, etc.)
- 3 hours performing onsite wellness presentations
- 85.5 hours performing career fitness testing
- 6 hours spent on peer support activities

Medical

- Performed 2 immunizations for:
 - Volunteers (2 Hep B shots)
- Performed a hearing test and spirometry test for 1 suppression volunteer.
- Performed a pre-physical test on 1 staff member (this includes hearing, vision, lung function, resting EKG, fasting blood draws, and UA dip).

Fitness

- Oversight for the volunteer recruit academy fitness. The volunteer recruits will perform morning physical training at either Clackamas or Boring Fire every Saturday and Sunday.
- Performed fitness testing on 107 career firefighters and 12 Boring career firefighters. This took place during the morning session of drill, throughout the month of May. The fitness test consisted of a treadmill test, waist to hip ratio, grip strength, vertical jump, arm strength, plank, push-up and flexibility test. There were also two optional tests for lower body endurance and balance.
- All fitness testing participants were also trained on how to properly fit themselves and use the new spin bikes that will be placed in some stations.

Injury Prevention/Rehabilitation

- Performed ten injury consultations on nine career firefighters and one support staff
 - 4 back, 2 knee, 1 ankle, 1 shoulder, 1 elbow and 1 calf
 - 6 chronic conditions; 4 acute
- On-site Injury Treatment:
 - Ultrasound- 3 people (6 visits)
 - Exercise- 2 people (2 visits)
 - Electric Stimulation- 1 person
 - Kinesio Tape- 1 person

- Referral to doctor- 1 person
- Follow up- 2 people
- ❑ Coordinated Volunteer Injuries and return to work. There are eleven volunteers currently off on injury.
- ❑ Updated the Accident/Injury Spreadsheet. There were seven injury reports turned in to wellness from the Safety Officer during the month of May.

Disease Prevention/Education

- ❑ Health Information
 - 1 requests for wellness information;
 - 7 personal medical/injury document requests
- ❑ Wellness Presentations
 - “Healthy Snacks” (education on the benefits of nutrient rich snacks, samples, and recipes) for 4 Clackamas career crews (15 participants)
- ❑ 107 career firefighters participated in the anonymous annual Wellness Health Risk Assessment which asks questions about the individual’s fitness, nutrition, mental health, and injury history. This was completed at the time of Fitness Testing.
- ❑ A Wellness Health Risk Assessment was given to 12 Boring career firefighters during their fitness testing.
- ❑ The Wellness Assistant attended the three day IDEA Fitness conference in Seattle for continuing education credits. Classes were taken in the following subjects: Stress, Cortisol and Obesity; Barriers to Exercise; Resistance Tubing; 3-D Flexibility; Metabolic Conditioning; Sleep; Carbohydrates; Nutrition Supplements; Nutrient Timing, and Nutrition in the News.
- ❑ The May e-mail Wellness Update to Clackamas and Boring Fire. Topics: High blood pressure education month; BPA-free food and beverage containers; mixing diet soda with alcohol increases its effects; what not to do before exercise; and waist circumference. It also included an exercise of the month and a healthy recipe. A copy of the update is included.

Behavioral Health

- ❑ Two Couples Communication classes, taught by Tim Dietz and his wife, were provided for district employees. The number one reason cited for our members using EAP is relationship issues. (34 participants)
- ❑ 107 career firefighters participated in the anonymous annual Mental Health Assessment. This was completed at the time of Fitness Testing.
- ❑ EAP Newsletters (both the employee and supervisor newsletters) were sent out to Clackamas and Boring Fire personnel.

Regional Efforts

- ❑ Canby Fire was provided with their Annual Wellness Report.
- ❑ Information on ergonomic office furniture provided to Hoodland Fire.



Clackamas Fire District #1

Wellness Update

May 2013

Issue 153

Health Question of the Month

Q: Is lox as nutritious as other types of salmon?

A: To prepare lox, the raw salmon is cured in a very salty brine, so the sodium content in lox is much higher than the sodium content in fresh salmon. However, the nutrient benefits of salmon are not lost in the curing process. Lox is still a great source of omega-3 fatty acids and protein. If you are going to eat lox, limit your portion size to one or two ounces, and eat it occasionally rather than regularly. On days that you eat lox, try to minimize your sodium intake from other foods.

Wellness News

▪ Fitness testing time is here! Career fitness testing will be taking place during drill rotation this month. Wellness will be performing the treadmill portion of the testing separately at the stations. Volunteer fitness testing will take place at various dates throughout June.



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A Guide to BPA-Free Containers **P.2**

What *Not* to do Before Exercise **P.3**

Exercise of the Month: BOSU Lunge/Curl **P.3**

Recipe: Quick Chicken Cordon Bleu **P.4**

May is High Blood Pressure Education Month

In the United States today, about 68 million people are living with hypertension. The good news is that high blood pressure can be prevented and controlled. The bad news is that less than half of the population with high blood pressure actually has it under control.

High blood pressure is an important health concern because it leads to heart attack and stroke, two of the leading causes of death in the United States (and for firefighters). High blood pressure is also a major risk factor for other diseases such as congestive heart failure and kidney disease. High blood pressure is sometimes called a “silent killer” because it often does not have any signs or symptoms.

Why does sodium matter?

Eating too much sodium raises the risk for developing high blood pressure. In the United States, about 90% of Americans age 2 and older eat too much sodium. On average, Americans eat 3,300 mg of sodium per day, which is more than twice the recommended limit for most adults.

Fortunately, when sodium intake is reduced, blood pressure, on average, begins to decrease. These benefits apply to everyone, not just people with hypertension. According to a recent estimate, reducing American’s average sodium intake to 2,300 mg per day could prevent 11 million cases of high blood pressure every year, and reducing sodium intake further would lead to even greater health benefits.

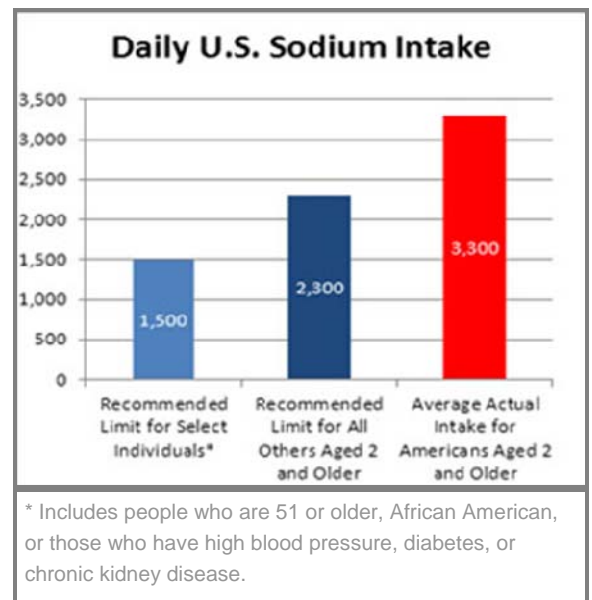
Sodium—How you can cut back:

Most of the sodium we consume is already in the food when we buy it, mainly in processed, packaged, and restaurant foods. Only a small percentage of the sodium we eat is added from the salt shaker during cooking or at the table.

- Eat more fresh fruits and vegetables, or frozen fruits and vegetables.
- Read nutrition labels and choose lower sodium options.
- Cook meals at home from scratch, and use herbs and spices, rather than salt or packaged sauces, to season your food.
- Ask restaurants for low-sodium options.
- Avoid packaged, processed foods as much as possible.

Keeping your blood pressure in check:

- Have your blood pressure monitored regularly.
- Maintain a healthy body weight.
- Exercise regularly.
- Eat more fruits and vegetables.
- Don’t smoke.
- Watch your alcohol intake (<than 2 drinks per day for men, or one for women).
- If prescribed BP medication, take it as directed.



Mixing alcohol with diet soda may increase its effects

If you enjoy the occasional cocktail and typically use diet soda in order to cut calories, you may want to note a study suggesting that this combination may lead to inebriation faster than if you mix the liquor with a sugary beverage. The study found that alcohol consumed with a diet mixer resulted in 18% higher breath alcohol concentrations than the same amount of alcohol consumed with a sugar-sweetened mixer, such as a regular soft drink. It's possible the sugar in the regular mixer slows down the absorption of alcohol from the stomach to the bloodstream. However, the study participants didn't report feeling more impaired or intoxicated after drinking the diet soda mixer compared to the sugary soda.

Source: *Cornell Medical College Women's Nutrition Connection, April 2013*

Remember to protect your lips from the sun. . .

Especially if you take a drug that increases photosensitivity. A study in the *Archives of Internal Medicine* showed a connection between long-term use of drugs that cause photosensitivity and lip cancer. To protect your lips, use balm that has an SPF of at least 15 and wear a wide-brimmed hat. Ask your doctor or pharmacist if drugs you take can have this effect.

Source: *UC Berkeley Wellness Letter, May 2013*



A Guide to BPA-free Food and Beverage Containers

While it's tough to beat the bright flavor of fresh fruits and vegetables, sometimes it can be more convenient and affordable to eat canned fruits and vegetables. However many consumers are avoiding canned foods because the cans' linings typically contain bisphenol-A (BPA), a chemical linked to higher rates of heart disease and diabetes. BPA is also an ingredient in many plastic food containers and water bottles. Fortunately, some plastics and food manufacturers are listening to consumers and removing BPA from their products, making it easier to steer clear of this substance. Here are some ways you can help reduce your exposure to this potentially harmful chemical.

BPA-free. Obviously, the best way to avoid BPA is to look for food containers, water bottles, and canned foods from companies who have eliminated BPA from their products. It's important to note that just because a company makes one product in BPA-free cans, it's no guarantee that all of their products are similarly packaged. In addition, sometimes, canned products are BPA-free, but are not labeled as such. Labeling currently is voluntary, and the term BPA-free is not regulated by the government. The best way to find out whether a product is BPA-free or not is to call or email the food manufacturers directly.

With BPA. What if your plastic containers and water bottles are made with BPA? It isn't exactly "green" or cost effective to just toss them in the garbage, but there are ways you can reduce your exposure to the BPA. Avoid using the plastic containers for very hot or boiling liquids or foods, and don't use them in the microwave or dishwasher. Heat can increase the chances that BPA will leach out. In addition, dispose of worn, scratched, or old bottles and containers, as there is a greater likelihood they will release BPA.

What you can do to help lower your exposure to BPA from food packaging:

- Whenever possible, choose frozen fruits and vegetables and dried beans instead of canned versions.
- Choose soups in Tetra Pak (aseptic) containers, which are BPA free.
- Choose frozen meals instead of canned meals (for example, ravioli)—canned meals have some of the highest levels of BPA of all canned foods.
- Use only containers marked "dishwasher safe" in the dishwasher and use only "microwave safe" marked containers in the microwave.
- Avoid plastic beverage containers with the number 7 on the bottom of the bottle; these are more likely to contain BPA than other plastics.



Above: Examples of Tetra Pak packaging

BPA-FREE FOOD & BEVERAGE CONTAINERS

As more consumers are avoiding packaging that contains BPA, more companies are eliminating BPA from their products; therefore, it's difficult to get a complete, up-to-date list. Although the lists below are not all-inclusive, they do provide you with BPA-free options.

Water Bottles:

SIGG
Steel Works
Nalgene Tritan
Vapur
Klean Kanteen
Camelbak

Food Containers:

Gladware
Rubbermaid
Pyrex (glassware w/
BPA-free lids)
Lock & Lock

Canned Foods:

Amy's—all products
Muir Glen—all products
Farmer's Market—all
products
Eden Organics—all
products except tomatoes

Trader Joe's—Corn,
beans, meat products,
tomatoes, organic
pumpkin, coconut milk

Source: *Cornell Medical College Women's Nutrition Connection, March 2013*

What *not* to do before exercise

Many people routinely take ibuprofen before they exercise in hopes that it will enable them to work out more intensely and will head off muscle soreness. Sounds reasonable and harmless, right? Wrong. Ibuprofen (Advil) and other nonsteroidal anti-inflammatory drugs (NSAIDs) are known to damage the lining of the gastrointestinal tract, which can result in bleeding and ulcers over time. Strenuous exercise itself can also harm the lining, at least in the short term. And as accumulating research is revealing, the combination of ibuprofen and strenuous exercise may amplify the damage.



A Dutch study in *Medicine & Science in Sports & Exercise* in late 2012 found that men who took ibuprofen (800 mg) before vigorous cycling had a greater rise in a blood marker that indicates increased intestinal permeability, compared to those who just took the drug or just cycled. This could allow toxins and other byproducts from bacteria to seep into the bloodstream, though the consequences, if any, are not fully clear.

That's not all: Some research has shown that taking ibuprofen before exercise may increase the risk of musculoskeletal injuries and delay healing by impairing the synthesis of collagen, a key component of muscles, bones, and connective tissue. Ibuprofen may also reduce the response of muscles to exercise and decrease bone formation (thus lessening some of exercise's benefits).

And, of course, if you have pain that's caused by exercise, your body is sending you a message that you shouldn't ignore by masking it with pain relievers.

It's too early to say whether the above risks—other than gastrointestinal bleeding and ulcers—will prove to be significant, but here are some things to keep in mind:

- There's no good reason to take ibuprofen before you exercise, unless you take it for arthritis or another painful musculoskeletal condition that would otherwise prevent you from exercising.
- There's little research as to whether other NSAIDs (such as aspirin or naproxen) have the same adverse effects when taken before exercise. But it's probably wise to avoid these also, unless really needed.
- If you do need to take something to be able to exercise without discomfort, try acetaminophen first, since it doesn't pose the same risk to the digestive tract as NSAIDs do.
- What about taking NSAIDs after exercising, in case you overdo it? That would pose less of a risk, but wait until you have actual pain and/or inflammation (not anticipated pain), and take the lowest effective dose for the shortest time.

Source: UC Berkeley Wellness Letter, May 2013

Exercise of the Month

BOSU LUNGE & CURL

This exercise works the biceps and legs, with the added benefit of working the core muscles by incorporating the BOSU. To perform the exercise:

- Holding a dumbbell in each hand, stand with your feet shoulder width apart and the BOSU in front of you.
- Step forward with your right foot and lunge into the BOSU, bringing your left knee down toward the floor. As you do the lunge, simultaneously face your palms forward and curl the dumbbells upward.
- Step back with your right foot and lower the dumbbells back down by your side, returning to the starting position. Repeat for 10 repetitions, then switch legs.



Larger waist size may negate benefits of normal weight

It appears that normal-weight individuals with larger waist circumferences or waist-hip ratios have an increased risk for early mortality, compared to obese people whose excess pounds are concentrated in the thighs and buttocks.

Fat that accumulates around the belly is called visceral fat, and too much of it is a known risk factor for heart disease. This type of fat changes how cholesterol is metabolized, and it produces inflammatory substances that promote narrowing and hardening of the arteries and hypertension. Excess visceral fat also is implicated in type 2 diabetes, dementia, and certain cancers.

According to research published online January 28, 2013 in the *Journal of the American College of Cardiology*, during roughly five years of follow-up, patients whose weights were in the normal range but who had larger waists were 27% more likely to die than patients who were considered obese but who had less belly fat.

To minimize health risks, women's waists should be less than 35 inches, and men's should be less than 40 inches.

Source: Cornell Medical College Women's Nutrition Connection, April 2013



CCFD1 Wellness Program Contact Information:

16170 SE 130 Ave
Clackamas, OR 97015
Fax: 503-742-2886

Wellness Coordinator

Heather Goodrich
Office: 503-742-2686
Nextel: 503-793-5075
heathergoo@ccfd1.com

Wellness Assistant

Alicia McVicker
Office: 503-742-2690
Nextel: 503-572-1409
aliciamcv@ccfd1.com

Medical Assistant

Kathy Noble
Office: 503-742-2689
kathynob@ccfd1.com

Athletic Trainer

Jennifer Adams
Office: 503-742-2687
Cell: 503-706-4041
jenniferada@ccfd1.com

Recipe of the Month: Quick Chicken Cordon Bleu

To make traditional cordon bleu, you layer prosciutto (or other ham) and Swiss cheese in between thin slices of chicken or veal, then bread and saute the whole stack. This quick, easy version keeps the flavors the same, but skips the fussy layering and breading steps. Serve with Delicata squash and broccoli.

INGREDIENTS

- ❑ 4 small boneless, skinless chicken breasts
- ❑ 1/2 tsp freshly ground pepper, divided
- ❑ 1/4 tsp salt
- ❑ 1/3 cup Gruyere or Swiss cheese, shredded
- ❑ 2 Tbs reduced-fat cream cheese
- ❑ 1/4 cup whole-wheat breadcrumbs
- ❑ 1 Tbs fresh parsley or thyme, chopped
- ❑ 4 tsp extra-virgin olive oil
- ❑ 1/4 cup ham, chopped

COOKING INSTRUCTIONS

1. Preheat oven to 400 degrees. Sprinkle chicken with 1/4 teaspoon pepper and salt. Combine cheese and cream cheese in a bowl. Combine the remaining 1/4 teaspoon pepper with breadcrumbs, parsley (or thyme) and 2 teaspoons oil in another bowl.
2. Heat the remaining 2 teaspoons oil in a large, ovenproof nonstick skillet over medium heat. Cook the chicken until browned on both sides, about 2 minutes per side. Move the chicken to the center so all pieces are touching. Spread with the cheese mixture, sprinkle with ham, then top with the breadcrumb mixture.
3. Bake until the chicken is no longer pink in the center and an instant-read thermometer registers 165 degrees.



Nutrition Facts:

Servings: 4

Amount Per Serving:

Calories: 245
Total Fat : 12 g (4 g saturated)
Cholesterol: 82 mg
Sodium: 314 mg
Carbohydrate: 4 g
Protein: 28 g

Source: *Eating Well*

DID YOU KNOW?

Fish oil may ease the inflammation and pain caused by many chronic conditions. The dose used in most convincing research is 2-4 grams of DHA + EPA daily.

Community Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fire Marshal Doug Whiteley

Re: Community Services Division Monthly Report – May 2013

Incident Response:

In May 2013, crews responded to a total of 1521 requests for assistance. The distribution of these incidents are as follows, to include mutual aid given:

Fires	EMS	Other	Mutual Aid Given	Total
60	1003	458	24	1545

The specific types of incidents are provided in the attached Station Summary by Incident Type and Mutual Aid reports.

Engineering: The fire prevention staff reviewed 29 building and land use projects in the month of May 2013. In addition, 12 tenant remodel inspections and 6 new construction inspections were conducted.

Enforcement: A total of 258 inspections were carried out in the month of May, 8 of which were return inspections. These include fire and life safety inspections, special inspections completed by the fire prevention staff, and the business inspections completed by the fire companies.

Notes: The following summary is additional activities and functions beyond what is noted above:

- Work on Boring – Clackamas Feasibility Study.
- Attended Chief Stewarts swearing in ceremony.
- Taught Junior Achievement at Lot Whitcomb Elementary.
- Met with NFPA regarding residential fire sprinklers.
- Staff finalized plans to implement the Self Inspection Program in July.
- Staff met to plan wildfire public education for summer.
- Staff attended State Residential Fire Sprinkler Coalition meeting in Bend.
- Staff attended Clackamas County Fire Prevention COOP, Juvenile Fire Setter, and Fire Investigation Team meetings.
- Staff participated in the PACE Setter exercise.
- Staff are planning and coordinating summer public education events.

Clackamas Fire District #1

OCCUPANCY INSPECTION PROGRAM

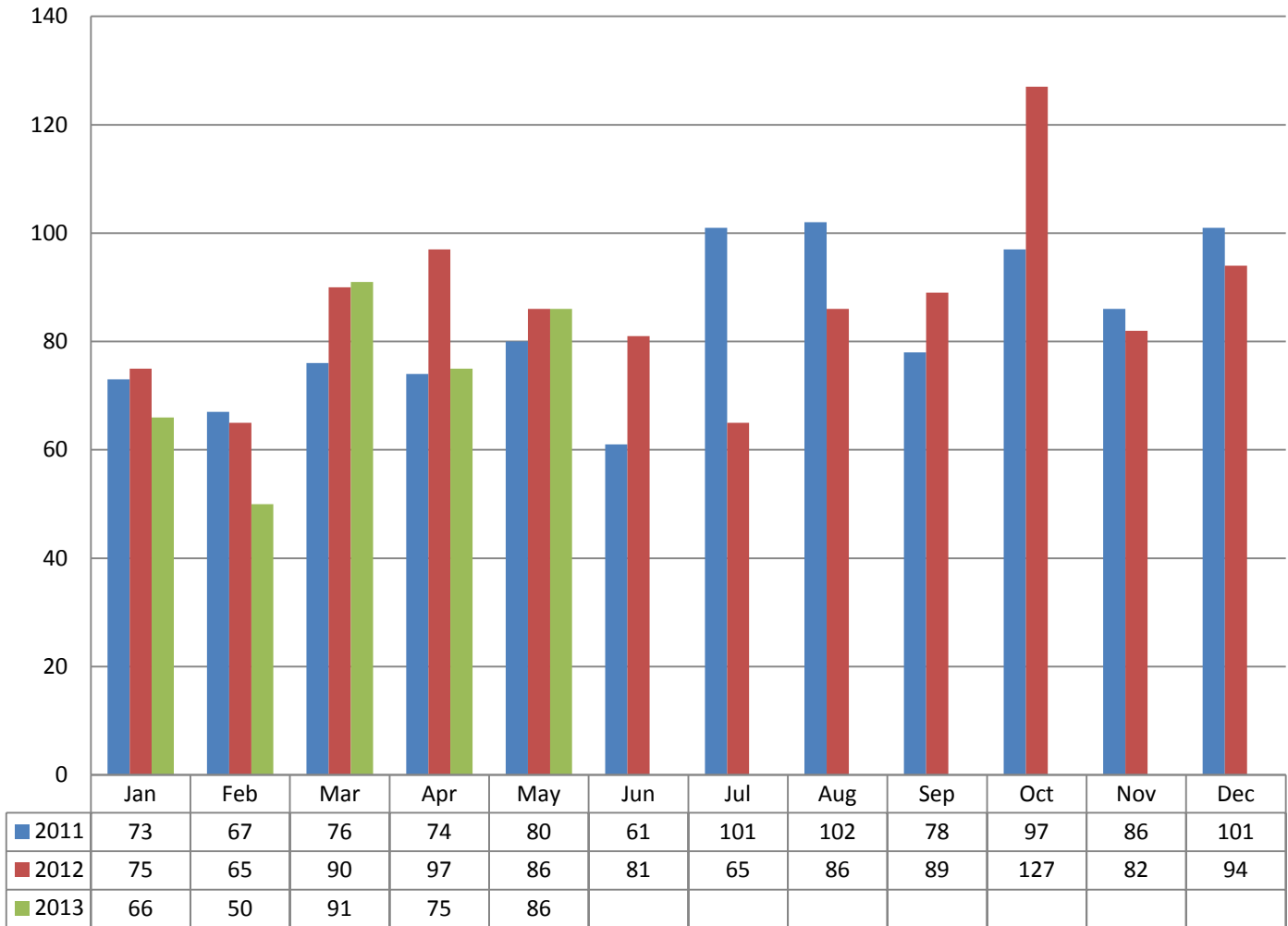
January-May 2013

2013	Inspections				Target Hazards				Hydrants	Lock Boxes			
	Scheduled 2013	Completed 2013	Remaining 2013	Percent Completed	Scheduled 2013	Completed 2013	Remaining 2013	Percent Completed	Percent Completed	Scheduled 2013	Completed 2013	Remaining 2013	Percent Completed
Prevention	2325	869	1456	37%	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Station 1	76	33	43	43%	12	0	12	0%	0%	16	0	16	0%
Station 2	97	84	13	87%	13	0	13	0%	1%	6	6	0	100%
Station 3	175	126	49	72%	19	0	19	0%	0%	6	4	2	67%
Station 4	83	70	13	84%	15	0	15	0%	50%	3	3	0	100%
Station 5	63	9	54	14%	8	5	3	63%	0%	2	4	-2	200%
Station 6	33	4	29	12%	4	2	2	50%	0%	3	3	0	100%
Station 7	37	18	38	49%	2	0	2	0%	50%	0	2	-2	0%
Station 8	88	14	106	16%	15	4	11	27%	50%	15	15	0	100%
Station 9	45	19	32	42%	6	2	4	33%	0%	7	3	4	43%
Station 10	19	4	15	21%	6	0	6	0%	100%	7	7	0	100%
Station 11	7	2	5	29%	3	1	2	33%	50%	1	1	0	100%
Station 15	86	39	86	45%	12	3	9	25%	0%	9	8	1	89%
Station 16	90	26	64	29%	11	7	4	64%	100%	11	5	6	45%
Station 17	86	20	66	23%	6	0	6	0%	0%	3	3	0	100%
TOTAL	3310	1337	1973	40%	132	24	108	18%	0%	89	64	25	72%

6/6/2013

False Fire and Medical Alarm Responses

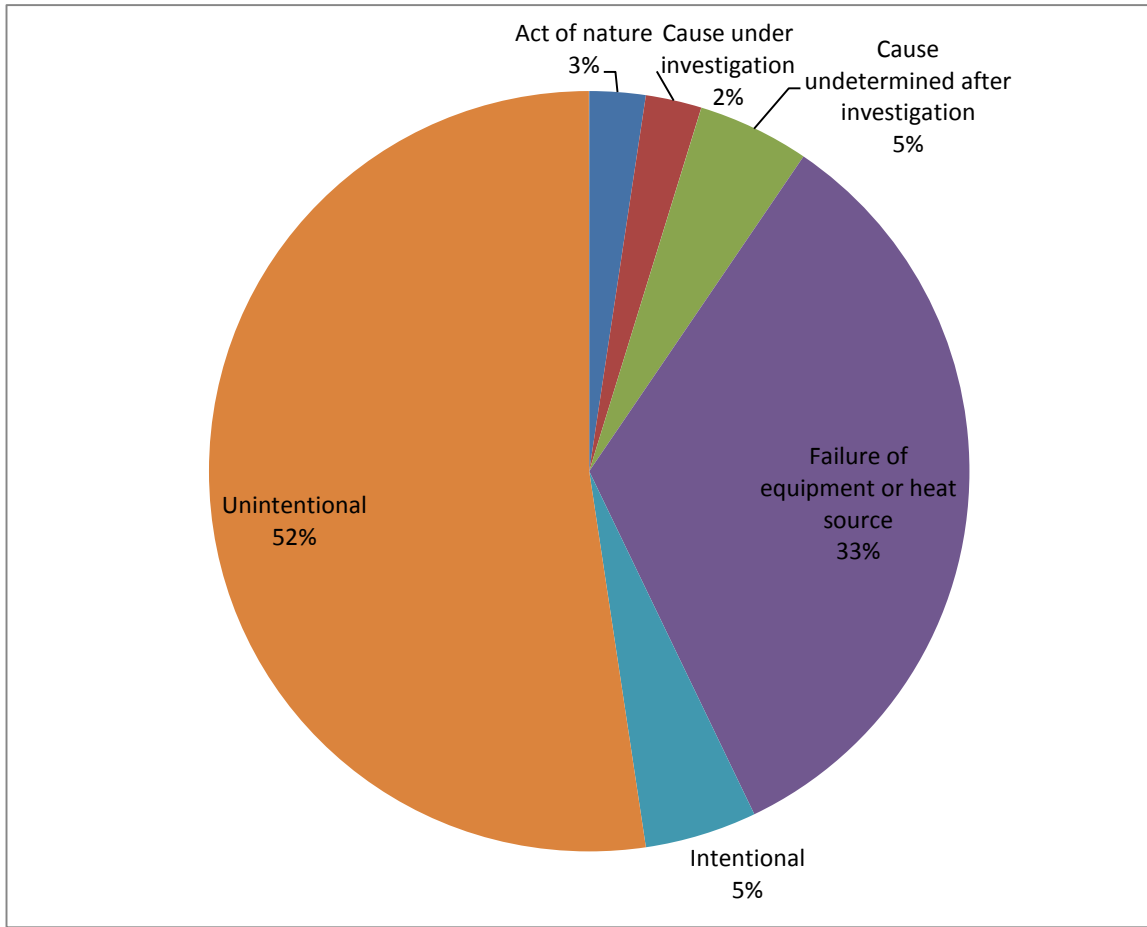
Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



<u>Monthly Average</u>		
2011	83	Incidents
2012	86	Incidents
2013	74	Incidents

In 2006 Fire District personnel were responding to an average of 140 false fire alarm incidents per month. Due to these responses, in February of 2007 The Fire District adapted fee Ordinance 07-01. This cost recovery fee program was initiated in August 2007. A report is ran each month which lists all false alarm calls. In April 2009, Clackamas Fire District # 1 adopted Ordinance 09-01. Pursuant to Ordinance 09-01; Cost recovery fees may be imposed for responses to repetitive false (nuisance) responses to fire and medical alarms. No cost recovery fee shall be imposed for the initial four (4) fire alarm or medical responses to any residential or commercial occupancy during a calendar year. No cost recovery fee shall be charged if the fire alarm is a result of a fire. No cost recovery fee shall be charged if the medical alarm results in medical treatment by EMS personnel. Canceled en-route incidents are considered a billable event since the apparatus was deployed and thus an incident report must be generated. Fees will be based upon the reasonable estimate of the actual average cost of a fire alarm response.

Clackamas Fire District #1 2013 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2012	Cause under investigation	2	1.98%
	Cause undetermined after investigation	9	8.91%
	Cause, other	3	2.97%
	Failure of equipment or heat source	27	26.73%
	Intentional	8	7.92%
	Unintentional	52	50.50%
2011 Total		101	100.00%
2011	Act of nature	2	2.02%
	Cause under investigation	2	2.02%
	Cause undetermined after investigation	11	11.11%
	Cause, other	1	1.01%
	Failure of equipment or heat source	16	16.16%
	Intentional	7	7.07%
	Unintentional	60	60.61%
2011 Total		99	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Jim Syring

Re: Administration Services Division Monthly Report – May 2013

- Attended Worker's Comp Hearing on May 2 in Portland
- Continued work on facility inventory document for ESCI
- Worked on Chaplain program SOP and re-organization
- Special Telephone Conference with Civil Service Commission May 6
- Attended OFCA Chiefs Conference May 7–10
- Board of Directors' work session on May 13
- DC Syring and HR Manager McGee met with Wilson-Heirgood regarding worker's comp renewal
- DC Syring and HR Manager McGee attended telephone conference with SAIF regarding Worker's Comp renewal
- Insurance committee meeting May 20 on renewal process with Meritain.
- Reviewed office space needs assessment document
- Attended PACE Setter drill on may 22 at Camp Withycombe
- Attended Volunteer Recruit Academy swearing-in ceremony
- Attended American Legion Firefighter of the Year ceremony in Milwaukie
- Attended Boring Fire Chief Stewart's swearing in ceremony
- Attended 457 deferred comp committee meeting on May 31
- Lominger webinar
- Attended and prepared meeting packets for Foundation Board Meeting
- Prepared Foundation scholarship applications for review committee

- Attended and prepared documents for Board work session
- New Logistics Assistant position posted May 14

Attached: Clackamas Emergency Services Foundation's meeting minutes for March 21, 2013



CLACKAMAS EMERGENCY SERVICES FOUNDATION

11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800



EXECUTIVE COMMITTEE

OFFICERS

Ed Kirchhofer

President

Don Trotter

Vice President

Sherie Rosenbaum

Secretary/Treasurer

Fred Charlton

Ex-Officio

BOARD MEMBERS

John Blanton

*Retired Oregon Dept. of Community
College & Workforce Dev.*

Rob Carnahan

Retired. CFDI – Honorary Trustee

Mark Cauthorn

Retired. CFDI

Fred Charlton

CFDI

Dennis Curtis

Clackamas Town Center

Gordon Day

Day Wireless Systems

Bob Downing

Oregon City Police Dept.

Angela Fox

Clackamas Review/Oregon City News

Kyle Gorman

CFDI

Bob Gross

McBride Construction

Jerry Kearney

Volunteer Association

Ed Kirchhofer

Retired. CFDI

Rick Larson

Volunteer Association

Tina Mataya

ServiceMaster

Sherri Magdlen

Director of Dev. for Search & Rescue

Jim Osterman

Retired - Oregon Cutting Systems

Honorary Trustee

Rick Parker

IAFF Local 1159

Harvey Platt

Platt Electric Supply Inc.

David Rash

Milwaukie Police Dept.

Craig Roberts

Clackamas Co. Sheriff's Office

Sherie Rosenbaum

Stone Cliff Inn

Angie Secolo

ING Financial Advisors, LLC

Don Trotter

Retired Architect

Scott Vallance

PEN'AN, Inc./CFDI

Clackamas Emergency Services Foundation Meeting Minutes May 21, 2013

President Ed Kirchhofer called the meeting to order at 12:07 pm.

Present: Trustees John Blanton, Mark Cauthorn, Fred Charlton, Dennis Curtis, Gordon Day, Angela Fox, Kyle Gorman, Bob Gross, Jerry Kearney, Ed Kirchhofer, Sherri Magdlen, Tina Mataya, Dave Rash, Craig Roberts, Sherie Rosenbaum, Angie Secolo, Don Trotter, Scott Vallance; The Children's Center's Development Director Shauna Lugar; Fired District Staff Xiomara Figueroa, Brandon Paxton and Karen Strejc.

Ed thanked Angela Fox for providing lunch.

MINUTES

Scott Vallance moved and Jerry Kearney seconded the motion to approve the minutes from the March 19, 2013 Board of Trustees' meeting.

CORRESPONDENCE

Noted

Ed noted that Item 4 was distributed at the meeting.

Ed welcomed Shauna Lugar, Development Communications Manager with The Children's Center.

PRESENTATION – Thank You – Shauna Lugar from The Children's Center

Shauna provided an update of what funding did last year for The Children's Center. She reported that in 2011 there was a three percent increase in cases reported and a nine percent increase in assessments made at The Children's Center. She is very pleased with the relationship between the Foundation and The Children's Center. They are able to do so much more due to the funding that the Foundation provided for their new building, which was \$25,000.

PRESENTATION – Request for Funds for Mt. Hood Search and Rescue Scholarship

Sherri Magdlen submitted a letter requesting \$5,000 for the Mt. Hood Search and Rescue scholarships. The Mt. Hood Search and Rescue

MISSION STATEMENT

“To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community.”

Council is a non-profit organization. Funding is derived from donations and funding. Volunteers are not compensated for the work they do. She is requesting \$5,000 for volunteers to attend training that is not available anywhere else. The volunteers are required by the state to have a certain number of hours before they can go on rescues.

Don asked how many volunteers would be helped. Sherri responded that there would be 50 and all would be from Clackamas County. The total attendance for the training is 250. The location has been moved to Camp Karatli in Barton, Oregon from The Resort at the Mountain to reduce costs so hopefully more people would be able to attend.

Presentation – Request for Funds for Oregon City Police Summer Camp – Steve Heryford

Steve Heryford is the School Resource Officer at Oregon City High School. He presented the same request to the Foundation last year for funding for the Oregon City Police Summer Camp. There are 30 to 35 third to fifth grade students who attend each summer. These are high-risk students who do not have a role model in their life and who do not have the opportunity to do much during the summer. There are 15 high school students who are counselors with the camp. They do a great job. All high school juniors and below who helped last year are coming back this year. Activities include police and fire demonstrations and paint trailers for national night out.

Steve is requesting \$2,000 for expenses of the camp. He brought counselor applications, student applications and the camp budget. The request is on track with contributions received from last year.

The camp will be held at Mt. Pleasant Elementary School in Oregon City from July 27 through August 2, 2013 from 9:00 am – 3:00 pm. The total budget is \$5,051.73.

Steve visited each third through fifth grade teacher to see who would benefit the most. He will take suggestions for campers.

Counselors may contact Steve. They need to submit three letters of recommendation and the application. They are interviewed and a background check is made.

Sherri Magdlen asked if they have a need for other donations. Steve shared that they need sports equipment. Sherri has ribbons for races for him. Steve said to drop them off at OCPD.

Kyle suggested that they could check out an AED from Fire District.

Ed invited guests to step out of room while donation requests are discussed.

OLDBUSINESS

Finances

Xiomara reported that at the last meeting, there was discussion about a \$15,000 transfer that had not been made. It has now been made. See her report.

Ed noted that the current rate of return for the money market account and the CD was only .25 percent. The Children's Center's CD earns 3 percent.

Xiomara reported that the Foundation is in the process of switching bank institutions. Treasurer Sherie Rosenbaum has been working with Xiomara to research options for banks that could provide better interest rates. Keybank was recommended as a direct deposit is already setup with the Fire District. She will look around to see what other options might be available. She would like to have a bank that would support the Foundation's fundraisers. Sheri shared that 1.35 percent was the best that she could find.

Kyle suggested to move funds out of CDs and money market accounts. A cash flow analysis needs to be done to determine how much to put in a CD. Ed commented that this will be covered in Item 7c.

Update on Golf Tournament

Bob reported that Xiomara and he met with Fred, Ed, Don and Karen last week regarding the golf tournament. Discussion included moving the tournament back into Clackamas County to Stone Creek Golf Course. The decision was made to keep it at The Reserve. It will be on Tuesday, August 20, 2013. It is a good venue.

Xiomara reported that there will be a Golf Tournament Committee. She handed out a sign-up sheet. Normally, she would have already sent out letters for sponsorships and support. A lot needs to get done within the next few months. She does not need volunteers the day of the tournament as she already has these. She needs people to help plan and carry out tasks.

Ed shared that it is the responsibility of all trustees to participate in the fundraising.

Bob shared that the Blazers said they will send a fillable form to be e-mailed out instead of making printing copies.

Ed said the registration could be done on line on the Foundation's website.

Review of Bylaws, Policies, Business Plan and Marketing Plan

Ed and Don met to discuss and review the Bylaws, Policies, Business Plan and Marketing Plan. There are a number of things that need to be updated and done that have not been done. An annual meeting with the Fire District Board of Directors needs to be scheduled. An annual budget needs to be developed. The Foundation needs to have goals, strategies for spending funds, how much to have in reserves, etc. Over the next two months, the Executive Committee will review the existing documents. Revised drafts of these documents will be presented at the July meeting. At that point, all Trustees will review the drafts for adoption at the September meeting.

Don shared that there were two documents in the board packet. These documents were developed for the organization to move forward. All Trustees should have a copy of the Bylaws, business plan and marketing plan. If a person does not have them, contact Karen. The

Foundation has never had an annual budget. The Executive Committee is helping the treasurer to develop one.

Ed shared that there needs to be a process for adding new trustees. There should be a letter of interest and a resume. These would be followed by an interview with one of the Executive Committee members who would provide a clear understanding of what the Foundation is. This will be presented at the next Foundation meeting. It needs to be included as policy and to be consistent. It needs to focus on who trustees need to be. The current Foundation Board is too heavy with emergency responders and does not have enough business community members who could help with fundraising goals.

Kyle shared that the Board no longer has an attorney present since John Osburn resigned. Kyle felt the Foundation should have legal counsel for the Trustees. He feels that it is important not to mix up board policy with tactical policies. At some level, there needs to be consideration regarding how to fund programs long term. If the Foundation funds the same ones each year, have an endowment for it. Or, have the philosophy to be able to provide small amounts of funds.

Don suggested having a budget committee with goals and suggested having expenditures based on past averages.

John shared that the Trustees should not lose sight of the original reason for the Foundation. It was to keep funds on emergency apparatus to help people in communities.

Kyle suggested that there needs to be a legal review. Since the Foundation was originally organized by the Fire District, should it follow private sector rules or government rules?

Ed shared that in the Articles of Incorporation it states that there is one member, which is the Fire District's Board of Directors. The Foundation needs to find an attorney with Miller Nash or Local Government Law Group for legal counsel to determine where lines are.

Don shared that the mission statement needs to be reviewed periodically. Does it say what the Trustees think it says or should it be changed?

NEW BUSINESS

Request for Funds

Mt. Hood Search and Rescue Scholarship

Gordon Day moved and Kyle Gorman seconded the motion to approve a donation of \$5,000 for the Mt. Hood Search and Rescue Scholarship. Discussion followed.

Don asked how much had been donated in the past. The same amount has been donated for the past two years.

The motion passed unanimously.

Oregon City Police Summer Camp

Kyle Gorman moved and Gordon Day seconded the motion to approve the donation of \$2,000 to the Oregon City Police Summer Camp. Discussion followed.

Don shared that the Foundation has requests today for \$10,200 and only have \$23,000 listed for this year and it is only May. Discussion followed regarding the funds that were available. Xiomara shared that \$43,016.15 is really available.

The motion passed unanimously.

Clackamas River Basin Council

Ed shared that it has been a stretch to donate to this organization in the past as it was a stretch to make the request be in line with the mission. Based on what our mission is, it does not agree. The shuttle bus does not meet the mission.

Don agreed and also shared that the items needed do not meet the mission.

Don Trotter moved and Jerry Kearney seconded the motion to deny the request for \$500 for the Clackamas River Basin Council. The motion passed unanimously.

The message to take back to the Clackamas River Basin Council is that sanitizer and safety vests would be safety items. If narrowed down to preventing harm to people cleaning up, it might be approved. Ed or Fred will prepare and sign a letter to send to them.

Request from Lt. Brian Baker

Lt. Baker submitted a request for \$2,750 to be used to fund a cleaning service for a family whose home is unsafe and unhealthy due to a string of unfortunate circumstances that have happened over the past few years.

Dave shared that this is a service that DHS should be doing.

Jerry shared that the mission is to prevent misfortunes in the community and to help those who have been affected by misfortune.

Discussion followed regarding what is to prevent it from happening again? Lt. Baker stated in his request that the family wants help, but they cannot do it themselves.

Sherri suggested that a company do the initial cleanup and another agency could help with maintaining a clean home.

Fred suggested having Lt. Baker come to the next meeting to share what has been done. There needs to be an assessment made, what strategies are in place to help so the family does not go back to this situation.

Ed commented that if the firefighters came to ask for funds to help them clean out, he could agree to donate funds. It is better to have state or local agencies provide the help. He asked Fred to discuss this with Lt. Baker.

John asked if \$2,750 is the magic number to clean a house and keep it that way. He does not know if it fits the mission. It should be other agencies helping the family.

Don shared there are many answers needed.

Fred will follow up with Lt. Baker. It was the consensus of the Trustees to not support the request for \$2,750. Further information is needed.

MISCELLANEOUS

None

NEXT MEETING

The next Foundation meeting is Tuesday, July 16, 2013, at noon at the Mt. Scott Fire Station. John Blanton will be providing lunch.

ADJOURNMENT

The meeting adjourned at 1:25 pm.

Karen Strejc
Executive Assistant

Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facilities Maintenance Manager Scott Vallance

Re: Administrative Services Division Monthly Report – May 2013

Facility Maintenance responded to 24 Helpdesk requests and numerous e-mail and phone requests. In addition to satisfying these requests, we facilitated the following major projects in the month of May:

- Rebid paint for St. 1 and awarded to W.E.Givens Construction
- Continued working on safety inspection items at various locations
- Repaired toilet on MC16
- Reviewed bids for St. 5 waterproofing and awarded to Vancouver Paint
- Jack Nelson built a shed for the steam cleaner being purchased by Fleet
- Replaced 2 HVAC units at Admin/St.1
- Added A/C unit to front office at Logistics
- Repaired damage done to St. 9 bay door frame
- Received and reviewed bids for asphalt seal
- Continued working with the City of Oregon City on the replacement of the stairs at St. 15
- Moved PIO to Admin; moved BC3 quarters to first floor; moved St.15 officer's office to second floor; moved officer's quarters into old BC3 quarters
- Had water heater replaced at St. 10
- Sent out Fleet lot engineering proposal; received engineering proposals
- Worked on problems with St.10 tap out system
- Had floors waxed at 3 stations
- Storm drains cleaned out at St. 10 and St. 3
- Attended meeting for CES Foundation, space needs assessment, and Facilities Assistant job announcement

Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Support Services Manager DeAnn Henry

Re: Administrative Services Division Monthly Report – May 2013

During the month of May, Logistics continued to supply the needs of the Fire District and filled 100 email orders. Since July 1, Logistics has filled a total of 1280 email orders or an average of 116 per month. These were emails sent to the Logistics Inbox and does not include any walk-in requests, phone orders, or emails sent to personal inboxes.

Logistics personnel assisted Emergency Manager Gregg Ramirez and Lieutenant Michael Carlsen with their supply needs for the PACE Setter drill held May 22 at Camp Withycombe.

I participated in the PACE Setter drill as part of Procurement, under the Logistics Section, for the Clackamas County Emergency Operations Center (EOC). I was on the receiving end of the resource requests and worked in WebEOC to process those requests. Along with the Camp Withycombe incident, the county was dealing with an anthrax release. It gave me valuable insight into working with the County and seeing how they would process the requests Clackamas Fire would be sending them.

Financial Report

Administration Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Susan Geiger

Re: Administration Services Division Monthly Report – May 2013

Fiscal 2012-13 Financials:

Cash Flow

During the month of May the District received \$142,958 in tax revenue. These funds were transferred into Local Government Investment Pool by the Clackamas County Treasurer's office. Of the \$142,958, \$131,300 was from current years taxes. Contained in this report is a spreadsheet titled "Tax Collection Progress Report" that compares current tax collections to prior years. Analysis indicates the first six months of tax collections for Fiscal 2012-13 are trending over the last five years collection rate by .92%.

General Fund

The Personnel Services category of the General Fund ended under budget by 2.45% at the end of May.

The Materials & Services and Capital Outlay categories are within budgetary guidelines.

Special Funds - All funds are within budgetary guidelines.

Equipment Reserve Fund (ERF)

- There was no significant activity in the ERF during May.

Capital Projects Fund (CPF)

- The loan payment for the property at the north end of the Training Center was made at the end of May.

Training Enterprise Fund (TEF)

- There was no significant activity in the TEF during May.

Debt Service Fund (DSF)

- The DSF recognized \$3,746 in tax revenue during the month of May. The bond and interest payment was made during the month as well leaving the fund in a deficit balance of \$20,556 which will be made up during the last month of collections in June.

PERS Reserve Fund (PRF)

- The PERS Reserve Fund stands at a zero balance as all of the funds have been exhausted to offset the PERS employer rate increase.

Investment Activity

The LGIP interest rate was .54 percent at the end of May. As a comparison, the table below demonstrates the yields for other local government investment pools as of June 10, 2013.

State	Previous	Current	State	Previous	Current
Washington	0.13%	0.10%	Alaska	0.01%	0.01%
Oregon	0.54%	0.54%	Idaho	0.18%	0.18%



SHORT TERM INVESTMENT PORTFOLIO May 31st, 2013

GENERAL FUND:

Local Government Investment Pool	\$12,106,825.58
Key Bank Checking	461,069.38
BRMS Trust	209,659.52

EQUIPMENT RESERVE FUND:

Local Government Investment Pool	1,455,939.56
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CAPITAL PROJECTS FUND:

Local Government Investment Pool	148,490.58
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TRAINING ENTERPRISE FUND:

Local Government Investment Pool	3,926.31
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DEBT SERVICE FUND:

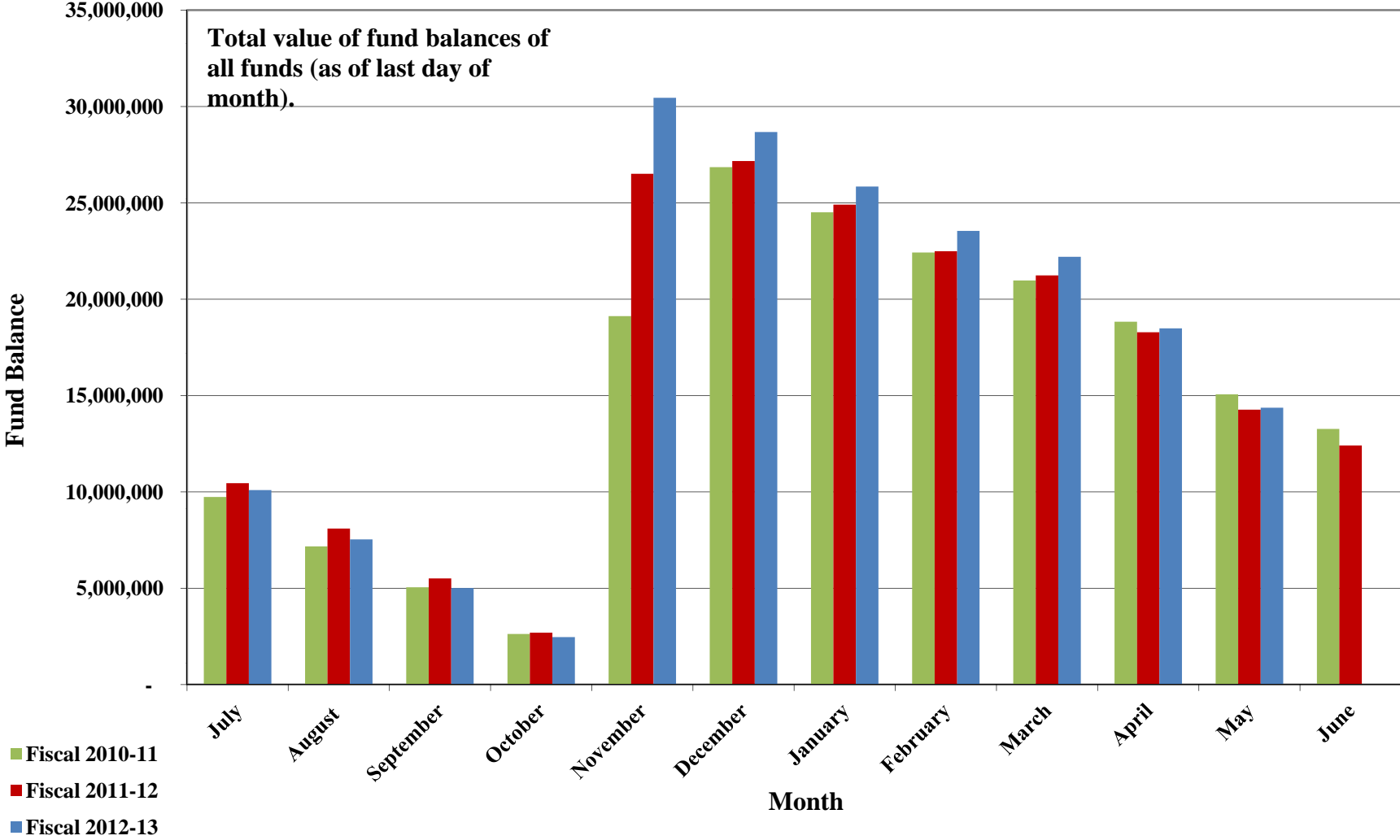
Local Government Investment Pool	-20,556.24
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PERS RESERVE FUND:

Local Government Investment Pool	-0-
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TOTAL OF ALL FUNDS ON THIS REPORT: \$14,365,354.69

Clackamas County Fire District 1 Fund Balances by Month



General Ledger Trial Balance for Period Ending 5/31/2013
 Account Number Range: From: To: 3500-1000-1

Clackamas County Fire District #1 (CFD)

Account Number	Description	Debit	Credit
Assets			
1110-1000-1	Wells Fargo - Gen. Fund	0.00	
1115-1000-1	Wells Fargo - Payroll	0.00	
1120-1000-1	Key Bank - General Fund	461,069.38	
1122-1000-1	Wells Fargo Trust Account-PERS	0.00	
1125-1000-1	Petty Cash Banks	3,800.00	
1130-1000-1	LGIP - General Fund	12,106,825.58	
1130-2000-9	LGIP - Equipment Reserve Fund	1,455,939.56	
1130-3000-9	LGIP - Capital Project Fund	148,490.58	
1130-4000-9	LGIP - Training Enterprise Fund	3,926.31	
1130-5000-9	LGIP - Debt Service Fund		20,556.24
1130-6000-9	LGIP - Shrinking Fund	0.00	
1130-7000-9	LGIP - PERS Reserve Fund	0.00	
1140-1000-1	BRMS Trust - Medical Claims	193,585.38	
1145-1000-1	BRMS Trust - Flexible Spending Accts	16,074.14	
1155-1000-1	Accounts Receivable	64,826.36	
1160-1000-1	Retirees Health Insurance		9,473.34
1165-3000-9	Contract Receivable - Cap Proj	0.00	
1170-1000-1	Contract Receivable	0.00	
1175-1000-1	Property Tax Receivable	2,302,701.00	
1175-5000-9	Property Tax Receivable-Bond	64,691.00	
1180-5000-9	Property Tax Receivable - Bond	0.00	
1185-1000-1	Undistributed Tax Collections	157,609.77	
1190-1000-1	Undistributed Tax Collections	0.00	
1195-1000-1	Due From Other Funds-Gen Fund	0.00	
1200-1000-1	Undistributed Tax Collections	0.00	
1205-2000-9	Due From Other Funds-Spec Rev	0.00	
1205-3000-9	Due From Other Funds-Capital P	0.00	
1205-4000-9	Due From Other Funds-Training	0.00	
1210-5000-9	Undistributed Tax Coll.-Bond	5,570.02	
1215-1000-1	Due From Other Districts	0.00	
1220-1000-1	Investments	0.00	
1225-1000-1	Employee Draws	0.00	
1230-1000-1	Other Receivables	17,042.09	
1232-1000-1	A/R - Boring Fire	19,460.71	
1233-1000-1	A/R - Insurance Claim Stn #16	0.00	
1235-1000-1	Inventory:Fire Fighting Supp	17,741.77	
1240-1000-1	Inventory:EMS & Rescue Supply	3,701.12	
1245-1000-1	Inventory:Uniform & Prot Equip	54,032.37	
1250-1000-1	Inventory:Office Supply	1,230.25	
1255-1000-1	Inventory:Photo Supply	0.00	
1260-1000-1	Inventory:Operating Expense	97.38	
1265-1000-1	Inventory:Household Supply	4,978.04	
1270-1000-1	Inventory:Fire Hose	7,892.90	
1275-1000-1	Inventory:Fire Prevention	632.00	
1280-1000-1	Inventory: Fleet Maintenance	36,516.19	
1285-1000-1	Inventory:Fire Fighting Equip	2,856.00	
1290-1000-1	Inventory:EMS & Rescue Equip	0.00	
1295-1000-1	Inventory: EMS Supplies	34,463.27	
1300-1000-1	Prepaid Expense	1,009,941.24	
1305-1000-1	Flexible Spending Account Clearing		22,402.19
1310-1000-1	Cafe Plan Benefits Clearing		152,286.92
1315-1000-1	Suspense - Clearing	0.00	
1316-1000-1	Payroll Clearing	0.00	
	Assets:	18,195,694.41	204,718.69

Liabilities

General Ledger Trial Balance for Period Ending 5/31/2013
 Account Number Range: From: To: 3500-1000-1

Clackamas County Fire District #1 (CFD)

Account Number	Description	Debit	Credit
Liabilities			
2320-1000-1	Accounts Payable		15,603.93
2323-1000-1	A/P Other		0.00
2325-1000-1	Benefits Payable		283,431.61
2330-1000-1	Medical Claims Allowance		0.00
2335-1000-1	Med/Dental Ins. W/H		0.00
2340-1000-1	Accrued Vacation Payable		0.00
2345-1000-1	Federal Withholding Tax		0.00
2350-1000-1	FICA Withheld & Accrued		0.00
2355-1000-1	State Withholding Tax		0.00
2360-1000-1	Dental Insurance		0.00
2365-1000-1	Medical Insurance		0.00
2370-1000-1	Workers Compensation		0.00
2375-1000-1	PEBSCO-Mutual Fund		0.00
2380-1000-1	PERS Employer	129,553.86	
2382-1000-1	PERS - Pickup 6%		0.00
2385-1000-1	PERS P&F Units Withheld		136.85
2390-1000-1	Pre-Paid Legal Services	0.00	
2395-0000-0	Deferred Compensation		0.00
2395-1000-1	Deferred Compensation		0.00
2400-1000-1	PERS Pre-Tax Withheld		51,260.53
2405-1000-1	Supplemental Insurance		48.43
2410-1000-1	Dues		0.00
2415-1000-1	Wage Assignment		558.34
2420-1000-1	Due to Other Funds		0.00
2425-5000-9	Due to Other Funds-Bond		0.00
2430-2000-9	Due to Other Funds-Spec Rev		0.00
2430-3000-9	Due to Other Funds-Cap Proj		0.00
2435-4000-9	Due to Other Funds-Training		0.00
2440-1000-1	Due to Other Districts		0.00
2445-1000-1	Deferred Prop Tax Revenue		2,130,579.00
2445-5000-9	Deferred Prop Tax Revenue-Bond		59,256.00
2450-5000-9	Deferred Prop Tax-Bond		0.00
2455-1000-1	Deferred Contract Revenue		0.00
2460-3000-9	Deferred Contract Rev-CPF		0.00
2465-5000-9	Bonded Indebtedness		0.00
	Liabilities:	<u>129,553.86</u>	<u>2,540,874.69</u>
Fund Balance			
3470-1000-1	Fund Balance-General Fund		12,083,582.69
3470-2000-9	Fund Balance-Spec Rev		576,671.91
3470-3000-9	Fund Balance-Cap Proj		132,108.88
3470-4000-9	Fund Balance-Training		11,051.18
3470-5000-9	Fund Balance-Bond		11,005.02
3470-6000-9	Fund Balance - Sinking		0.00
3470-7000-9	Fund Balance-PERS Reserve Fund		212,844.86
3490-1000-1	Fund Balance-Prior		0.00
3500-1000-1	RETAINED EARNINGS - PRIOR		0.00
	Fund Balance:		<u>13,027,264.54</u>
	Report Total:	<u>18,325,248.27</u>	<u>15,772,857.92</u>

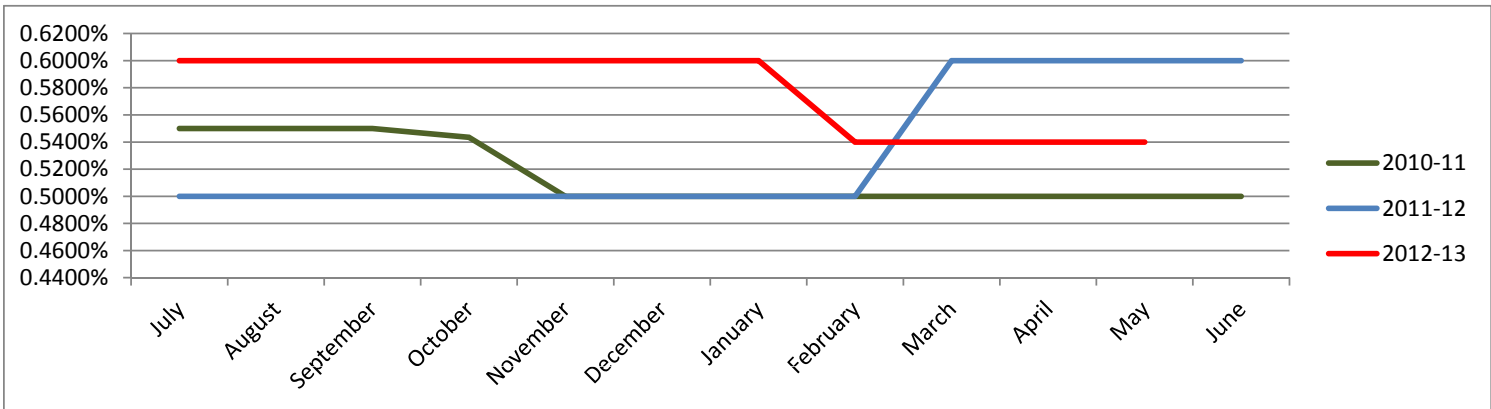


Clackamas County Fire District No. 1

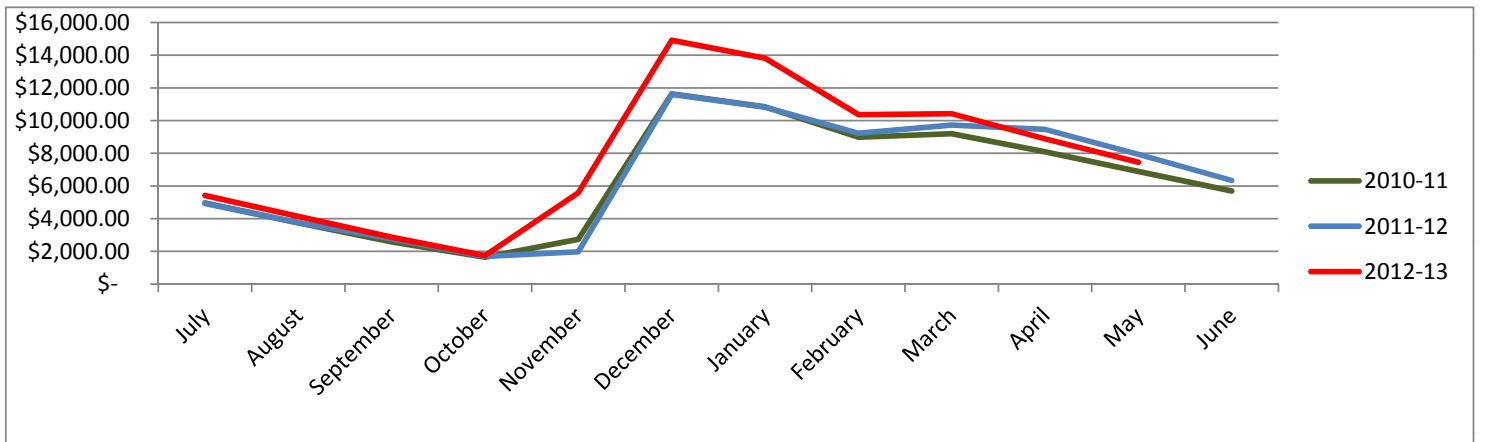
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
May	2012	0.6000%	\$7,935.88
June	2012	0.6000%	\$6,340.51
July	2012	0.6000%	\$5,422.65
August	2012	0.6000%	\$4,134.31
September	2012	0.6000%	\$2,862.62
October	2012	0.6000%	\$1,739.32
November	2012	0.6000%	\$5,588.98
December	2012	0.6000%	\$14,915.18
January	2013	0.6000%	\$13,817.20
February	2013	0.5400%	\$10,364.63
March	2013	0.5400%	\$10,418.80
April	2013	0.5400%	\$8,884.07
May	2012	0.5400%	\$7,445.06

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

Interest Rates - Fiscal 2009-10 to Present



Interest Revenue - Fiscal 2009-10 to Present

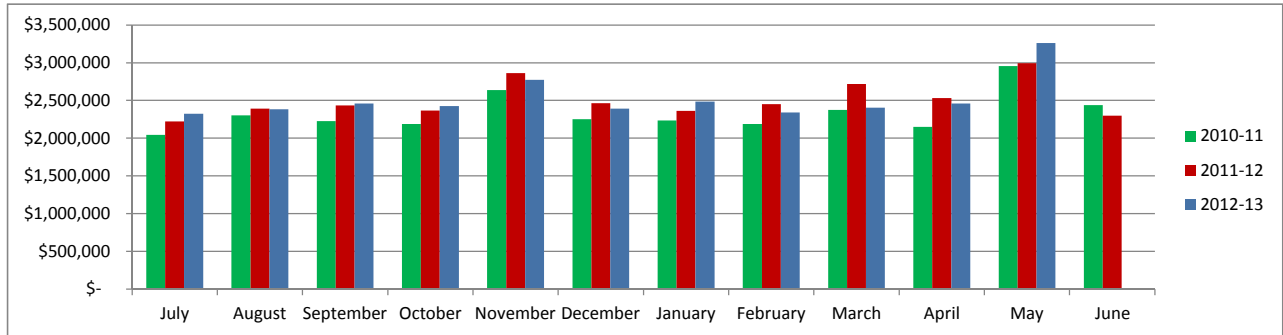


**Clackamas Fire District #1
Tax Collection Progress Report
General Fund Only**

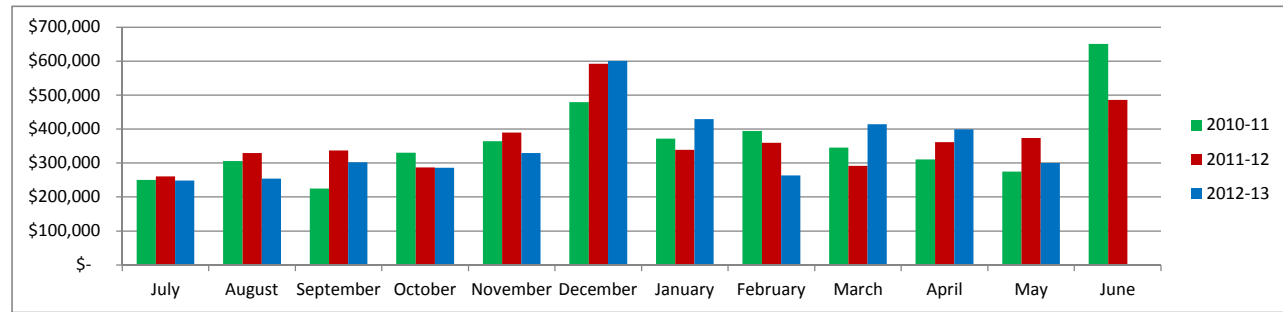
	Assessed	Collected								Total	Average
		November	December	January	February	March	April	May	June		
2007	26,281,617	16,396,564 62.39%	5,436,947 20.69%	313,743 1.19%	268,597 1.02%	998,953 3.80%	131,394 0.50%	161,993 0.62%	1,022,890 3.89%	24,731,081 94.10%	
		90.21%									
2008	32,527,039	18,173,243 55.87%	8,530,281 26.23%	219,561 0.68%	217,408 0.67%	1,436,528 4.42%	193,838 0.60%	206,038 0.63%	1,522,193 4.68%	30,499,090 93.77%	
		89.09%									
2009	33,750,554	18,192,941 53.90%	9,572,727 28.36%	535,807 1.59%	247,182 0.73%	1,380,593 4.09%	180,035 0.53%	144,511 0.43%	1,306,861 3.87%	31,560,656 93.51%	
		89.64%									
2010	34,654,549	18,750,856 54.11%	10,138,089 29.25%	283,753 0.82%	183,618 0.53%	1,342,136 3.87%	174,955 0.50%	142,057 0.41%	1,316,117 3.80%	32,331,581 93.30%	
		89.50%									
2011	35,568,351	26,168,388 73.57%	3,713,613 10.44%	297,858 0.84%	280,614 0.79%	1,312,971 3.69%	142,417 0.40%	162,263 0.46%	1,375,954 3.87%	33,454,078 94.06%	93.75%
		90.19%									
Five-year average to date:		89.72%									
		Actual									
2012	Actual 36,262,812	30,010,310 82.76%	857,797 2.37%	285,098 0.79%	268,395 0.74%	1,184,128 3.27%	137,475 0.38%	128,185.29 0.35%	0.00%	32,871,388 90.65%	Difference -3.10% \$ (1,123,526)
		90.65%									

Clackamas Fire District #1
General Fund Expenditures by Month

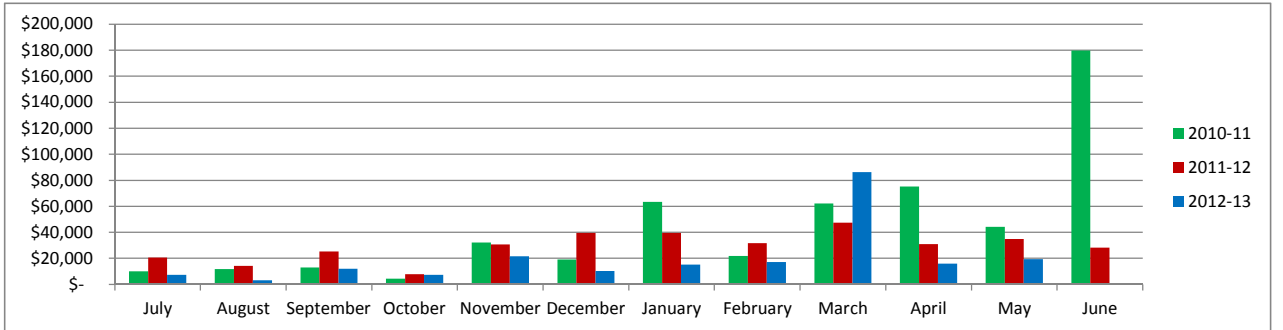
Personnel Services - Fiscal 2009-10 to Present



Materials & Services - Fiscal 2009-10 to Present



Capital Outlay - Fiscal 2009-10 to Present



Clackamas County Fire District #1
 Budget Status - CCFD General Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE				
	ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED	
REVENUE					
(4450) Current Years Taxes	128,185.29	32,871,387.51	33,841,734.00	970,346.49	97.13
(4455) Prior Years Taxes	11,027.49	1,099,792.20	1,458,120.00	358,327.80	75.43
(4460) Other Taxes	.00	8,038.10	4,000.00	4,038.10-	200.95
(4465) WOST	.00	.00	.00	.00	.00
(4470) Property Tax - GF	.00	.00	.00	.00	.00
(4472) Bond Proceeds PERS	.00	.00	.00	.00	.00
(4475) Tax Increment Fund	.00	.00	.00	.00	.00
(4480-4495) Interest	6,421.02	77,339.46	80,000.00	2,660.54	96.67
(4500) Training Contracts	.00	.00	.00	.00	.00
(4502) Training Classes	.00	.00	3,000.00	3,000.00	.00
(4505) AMR Contract	.00	.00	.00	.00	.00
(4510) Other Manpower Contr.	.00	.00	.00	.00	.00
(4520) Equipment Rental Income	.00	.00	.00	.00	.00
(4535) Contract Income	.00	5,700.00	50,696.00	44,996.00	11.24
(4540) Sale of Surplus Goods	.00	.00	.00	.00	.00
(4545) Retiree Health Premium	26,018.34	247,949.84	250,950.00	3,000.16	98.80
(4550) Sales to Outside Agcy	.00	.00	.00	.00	.00
(4555) Sale of Goods/Service	.00	.00	5,000.00	5,000.00	.00
(4560) Grant Income	.00	5,010.33	.00	5,010.33-	.00
(4570) Transportation Response	.00	.00	10,000.00	10,000.00	.00
(4571) False Alarm Response	.00	8,625.00	.00	8,625.00-	.00
(4572) Illegal Burn Response	.00	201.67	.00	201.67-	.00
(4575) Sale of Equipment	.00	1,776.65	.00	1,776.65-	.00
(4585) Dividends	.00	176,605.00	.00	176,605.00-	.00
(4590) Miscellaneous Receipts	1,525.69	51,556.44	10,000.00	41,556.44-	515.56
(4592) ASA Plan Revenue	48,527.28	291,163.68	302,000.00	10,836.32	96.41
(4595) Short Term Note Proceed	.00	.00	.00	.00	.00
(4600) Other Dist. Repairs	.00	.00	.00	.00	.00
(4605) Non-Municipal Repairs	.00	.00	.00	.00	.00
(4610) Transfer from PERS Res	.00	212,942.63	213,279.00	336.37	99.84
TOTAL REVENUE	221,705.11	35,058,088.51	36,228,779.00	1,170,690.49	96.77
PERSONNEL SERVICES					
(5501) Fire Chief	12,501.50	137,516.50	150,018.00	12,501.50	91.67
(5502) Executive Officer	11,162.08	122,782.88	133,945.00	11,162.12	91.67
(5503) Assistant Chief	.00	.00	.00	.00	.00
(5504) Deputy Chief	22,324.16	256,922.80	401,835.00	144,912.20	63.94
(5505) Battalion Chief	80,588.20	865,562.22	960,849.00	95,286.78	90.08
(5506) Exempt Staff Group	62,687.40	729,036.17	829,794.00	100,757.83	87.86
(5507) Inspectors	46,629.35	365,435.02	395,945.00	30,509.98	92.29
(5508) Fire Prev. Officers	16,420.00	180,620.00	188,547.00	7,927.00	95.80
(5510) Captain	167,573.92	1,869,752.63	2,047,020.00	177,267.37	91.34
(5512) Lieutenant	240,547.66	2,847,340.70	3,003,126.00	155,785.30	94.81
(5515) Apparatus Operator	275,908.91	3,171,553.59	3,288,181.00	116,627.41	96.45
(5520) Fire Fighter	346,554.85	3,735,749.48	4,135,457.00	399,707.52	90.33
(5530) Non-Exempt Staff Group	72,943.51	744,955.09	796,918.00	51,962.91	93.48
(5535) Other Employee	.00	.00	.00	.00	.00
(5540) Temporary Labor	1,746.08	80,249.37	122,930.00	42,680.63	65.28
(5545) EMT Premium	65,716.03	722,445.82	787,592.00	65,146.18	91.73
(5555) School Replacement	1,592.20	20,538.03	41,400.00	20,861.97	49.61
(5560) Ops Replacement	230,708.38	2,348,353.05	2,892,956.00	544,602.95	81.17
(5562) Vacation Buyback	.00	143,556.90	178,696.00	35,139.10	80.34
(5570) Administrative Leave	4,349.74	15,150.92	30,000.00	14,849.08	50.50
(5575-5615) Overtime	48,920.42	329,618.03	341,550.00	11,931.97	96.51
(5620) Social Security/Medicar	128,095.78	1,349,876.11	1,515,514.00	165,637.89	89.07
(5640) Tri-Met Taxes	5,700.00	52,959.62	93,422.00	40,462.38	56.69
(5660) PERS Pickup	.00	.00	.00	.00	.00
(5665) PERS	279,699.03	2,904,819.75	3,293,129.00	388,309.25	88.21
PERS Bond Payment	846,224.50	1,332,449.00	1,332,449.00	.00	100.00
(5670) Deferred Compensation	20,431.48	229,275.66	259,744.00	30,468.34	88.27
(5675) Unemployment	.00	69.76	5,000.00	4,930.24	1.40
(5680) Life Insurance	1,950.78	21,450.01	27,000.00	5,549.99	79.44
(5690) Cafeteria Plan	219,535.82	2,197,953.94	2,769,138.00	571,184.06	79.37
(5692) Retiree Benefits	7,319.51	392,519.32	288,593.00	103,926.32-	136.01
(5695) Sick Leave Incentive	.00	.00	.00	.00	.00
(5700) Vehicle Allowance	2,745.00	35,120.00	34,405.00	715.00-	102.08
(5705) Workers' Compensation	45,649.15	501,819.82	547,320.00	45,500.18	91.69
TOTAL PERSONNEL SERVICES	3,262,733.28	27,705,452.19	30,892,473.00	3,187,020.81	89.68
MATERIALS AND SERVICES					
(7005) Discounts Taken	189.91-	2,730.00-	.00	2,730.00	.00
(7010) Elections	.00	.00	25,000.00	25,000.00	.00
(7015) Meeting Expense	224.53	18,166.95	17,775.00	391.95-	102.21
(7020) Short Term Interest	.00	1,455.56	20,000.00	18,544.44	7.28
(7030) Civil Service	466.99	1,045.19	5,150.00	4,104.81	20.29
(7035) Bank Charges	653.28	7,727.78	10,250.00	2,522.22	75.39
(7040) Dues & Publications	2,163.10	19,291.99	29,440.00	10,148.01	65.53

Clackamas County Fire District #1
 Budget Status - CCFD General Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
(7045) Awards & Recognition	1,270.99	17,223.39	16,750.00	473.39-	102.83
(7050) Program R & D	.00	431.44	2,500.00	2,068.56	17.26
(7055) Operating Expense	5,454.75	56,848.79	140,750.00	83,901.21	40.39
(7065) Fire Fighting Supply	1,409.45	13,977.90	44,500.00	30,522.10	31.41
(7070) Rescue Supply	248.90	6,833.26	17,280.00	10,446.74	39.54
(7075) EMS Supplies	11,121.20	77,354.99	129,500.00	52,145.01	59.73
(7080) Fuel	11,788.34	178,811.33	234,964.00	56,152.67	76.10
(7085) Uniform & Protective Eq	6,103.58	124,654.80	196,436.00	71,781.20	63.46
(7090) Office Supply	1,329.15	16,627.71	41,300.00	24,672.29	40.26
(7095) Computer/Video Software	1,604.63	92,250.93	92,095.00	155.93-	100.17
(7100) Photo Supply	.00	.00	1,500.00	1,500.00	.00
(7105) Household Supply	3,729.70	44,201.43	52,550.00	8,348.57	84.11
(7110) Professional Service	16,253.17	137,185.92	197,500.00	60,314.08	69.46
(7115) Dispatch Service	77,289.58	871,516.92	951,901.00	80,384.08	91.56
(7120) Utilities	10,106.56	289,798.01	387,765.00	97,966.99	74.74
(7122) Telephone Service	17,110.41	280,215.23	250,750.00	29,465.23-	111.75
(7125) Facility Lease/Rent	.00	.00	1.00	1.00	.00
(7130) Property/Casualty Insur	10,214.11	146,768.61	181,810.00	35,041.39	80.73
(7135) Medical Exams	7,398.57	113,994.21	195,354.00	81,359.79	58.35
(7140) Conference & Schools	3,875.06	103,354.87	167,550.00	64,195.13	61.69
(7145) Taxes & Assessments	.00	21,786.77	26,440.00	4,653.23	82.40
(7150) Volunteer Fire Fighter	6,588.67	100,266.47	98,715.00	1,551.47-	101.57
(7155) Vehicle Maintenance	51,531.78	644,732.89	730,836.00	86,103.11	88.22
(7160) Equipment Maintenance	1,224.44	28,509.19	58,250.00	29,740.81	48.94
(7165) Radio Maintenance	203.75	15,442.18	37,500.00	22,057.82	41.18
(7170) Facility Maintenance	42,295.66	264,880.53	261,991.00	2,889.53-	101.10
(7175) Office Equipment Maint	.00	4,043.51	8,200.00	4,156.49	49.31
(7180) Computer/Video Maint.	114.97	14,399.46	30,500.00	16,100.54	47.21
(7185) SCBA Program	18,330.67	32,273.38	60,321.00	28,047.62	53.50
(7190) Training	374.86	41,274.59	50,500.00	9,225.41	81.73
(7195) Fire Prevention	4,172.25	26,340.09	26,000.00	340.09-	101.31
(7200) Safety	.00	.00	.00	.00	.00
(7205) Freight & Misc. Expense	864.56	16,625.84	14,000.00	2,625.84-	118.76
TOTAL MATERIALS AND SERVICES	300,530.61	3,827,582.11	4,813,624.00	986,041.89	79.52
CAPITAL OUTLAY					
(8805) Fire Apparatus	.00	.00	.00	.00	.00
(8815) Fire Hose	611.00	1,098.20	16,500.00	15,401.80	6.66
(8825) Fire Fighting Equip.	17.00	31,314.37	82,900.00	51,585.63	37.77
(8835) EMS & Rescue Equip.	.00	5,413.42	6,200.00	786.58	87.31
(8845) Communication Equip.	.00	4,064.39	5,375.00	1,310.61	75.62
(8850) Staff Vehicles	.00	156.89	.00	156.89-	.00
(8860) Facility Improvement	.00	.00	51,100.00	51,100.00	.00
(8870) Furn., Appl., & Tool	1,436.90	34,567.85	74,675.00	40,107.15	46.29
(8885) Office Equipment	2,132.09	38,056.31	38,000.00	56.31-	100.15
(8890) Computer/A/V Hardware	15,300.00	100,739.18	97,000.00	3,739.18-	103.85
(8895) Signal Pre-Empt Equip.	.00	500.00	.00	500.00-	.00
TOTAL CAPITAL OUTLAY	19,496.99	215,910.61	371,750.00	155,839.39	58.08
TOTAL EXPENSES BEFORE CONTINGENCY	3,582,760.88	31,748,944.91	36,077,847.00	4,328,902.09	88.00
(9910) Contingency Gen. Fund	.00	.00	941,664.00	941,664.00	.00
(9915) Trans. to Rest. Conting	.00	.00	1,000,000.00	1,000,000.00	.00
(9920) Trans to Spec. Rev. Fun	.00	1,164,000.00	1,164,000.00	.00	100.00
(9930) Trans to Cap Proj Fund	.00	250,000.00	250,000.00	.00	100.00
(9940) Trans to Training Fund	.00	.00	.00	.00	.00
(9970) Trans to PERS Reserve	.00	.00	.00	.00	.00
TOTAL CONTINGENCY & TRANSFER	.00	1,414,000.00	3,355,664.00	1,941,664.00	42.14
TOTAL REVENUE LESS EXPENSES	3,361,055.77-	1,895,143.60	3,204,732.00-	5,099,875.60-	59.14-

Clackamas County Fire District #1
 Budget Status - CCFD Equip. Reserve Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	UNUSED AMOUNT	% USED
REVENUE					
Investment Int.- Spec Rev Fnd	598.88	5,465.47	3,188.00	2,277.47-	171.44
Grant Income - SRF	.00	.00	.00	.00	.00
Sale of Equipment - SRF	.00	26,600.00	.00	26,600.00-	.00
Sale of Surplus Apparatus	.00	69,000.00	.00	69,000.00-	.00
Transfers from Other Funds-SRF	.00	1,164,000.00	1,164,000.00	.00	100.00
TOTAL REVENUE	598.88	1,265,065.47	1,167,188.00	97,877.47-	108.39
CAPITAL OUTLAY					
Fire Equip.-Special Rev Fund	.00	256,516.03	286,000.00	29,483.97	89.69
EMS & Rescue Equip-SRF	.00	.00	.00	.00	.00
Comm Equip - Special Rev. Fund	.00	.00	.00	.00	.00
Staff Vehicles-Spec. Rev.	.00	129,281.48	100,000.00	29,281.48-	129.28
Furn. Appl. & Tool:Spec Rev Fu	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY	.00	385,797.51	386,000.00	202.49	99.95
TOTAL REVENUE LESS EXPENSES	598.88	879,267.96	781,188.00	98,079.96-	112.56

Clackamas County Fire District #1
 Budget Status - CCFD Capital Projects
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
REVENUE					
Investment Int.-Cap. Proj Fund	65.25	904.78	1,200.00	295.22	75.40
Grant Income -CPF	.00	.00	.00	.00	.00
Land Sale Contracts	.00	.00	.00	.00	.00
Transfers from Other Funds-CPF	.00	250,000.00	250,000.00	.00	100.00
TOTAL REVENUE	65.25	250,904.78	251,200.00	295.22	99.88
CAPITAL OUTLAY					
Facility Improvement	.00	.00	.00	.00	.00
Land/Building Purchase	10,126.28	234,523.08	244,650.00	10,126.92	95.86
Furn. Appl. & Tool-FUND	.00	.00	.00	.00	.00
TOTAL CAPITAL OUTLAY	10,126.28	234,523.08	244,650.00	10,126.92	95.86
TOTAL REVENUE LESS EXPENSES	10,061.03-	16,381.70	6,550.00	9,831.70-	250.10

Clackamas County Fire District #1
 Budget Status - CCFD Tng Enterprise Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			% USED
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	
REVENUE					
Investment Int.- Training Fund	1.62	73.40	100.00	26.60	73.40
Training Classes-Training Ente	.00	200.00	12,000.00	11,800.00	1.67
Training Site Rental	.00	1,500.00	.00	1,500.00-	.00
TOTAL REVENUE	1.62	1,773.40	12,100.00	10,326.60	14.66
EXPENSE					
EMS & Rescue Equip-FUND	.00	8,898.27	11,000.00	2,101.73	80.89
Staff Vehicles - Training Ente	.00	.00	.00	.00	.00
Enterprise Fund- Training	.00	.00	.00	.00	.00
TOTAL EXPENSE	.00	8,898.27	11,000.00	2,101.73	80.89
TOTAL REVENUE LESS EXPENSE	1.62	7,124.87-	1,100.00	8,224.87	647.72-

Clackamas County Fire District #1
 Budget Status - CCFD Debt Service Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
REVENUE					
Prior Years Taxes-Bond	296.69	29,072.73	30,000.00	927.27	96.91
Property Tax Rev-Bond	3,448.81	884,406.44	904,000.00	19,593.56	97.83
Bond Proceeds-FUND	.00	.00	.00	.00	.00
Investment Int.-Bond Fund	360.41	2,275.38	2,000.00	275.38-	113.77
Short Term Note Proc-FUND	.00	.00	.00	.00	.00
TOTAL REVENUE	4,105.91	915,754.55	936,000.00	20,245.45	97.84
EXPENSE					
Interest Expense - Bond	35,500.00	71,000.00	71,000.00	.00	100.00
Principle - Bond	865,000.00	865,000.00	865,000.00	.00	100.00
Bond Origination Expense - Deb	.00	.00	.00	.00	.00
Transfer to General Fund	.00	.00	.00	.00	.00
Debt Service Fund	.00	.00	.00	.00	.00
TOTAL EXPENSE	900,500.00	936,000.00	936,000.00	.00	100.00
TOTAL REVENUE LESS EXPENSE	896,394.09-	20,245.45-	.00	20,245.45	.00

Clackamas County Fire District #1
 Budget Status - CCFD PERS Reserve Fund
 Expenditures vs Budget
 FOR THE 11 PERIODS ENDED MAY 31, 2013

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			% USED
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	
REVENUE					
Investment Int.- PERS Reserve	.00	97.77	.00	97.77-	.00
Transfers from Other-PERS Rese	.00	.00	.00	.00	.00
TOTAL REVENUE	.00	97.77	.00	97.77-	.00
TRANSFERS					
Transfer to the General Fund-P	.00	212,942.63	213,279.00	336.37	99.84
TOTAL TRANSFERS	.00	212,942.63	213,279.00	336.37	99.84

CORRESPONDENCE

C-1 Thank You from Jennings Lodge/Candy Lane PTA Re: CFD1

THANK YOU!

We are extremely grateful for your generous contribution to our schools and your support to our community!

Your donation to our 15th annual Cinco de Mayo Fiesta and Auction makes it possible for us to continue supporting our teachers' classrooms and our children's education.

Thank you so much for helping to make our event a HUGE success! We couldn't have done it without you!

~Jennings Lodge/Candy Lane PTA~

The Fire District donated a deluxe fire station tour for 10 children with adults at any one of the District's stations.

INFORMATIONAL ITEMS

- I-1 Voters Want Blanton to Stay on Clackamas Fire Board – Clackamas Review
- I-2 Firefighters Share CPR Tips – The Oregonian
- I-3 Four Year-Old Girl Falls from Third Story Window – Oregon Herald.com
- I-4 Two Men Trapped in Truck – KATU2
- I-5 Fire Fueled by Acetylene Tanks Destroys Oregon City Shop – *OregonLive.com*

Voters want Blanton to stay on Clackamas Fire Board

Created on Tuesday, 21 May 2013 10:00 | Written by [Raymond Rendleman](#)

John Blanton of Milwaukie easily won election Tuesday night to retain his seat on the Clackamas Fire District No. 1 Board.

Blanton beat challenger Jeffrey Davis by a 59.1 to 39.7 margin, according to early election results.

The board had appointed Blanton in October among seven qualified candidates, including Davis.

Blanton was supported by other Clackamas Fire board members in part for his service as a board member on the Clackamas Emergency Services Foundation, which has worked with the fire district's Operation Santa to deliver cheer to low-income children. Unionized local firefighters, through their political action committee called Professional Fire Fighters of Clackamas County, also endorsed Blanton and donated \$500 to his campaign.

Blanton replaced Toby Forsberg who resigned from the board last summer after moving to Gladstone, which is covered by a volunteer fire department, unlike the nearly 200 square miles of the professional fire district in North Clackamas.

Blanton retired from the state of Oregon's department of community colleges and workforce development in May 2011. Having served as president of the North Clackamas County Chamber of Commerce, he's also worked as a rapid-response coordinator for workforce services at Clackamas Community College, where he worked with employees laid off from the former Blue Heron Paper Co.

As a Clackamas Fire board member, he is concerned about fire-district revenue decreasing through declining property values and urban-renewal areas.

Firefighters share CPR tips, teaching students how to save lives

By Rick Bella, The Oregonian
 Email the author | Follow on Twitter
 on May 23, 2013 at 12:09 PM,
 updated May 23, 2013 at 12:19 PM



High school students pause for a class photo after learning hands-only CPR techniques from Clackamas Fire District 1 firefighters. To receive credit for the class, the students must prove they taught the life-saving exercise to three other people.

Clackamas Fire District 1

Clackamas Fire District 1 firefighters showed more than 120 high school students Thursday how to save lives.

Capt. Bill Conway and district spokesman Brandon Paxton conducted classes in hands-only CPR and how to use an automated external defibrillator at the North Clackamas School District's Sabin-Schellenberg Professional Technical Center, located at 14211 S.E. Johnson Road, Milwaukie.

The class started out with a shocking statistic -- a student athlete dies from a sudden cardiac arrest, every three days, with the average age of victims just 17 years old.

Students then practiced performing hands-only CPR -- no mouth-to-mouth breaths -- on donated inflatable mannequins that simulate the feel of CPR and provide feedback on the proper depth of compressions. The CPR mannequins were purchased from the American Heart Association with money donated by the Clackamas Emergency Services Foundation.

Students performed CPR to the beat of the Bee Gees' hit song, "Stayin' Alive," which provides a perfect rhythm for compression rates. After the demonstrations, the students could take the CPR mannequins home so they can teach three other people.

A grade for the class will be given students when they return the mannequin, along with proof that they have taught hands-only CPR to three other people.

"The ability to teach one person CPR and have them teach three more, will definitely help our community put a dent in the number of fatalities each year as a result of sudden cardiac arrest," Conway said.



Four Year Old Girl Falls from Third Story Window

Sunday May 26, 2013 11:37 AM



Just before 5:00 Saturday evening Clackamas Fire Crews responded to the Hidden Creek Apartments located at 19843 S. Highway 213 to a report of a child who had fallen from an upper story window. Firefighters arrived and found a four year old girl on the ground, with reports that she fell from the third story window and landed in the bark mulch below. Crews quickly went to work to render medical aide before transferring care to American Medical Response for transport to Oregon Health Sciences University. The patient was transported with non-life threatening injuries and in good condition.

This is the first child who has fallen from an upper story window within Clackamas Fire's response area this year. Last year, Clackamas Firefighters responded to five incidents of children falling from upper stories with varying degrees of injuries.

Clackamas Fire would urgently like to remind parents and caregivers of small children to install child safety stops on all of your windows that pose a risk of a fall. Window screens are designed to keep bugs out not kids in

In response to the ongoing tragedy of children falling out of windows, the Kids Can't Fly campaign educates communities about window falls prevention and promotes the use of child safety window guards.

Falls are the leading cause of injury to children age five and under. It only takes seconds for a fall to occur. Window falls can cause serious injuries, yet they can be prevented. By combining education and engineering, we protect children from dangerous falls.

Kids Can't Fly Safety Tips

- Lock all unopened doors and windows
- Keep beds, furniture, and anything a child can climb on away from windows
- Open windows from the top, not from the bottom
- Install child safety window guards
- Be sure children are always supervised

Child Safety Window Guards

- Aluminum or steel bars with a maximum four inch spacing that are installed in the window frame.
- Designed and tested to withstand 150 pounds of pressure.
- Recommended for the second story and above and for the first floor if the window is over 12 feet high.
- Not required by law in Massachusetts. but are recommended in homes with children age six and under.
- Cannot be substituted with window screens, which are designed to keep out insects and bugs but are NOT strong enough to keep a child from falling out.

Operable Window Guards

- Releasable or removable from the inside without the use of separate tools, a key, or excessive force.
- Can be installed on all windows, including those on which fixed window guards cannot be used.
- Recommended by the Boston Fire Department because they have a release feature that allows escape in case of an emergency.

Additional Information

- Fixed (permanent) guards or window locks can also be used to restrict the window openings to less than four inches. One window in each room needs to be free of these devices in order to allow for emergency escape.
- Child safety window guards are NOT the same as burglar/security bars. Security bars are wide enough to allow a child to slip through and should not be used as a safety window guard. Child safety window guards are not designed to protect against intruders.

Get Window Guards

Many local hardware stores and home improvement stores carry window guards.



2 men trapped in truck after crash into tree

By KATU.com Staff Published: Jun 4, 2013 at 7:02 AM PDT



MILWAUKIE, Ore. -- Two men were injured and had to be freed by firefighters using the Jaws of Life Tuesday morning following a car crash in Milwaukie.

Firefighters were called to a report of a truck into a tree in the area of [Southeast Harold Avenue and Southeast Whipple Avenue](#). Arriving crews found the truck had significant front end damage, according to the Clackamas Fire District No. 1.

It took 15 minutes for firefighters to extricate one man and five minutes to free the other victim.

After crews freed the men using the Jaws of Life, both victims were taken to Oregon Health & Science University. One man was taken by ambulance and the other was taken by Life Flight helicopter with serious injuries.

Investigators don't yet know what caused the truck to crash into the tree.

Fire fueled by acetylene tanks destroys Oregon City shop

By Rick Bella, The Oregonian
on June 10, 2013 at 4:16 PM,
updated June 10, 2013 at 7:46 PM

Firefighters quickly extinguished a two-alarm shop fire in Oregon City Monday that was fueled by two acetylene tanks. However, the fire destroyed the shop. No injuries were reported. Brandon Paxton, Clackamas Fire District 1 spokesman, said a man was welding in a 20-by-20-foot shop in the 18920 block of South Central Point Road shortly after 2:30 p.m., when fire broke out. Arriving firefighters found two tanks venting highly volatile acetylene, feeding the fire.

Paxton said firefighters quickly put out the blaze, keeping the flames from spreading to a nearby recreational vehicle and an awning. Both sustained minimal damage from the heat. He said 27 pieces of firefighting equipment initially were dispatched to the fire, but that first crews were able to handle the blaze. The rest were recalled quickly. Paxton said cause of the fire had not yet been determined, but likely was related to welding. A damage estimate was not yet available.

-- Rick Bella

